

**ALSEA SCHOOL DISTRICT 7J  
Regular School Board Meeting  
Wednesday, December 10, 2014  
7:00 P.M.**

**AGENDA**

1. Call to Order, Flag Salute Meeting at 1900

2. Roll Call:

**Board: Aaron Schneider, Doug Westlind, Tim Olsen, George Foster, Nicole Distefano arrived at 1938 [she let the board chair know that she is running late due to weather].**

**Board members absent: None**

**Staff: Katie Sapp, Marc Thielman, Abby Couture, Shanon Rice**

**Patrons: Dick Hoch, Valerie Drill**

3. Approval of Agenda,

**Tim Olsen motioned to approve the Agenda as presented, Doug Westlind seconded, all in favor. Motion passed unanimously.**

4. Approval of Minutes – November 5, 2014

**Doug Westlind motioned to approve the November 5, 2014 minutes as presented, Tim Olsen seconded, all in favor. Motion passed unanimously.**

5. Patron Comments

6. Superintendent's Report

- A. Polar Express is set up in the library for tomorrow and will be really fun for the elementary kids.
- B. 5<sup>th</sup>/6<sup>th</sup> went to the capitol yesterday.
- C. SPED went to Storybook Land.
- D. Clay pipe broke under the sidewalk near the marquee. The county came out and fixed it today. Hopefully that holds.
- E. We are starting to run out of bandwidth here at the school. We will monitor the situation and may need to increase our capabilities.
- F. We are using some extra Title Funds to buy some computers for the elementary. Abby Couture explained that we are using this money to apply for a match grant that would allow us to purchase 30 new computers for the elementary.
- G. We are upgrading our wireless system to be accessible all over the school grounds.
- H. The chess tournament is going well. Cody Parker is the current leader.
- I. Christmas program, December 17 at 7 PM.

7. Athletic Director's Report – Lynn Cowdrey was not available.

- A. Pilot Rock Tournament will leave early on a Friday and then return that Saturday after playing a 2 PM last game.
- B. Future Stars is starting up. Shanon Rice and Angela Jacobson are working on getting that up and running.
  - i. They are doing a parents night out on Saturday, December 13<sup>th</sup>.
  - ii. First practice will be on the 21<sup>st</sup> December. Four weeks of regular practice on Sunday evenings.

8. Information Items – No information items.

## 9. Discussion Items

- A. Financial Reports – Marc Thielman talked about the cost report. We are working on getting all purchases cleaned up and continuing our spending freeze. We are working to reduce class size and having supports in place. This is raising payroll costs. We are working on getting them down. Reports by Jackie Olsen are a little more detailed, and have slightly different assumptions behind them. Aaron Schneider pointed out that Jackie Olsen’s narrative sounded optimistic even though she pointed out that we have to watch payroll costs.
- B. Transitional Athletic Director – We were working with Zac Bruner as the transitional athletic director, but his situation has changed. Marc Thielman has shifted the responsibility to the front office for now to Tiffany Schreiber, Marc Thielman and Katie Sapp. Marc Thielman talked about different options in the long run. One would be to attach it to the social studies position if Zac Bruner leaves and fill for both at the same time. Aaron Schneider pointed out that we will probably have to have a band aide fix at this point. Doug Westlind asked if we can keep Zac Bruner in place. Tim Olsen asked if we can just go back to having one Athletic Director? Marc Thielman talked about how Lynn Cowdrey has amassed other extra duties that are important that he is taking on, like testing coordinator. Aaron Schneider talked about how Katie Sapp and Tiffany Schreiber provide longevity to the district and having the cross training for the future could be very beneficial. George Foster feels like advertising a position for social studies teacher that has to be the Athletic Director is not necessarily the best choice. Tim Olsen asked if any staff members who are interested in the position? Marc Thielman said we can post it in house. We will advertise and have a suggestion in place by next board meeting. Shanon Rice asked what will do if not one is interested? Aaron Schneider said we would go back to Lynn Cowdrey by himself.
- C. Head Custodian/ Day Maintenance Position
  - i. Marc Thielman handed out the proposed salary schedule that shows a start pay and increments that are on par with the rest of the Classified Salary Schedule. Doug Westlind asked how the duties proposed are different than what we have had with the Maintenance Supervisor. Nicole Distefano asked if we are going to attract the abilities that we are looking for with these lower wages. Aaron Schneider noted that the biggest trap we fall into is dumping extra duties on them and then they get overwhelmed. He would like the board not to do this.
- D. OSBA Elections
  - i. Marc Thielman explained what the OSBA is looking for with their resolutions [see information included in the board packet]. Aaron Schneider said he has read some of the information and it seems very political, but not bad. Doug Westlind said that they are working on an open enrollment policy that would limit the current practice. Doug Westlind notes he was not that impressed with this move. Marc Thielman explained if things are changed with regards to open enrollment, we could still do what we are currently with bussing kids.
- E. Superintendent Evaluation
  - i. Aaron Schneider handed out Marc Thielman’s superintendent evaluation. He read the evaluation document verbatim [see Alsea School District Principal Evaluation – Marc Thielman – 2014/15 Consolidated Narrative in this board packet]. Marc Thielman thanked the board for their time in evaluating him.
- F. Trillium Family Services
  - i. Abby Couture explained that Trillium Family Services recently received a grant that will allow them to provide mental health services to all schools in Benton County. Services could include one-on-one counseling, classroom talks, staff counseling, group counseling and more. They could also come out and do more. They could do out-patient work and bill insurance companies. Or, they could provide services and bill the school. It would cost the district \$2,800 from February through the end of the school

year and we would have them here 2.5 days per week. They could do mental health evaluations for all high school and middle school students.

- ii. If we wanted to look at this for next year it would be 10 months would be \$7,200 and 12 months would be \$8,600.
- iii. Marc Thielman said we may be able to use our Tier II services through the ESD as we used to for counseling services.
- iv. Nicole asked if we would get one person all the time or if there is an option to have someone else come out to meets needs? Abby said that they seemed very willing to meet our needs.
- v. Aaron Schneider asked what we are doing now? Trying to fill needs with currenty staff available. We do not have a counselor.
- vi. Shanon Rice asked if it is a certified counselor or a skills trainer? Abby Couture said that they would be certified. Marc Thielman said he had asked Trillium Family Services this question and they said that the counselors would at least have a BA in psychology and something.
- vii. Aaron Schneider asked if Abby Couture would be the person of contact? Marc Thielman said it could be if she is interested. Abby Couture will be the point of contact for the MOU. The board would like to try this service for this year.

#### 10. Action Items

##### A. Payment of Bills – November/ December

**Nicole Distefano motioned to approve payment of the bills as presented. Tim Olsen seconded. All in favor. Motion passed unanimously.**

##### B. OSBA Elections -

**Doug Westlind motioned to approve the OABA resolutions as presented. Nicole Distefano seconded. All in favor. Motion passed unanimously.**

##### C. New Hires –

###### i. Boys Basketball Assistant Coach – Dave Smith

**Tim Olsen motioned to hire Dave Smith as High School Boys Basketball Assistant Coach. George Foster seconded. All in favor. Motion passed unanimously.**

###### ii. School Secretary – Tiffany Schreiber

- i. Doug Westlind asked how many people applied [4] and who was on the interview panel. Nicole Distefano asked how one person is more qualified? Marc Thielman said there is a process that we use for all interviews.

**Tim Olsen declared an actual direct conflict of interest, will abstain from the vote. Doug Westlind motioned to hire Tiffany Schreiber as Alsea School Secretary. George Foster and Nicole Distefano are abstaining to vote. There is no second. The board would like to have a discussion in Executive Session.**

Dick Hoch stated that he felt the process was handled very poorly. Aaron Schneider mentioned that there is a small pool for applicants. Doug Westlind stated that we had six people on the panel, that there was no perceived bias and that the process seems sound.

The board revisited the hiring of Tiffany Schreiber as the School Secretary.

**Tim Olsen declared an actual direct conflict of interest; he abstained from the vote. Doug Westlind motioned to hire Tiffany Schreiber as Alsea School Secretary at \$14.15 per hour for 172 9 hour contract days per year as presented. Nicole Distefano seconded. All in favor. Motion passed unanimously.**

#### 11. Other Business – No other business.

12. Executive Session according to ORS 192.660(2)(d) for the purpose of negotiations and ORS 192.660(2)(b) for the purpose of personnel.

**Board enters Executive Session at 2028.**

**Board resumed Regular Session at 2110**

13. Next Meeting Date:

**Wednesday, December 10, 2014 – Regular Business Meeting**

14. Adjournment at

As recorded by,



Katie Sapp  
Board Secretary

Board Chair:

  
Aaron Schneider

Clerk:



Marc Thielman