

ALSEA SCHOOL DISTRICT 7J
Regular School Board Meeting
Wednesday, September 9, 2015
7:00 P.M.

Minutes

1. Call to Order, Flag Salute Meeting at 1900
2. Roll Call:
Board: Doug Westlind, Linda Montanez, Jeff Davis, Ron Koetz, Aaron Schneider
Board members absent: None
Staff: Katie Sapp, Marc Thielman, Carmen Martin
Patrons: Jill DeWolfe
3. Approval of Agenda,
Doug Westlind motioned to approve the updated Agenda as presented, Jeff Davis seconded, all in favor. Motion passed unanimously.
4. Approval of Minutes – August 12, 2015, and August 20th
Ron Koetz motioned to approve the August 12th and 20th, 2015 minutes as presented. Jeff Davis seconded, all in favor. Motion passed unanimously.
5. Patron Comments – Jill DeWolfe had some concerns about the length of football practices. They have been alleviated at this point. She also has some concerns about the football game in Perrydale this Friday.
6. Superintendent's Report
 - A. Great staff training the week before the kids came back.
 - B. Good feedback from some parents that will help us with provide better service the first day of school next year.
 - C. The climate among the kids have been really good across the all age levels.
 - D. Facilities wise, things are going well.
 - i. Roof primed on the middle school wing.
 - ii. Girls' locker-room pretty much done, getting a thorough cleaning tonight.
7. Maintenance Report – included in the superintendent report.
8. Athletic Report – Provided by Tiffany Schreiber prior to the meeting
 - A. High School Football:
 - i. Dufur trip was a success
 - ii. Last minute game scheduled for this Friday at Perrydale
 - iii. We pulled a grade check and a few of the boys were made aware of their grades and that eligibility begins on Monday. If they want to play, they will need to bring their grades up to passing!
 - B. High School Volleyball:
 - i. Dufur trip was a success
 - ii. Girls are playing well. Beat Eddyville in a league match
 - iii. Girls grade check was good
 - C. Middle School Football:
 - i. First week of practice went well
 - ii. There are currently 12 boys out for football

- iii. Boys were fitted for their helmets and pads
- iv. Jamboree will be held in Alsea this Saturday beginning at 10:00 am
- v.
- D. Middle School Volleyball:
 - i. First week of practice went well
 - ii. There are currently 12-14 girls out for volleyball
 - iii. First match will be on Monday the 14th here vs. Oakhill
- E. Linda Montanez—asked about the athletic hotline. Right now, it isn't working well. Marc Thielman will look into it.

9. Information Items

10. Discussion Items

- A. Financial Reports – see provided financial reports from Linn Benton Lincoln Education Service District. Ending fund balance will be about \$200,000 higher than we anticipated.
 - i. Marc Thielman talked about looming financial issues coming in 2017-18 that will make it very hard to us to keep on if open enrollment is not an option. He strongly feels that we will have to become a Charter School if that happens.
- B. Bus Purchase Bids—Carmen Martin, Transportation Supervisor spoke about the bus bids. Three different companies put in bids. Brattain has the lowest bid with International Buses, Bluebird through Western Bus and Thomas/ Freightliners through Schetky. Brattain is local to Albany. We have three types of busses in our lot right now. Carmen Martin prefers the Bluebird busses. She feels like they are the most reliable.
 - i. Martin has concerns with the International Buses. She does not feel like they are as reliable as the Western busses.
 - ii. She recommends that we go with the Western Bus Bluebirds: at \$101,893 - \$103,000 to order them. Our plan is to order three busses and will trade in or sell three other busses.
- C. Procurement Cards—Katie Sapp talked about how having a purchase card program could simplify purchasing at the district.
- D. Board Policy First Reading
 - i. DBK – Budget Transfer Authority [Optional] -
 - ii. DBK-AR(1) – Budget Transfer Authority [Optional]
 - iii. DBK-AR(2) – Budget Transfer Request [Optional]
 - iv. DD – Funding Proposals and Applications [Highly Recommended]
 - v. DFA – Investment of Funds [Optional]
 - vi. DFA-AR – Investment of Funds [Proposal]
 - vii. DFE – Admission Prices and Receipts [Optional]
 - viii. DFEA – Admissions to District Events
 - ix. DFG – Income from Program – Related Sales and Services [Highly Recommended]
 - x. DGA – Authorized Signatures [Highly Recommended]
 - xi. DH – Bonded Employees and Officers [Highly Recommended]
 - xii. DI – Fiscal Accounting and Reporting [Optional]
 - xiii. DIC – Financial Reports and Statements [Highly Recommended]
 - xiv. DID – Property Inventories [Highly Recommended]
 - xv. DIE – Audits [Optional]
 - xvi. DJ – District Purchasing [Highly Recommended]
 - xvii. DJ-AR – Expenditure of District Funds for meals, Refreshments and Gifts [Highly Recommended]

- xviii. DJC – Bidding Requirements [Highly Recommended]
- xix. DJC-AR Special Procurements and Exemptions from Competitive Bidding [Highly Recommended]
- xx. DJCA – Personal Services Contracts [Highly Recommended]
- xxi. DJCA-AR – Personal Services Contracts [Highly Recommended]
- xxii. DJFA – Credit Cards [Optional]
- xxiii. DJFA-AR[1]
- xxiv. DJFA-AR[2]
- xxv. DL – Payroll [Optional]
- xxvi. DLB – Salary Deductions [Optional]
- xxvii. DLC – Expense Reimbursements [Highly Recommended]
- xxviii. DLC-AR – Staff Expense Reimbursement [Optional]
- xxix. DN – Disposal of District Property [Highly Recommended]
- E. Board Policy Second Reading
 - i. CB – Superintendent [Highly Recommended]
 - ii. CCG – Licensed Evaluation – Administrators [Required] – need to circle the word annually.
- F. Gate Fees – We had rousing discussion about gate fees.

11. Action Items

- A. Payment of Bills – August/ September

Doug Westlind motioned to approve payment of the bills as presented. Jeff Davis seconded. All in favor. Motion passed unanimously.

- B. Awarding the Bus Purchase Bid

Ron Koetz motioned to award the bid to Western Bus for three Bluebird Conventional busses for the full purchase price of \$103,950 per bus. Doug Westlind seconded. All in favor. Motion passed unanimously.

- C. Policy Adoption

- i. CB – Superintendent [Highly Recommended]
- ii. CCG – Licensed Evaluation – Administrators [Required]

Doug motioned to approve Policies CB and CCG as noted. Ron Koetz seconded. All in favor. Motion passed unanimously.

- D. New Hire

- i. Tara Lauer—Special Education Aide

Doug Westlind motioned to hire Tara Lauer as a special education aide in a not to exceed one year position. Jeff Davis seconded. All in favor. Motion passed unanimously.

- E. Gate Fees

Jeff Davis motioned waive athletic gate fees except as dictated by OSAA for the 2015-16 school year. Linda Montanez seconded. All in favor. Motion passed unanimously.

12. Other Business – future board meeting date due to conflict with the bonfire. Move the October meeting from Wednesday, October 14th to Thursday, October 15th.

13. Executive Session according to ORS 192.660(2)(f) to consider records exempt by law from public inspection.

Entered Session according to ORS 192.660(2)(f) to consider records exempt by law from public inspection at 2040. Resumed Regular Session at 2050.

14. Next Meeting Date:

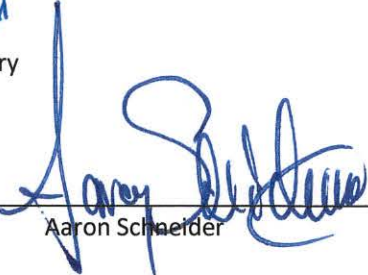
Thursday, October 15, 2015 – Regular Board Meeting – 7 PM

15. Adjournment at 2042

As recorded by,


Katie Sapp
Board Secretary

Board Chair:



Aaron Schneider

Clerk:



Marc Thielman