



## ALSEA SCHOOL DISTRICT 7J

P. O. Box B • Alsea, Oregon 97324 • (541) 487-4305 • Fax (541) 487-4089

January 1, 2017

ALSEA SCHOOL DISTRICT plans to fill the following positions:

**POSITIONS:** Substitute Aide [general classroom and special education]

**QUALIFICATIONS:**

- \*Punctual and reliable
- \*Comfortable working in a classroom setting
- \*Able to maintain a cooperative atmosphere with students & staff
- \*Able to be self-motivated, high organized, and energetic
- \*Cooperative team player
- \*For Special Education positions, experience working with children with Autism and other special needs is desirable

**RESPONSIBILITIES:**

- \*Collaborate with classroom teacher to address needs of individual students
- \*Perform other duties as assigned by the immediate supervisor or Administrator

**HOURS:** Substitute Classroom and Special Education Aides: **variable, depends on needs**

**SALARY:** Per Alsea School District Salary Schedule

**APPLICATION DEADLINE:** Continuously open

**APPLICATION PROCEDURE:** Complete an application form [available on the school's website or at the school office] and return to:

Katie Sapp  
Alsea School District  
PO Box B  
Alsea, OR 97324  
katie.sapp@alsea.k12.or.us  
541-487-4305

\* Successful candidate must pass a Fingerprint-Based Criminal History Verification

\* Alsea School District is an equal opportunity employer