

**Regular School Board Meeting
Thursday, January 9, 2020
7:00 P.M.**



Alsea School District 7J
301 South 3rd Street
Alsea, OR 97324
541.487.4305
www.alsea.k12.or.us

MINUTES

Board: Jeff Davis, Ron Koetz, Linda Montanez, Deb Lindberg

Board members absent: Aaron Schneider

Staff: Marc Thielman, Shirley Koetz, Mary O'Brien, Rich DuBord, Nicole Davis, Richard Sugerman

Students: Ella Lauer, Kylie Thorson

Patrons: None

1.e Call to Order, Flag Salute at 1900

2. Approval of Agendae

Jeff Davis motioned to approve the agenda Linda Montanez seconded. All in favor. Motion passed unanimously.

3.e Approval of Minutes – November 21, 2019 and December 12, 2019e

Deb Lindberg motioned to approve with one correction to the next meeting date on the November minutes. Jeff Davis seconded. All in Favor: Motion passed unanimously

4.e Patron Comments –

A.e Mary O'Brien reported that she has been working on some library items. Mary has put out 20 new books on the shelves for check-out. Sending out request for return of over due books from as far back as 2016. Mary has been very surprised that books have been coming back after such a long time.

5.e Information Items –

A.e Mr. Sugerman presented the need for lighting on the stage for music programs, talent show, awards, graduation, and other events. Before the meeting began the Board and Mr. Sugerman visited his classroom to see props that his class is making for the talent show. The students will also learn how to make masks out of cardboard thanks to Davee Lynch for volunteering to teach them. Mr. Sugerman asked for \$4,034.24 to purchase lighting which would benefit the entire school. He spoke to Max Manwarren who agreed that the quote was very good. Deb Lindberg asked about fund raising, Mr. Sugerman said that was not an option. We can always place a donation jar out for contributions for the talent shows. Linda Montanez said the board would like Mr. Sugerman to talk to his colleagues to make sure that everyone would be committed to using the lighting. The Board asked the students questions that came to support Mr. Sugerman they both said it would help to have better lighting when they are performing. Thanks, students your doing a great job.e

6.e Teacher Report – Mary O'Brien presented

Everything is going well, and good things are happening.e

7.e Athletic Director Report – Nicole Davis

A.e New Hire: Nonee

- B. Resignation: None
- C. Openings:
 - i. HS Boys Assistant Basketball Coach, (Richard Olsen has expressed interest in helping and has started the certification process.
 - ii. HS Assistant Track Coach (Boys and Girls)
- D. Winter Sport Update
 - i. HS Boys BB: So far this season the boys have done a lot of learning and growing as a program. They have had some hard knocks in the non-league games and tournaments they've played in, but they have always stayed positive and kept their heads held high. They had their second league game, first home game on Tuesday and it was an amazing thing to see. They played the best yet and only lost by a point to McKenzie. They play tonight against Siletz at 7.
 - ii. HS Girls BB: The girls have done well in league games so far this season (2-0) and have been constantly improving. They, like the boys, have struggled in the non-league games and tournaments they've played in. The girls are coming together as a program and finding their stride after the Winter break and have started to put things together as a team. The play tonight @ Siletz with a start time of 5:30
 - iii. MS Boys BB: The boys are starting to get into the swing of things, they are coming together and starting to show great promise. They played Siletz on Monday and it was a very close game, as well as, the game they played on Tuesday before the High School teams against Mohawk. They play Wednesday against Oak Hill at 430 and it is a home game
- E. Other News
 - i. I am looking at getting our Basketball coaches into a coaching clinic for over the summer to help strengthen our growing programs even more. I'm not exactly sure as to the details, but I will let the Board know when I have them Jessica leaves the 19th to attend the 2019 AVCA Phenom College Prep Program in Pittsburgh, PA: Good luck!
 - ii. I haven't gotten a chance to poll the students yet for who will be out for track yet, but I plan to do so in the next month.

8. Dean of Students – Tabled (knee surgery)

9. Superintendent's Report – Marc Thielman

- A. Eric is doing a great job. MS/HS is running great.
- B. Math online, some students' grades are pass or fail right now but once grading is completed, they will have a letter grade.
- C. We survived the audit with only a couple of small findings. Great Job Katie! One finding was that they want us to change how we do accounts for the student body. They want us to go to ESD's program infinite vision rather than quick books which we currently use. This will be implemented next summer.
- D. We Had a visit from the Benton County Administrator Joe Kerry he spent a couple hours with Marc and Keenan discussing the issues between our school/community and the County. Mr. Kerry would like to come again and bring some of his staff to tour our school and town to discuss how we can resolve issues and work together. Marc would like board members to come and visit while they are here.

10. Discussion Items

- A. Cash Flow/ Financial Reports – Due to Katie’s absence, no financial reports were available. Board looked over the transaction report and Deb Lindberg asked about one charge, which Marc Thielman explained was for our Janitorial Services. Marc Thielman talked about our budget and how it looks right now. We still need to tighten our belts and cut expenses in order to remain where we are at present
- B. Stage Light Proposal – Rich Sugerman presented his proposal. It was decided that he would ask for \$5,000.00 since the cost may have risen since his quote a couple of months ago.
- C. Division 22 Assurances for 2020 needs Boards approval.
- D. 2018-2019-Audit - Marc addressed this in his Superintendent report.
- E. 2019 -2020 Budget Calendar, Board express they didn’t see any issue with it.
- F. New Hire – Board discussed the reasons for hiring the aides as full-time employees and how as substitute aides who are here every day, they aren’t entitled to health insurance or other benefits. Marc explained that this would only be a short-term contract (not to exceed June 30, 2020). It needs to be short term due to not knowing what the next year’s budget and enrollment will be. The staff will be able to keep their insurance coverage through the summer if they pay double to cover the cost when they are not working this summer. This would make them covered through August 31, 2020.
- G. Hiring Bus Drivers (1) Alsea, (2) Kings Valley -Marc explained that both locations are short drivers, so Carmen asked to advertise for Bus Drivers.

11. Action Items

A. Payment of Bills

Jeff Davis motioned to approve payment of the bills. Deb Lindberg seconded. All in favor. Motion passed unanimously.

B. Stage Light Proposal

Jeff Davis motioned that we approve for Richard Sugerman to spend no more than \$5,000.00 on the purchase of stage lighting with the caveat that they either charge or do a donation jar before functions and that there must be at least two functions per year. Deb Lindberg seconded. All in favor. Motion passed unanimously.

C. 2018-2019 Audit

Deb Lindberg motioned to approve the audit as presented. Jeff Davis seconded. All in favor. Motion passed unanimously.

D. Division 22 Assurances

Jeff Davis motioned to approve the Division Assurances for 2020 as presented. Linda Montanez seconded. All in favor. Motion passed unanimously.

E. Resolution 1920-2021 Linn-Benton-Lincoln Education Service District Local Service Plan

Jeff Davis motioned to approve the Resolution 1920-2021 Linn-Benton-Lincoln Education Service District Local Service Plan as presented. Linda Montanez seconded. All in favor. Motion passed unanimously.

F. 2019-2020 Budget Calendar

Deb Lindberg motioned to approve the 2019-2020 Budget Calendar as presented. Linda Montanez seconded. All in favor. Motion passed unanimously.

G. New Hire – short term contracts (not to exceed June 30, 2020)

- i. Lauren Snyder-Aide
- ii. Joe Martinez-Aide
- iii. Cathy Lorain-Aide
- iv. Liz Garza-Aide

Ron Koetz abstained Deb Lindberg motioned to approve the new hires on a short-term contract not to exceed June 30, 2020, and to extended health benefits until September 2020 Linda Montanez seconded. All in favor. Motion passed unanimously.

H. Hiring Bus Drivers (1) Alsea, (1) Kings Valley

Deb Lindberg motioned to approve the posting of two bus driver positions (1) for Alsea, (1) Kings Valley, Linda Montanez seconded. All in favor. Motion passed unanimously.

12. Other Business – Marc Thielman mentioned that due to the hazards of falling limbs that he and Keenan would like to remove the large tree in the student parking lot. There has been several large limbs falling out of the tree. The board agreed that we should investigate having it removed. It probably won't be able to be removed until winter is over but everyone feels it needs to be removed for student and staff safety.

13. Next Meeting Date: Thursday, February 20, 2020 – Regular Board Meeting

14. Adjournment at 2056

As recorded by,
Shirley Ko++etz

Board Chair: 
Ron Koetz

Clerk: 
Marc Thielman