



ALSEA SCHOOL DISTRICT 7J

P. O. Box B • Alsea, Oregon 97324 • (541) 487-4305 • Fax (541) 487-4089

January 1, 2017

ALSEA SCHOOL DISTRICT plans to fill the following positions:

POSITIONS: Substitute Aide [general classroom and special education]

QUALIFICATIONS:

- *Punctual and reliable
- *Comfortable working in a classroom setting
- *Able to maintain a cooperative atmosphere with students & staff
- *Able to be self-motivated, high organized, and energetic
- *Cooperative team player
- *For Special Education positions, experience working with children with Autism and other special needs is desirable

RESPONSIBILITIES:

- *Collaborate with classroom teacher to address needs of individual students
- *Perform other duties as assigned by the immediate supervisor or Administrator

HOURS: Substitute Classroom and Special Education Aides: **variable, depends on needs**

SALARY: Per Alsea School District Salary Schedule

APPLICATION DEADLINE: Continuously open

APPLICATION PROCEDURE: Complete an application form [available on the school's website or at the school office] and return to:

Katie Sapp
Alsea School District
PO Box B
Alsea, OR 97324
katie.sapp@alsea.k12.or.us
541-487-4305

* Successful candidate must pass a Fingerprint-Based Criminal History Verification

* Alsea School District is an equal opportunity employer