

ALSEA SCHOOL DISTRICT 7J

P. O. Box B • Alsea, Oregon 97324 • 541-487-4305 • Fax 541-487-4089
www.alsea.k12.or.us

MINUTES

Board: Ron Koetz, Linda Montanez, Deb Lindberg, Jeff Davis, Aaron Schneider

Board member absent: None

Staff: Marc Thielman, Nicole Davis, Shirley Koetz, Keenan Elbers, Tim France

Staff On-line; Eric Clendenin, Joy Jordan, Keith Davis, Rich DuBord, Shanon Rice, Randy Chilcote, David Crowe, Angela Jacobsen,

Students: None

Patrons: Dani Elbers, Scott Marshall, Kari VanLueren

1. **Call to Order, Flag Salute at 19:00**

Mr. Thielman asked to add Promissory note for Ms. Jordan Zacharias to pay for MS Degree classes.

2. **Approval of Agenda**

Deb Lindberg motioned to approve the agenda with addition of promissory note. Linda Montanez seconded. All in favor. Motion passed unanimously.

3. **Approval of Minutes – January 14, 2021**

Jeff Davis motioned to approve the minutes for January 14, 2021. Ron Koetz seconded. All in favor. Motion passed unanimously.

4. **Patron Comments**

None.

5. **Middle School and High School Report: Eric Clendenin**

- Kids are getting it done, Kudo to them they are super resilient. Students are being responsive to all the changes and restrictions.
- Educator of the Month Molly Schultz Congratulations.
- Leadership class is doing great. Painting concessions stand. Planning Banquet and combined Prom with Eddyville.
- Ms. Catherine Ellis had a day of Awards in her classroom.
- Joy is doing well jumping in to be the new Athletic Director.

6. **Director of Student Services:**

- Maps testing in two weeks.
- Diebels scores showed improvement across all primary grades.
- Staff Training on workday on the 19th. Plans to do training for certified and classified lots planned for the day.

- Working on plans to do another Washington DC, NY trip in 2023, for grades 9 through 12, which is grades 7th through 10th now.
- Since we are rewarding Staff now. Would like to reward students in March with a field trip to the Aquarium if it can be arranged this would be for K-12. This would be done over a couple of days to do age-appropriate activities.
- New space in the house for the business office is working well.
- Tracy Stanton doing a great job, and so is David Fricke he is blossoming. Things seem to be working well with splitting cohorts.

Break Taken 1917

Resumed Meeting 1925

7. Chief Financial Officer

- Not in Attendance, Marc Thielman will include with his report.

8. Superintendent's Report -

- Working on getting correct attendance due to the multiple schools. As always funds are tightening up as they always do in March. Right now, the biggest bang is from Brick and Mortar, which is the best it has been in years.
- On-line schools are being conservative right now with 270 to 420 as projections but need to tighten up on expenses just in case.
- Learn at Home Oregon \$790,000 expenditures to date.
- Revenue may be less due to more schools opening.
- Information so far sounds like we will get around \$300,000 from Cares Act.
- Will be getting SIA grant funds.
- Marc Thielman has been doing tons of lobbying for sports, as well as several legislators.
- Looks like we will be having Football, Volleyball.
- Restructuring SPEDs to serve Learn at Home students has been a success thanks, to David Fricke, and Dr. Llyod Hartley, they are really exceeding expectations.
- Bond update, conference call this week with Bond Attorney. Will learn more concerning the process of the bond sales. Should only be one bond sale since it is small.
- Working on District rating we will be A or A+ we will get whatever rating is higher. Interest rates are prime.
- RFP process work well three companies came to top with scores within points of each other. These were Gerdings, CB Construction and DSL. Thanks, Deb Lindberg, for allowing us to use your room at the Café for interviews. Any of these companies would have been great but the committee decided to go with CB Construction from NE Oregon.
- Foundation Engineering, Inc, Professional Geotechnical Services will be doing one bore and several pit samples in March.
- PBS will be doing an asbestos survey which will be completed soon.

- Possible purchase of 267 Market St., but we are renting until June and will decide if we will purchase at that time. We did paint and clean carpet.
- We have also gotten the first option to purchase the Stout property that is adjacent to the school. This would be a great option for growth of our school programs, (FFA, Forestry program, vocational program). Great potential for all our students who do not plan on going to University. Potential to partner with OSU, Starker, Alsea Watershed.
- Marc Thielman is negotiating with the Stout's. We will put down a refundable escrow of \$25,000. District will do an appraisal which would protect the board. Thinking property would be \$500,000 to 1.5 million.

9. Athletic Report

- Football is starting, first game is away at North Lake.

10. Discussion Items -

- A. Cash flow / Financial Reports
 - Financials' are looking good.
- B. Development of Increment Weather Makeup Plan
 - Discussed and decided that one was not needed due to COVID
- C. Bond Update
 - Conference call this week with Bond Attorney. Will learn more concerning the process of the bond sales. Should only be one bond sale since it is small. Working on District rating we will be A or A+ we will get whatever rating is higher. Interest rates are prime.
- D. Possible purchase of 267 Market St.
 - Marc Thielman talked about possible purchase of property and renting it until June at which time we will decide if we want to purchase.
- E. First Option to Purchase Terms
 - We have also gotten the first option to purchase the Stout property that is adjacent to the school. This would be a great option for growth of our school programs, (FFA, Forestry program, vocational program). Great potential for all our students who do not plan on going to University. Potential to partner with OSU, Starker, Alsea Watershed.
Marc Thielman is negotiating with the Stout's. We will put down a refundable escrow of \$25,000. District will do an appraisal which would protect the board. Thinking property would be \$500,000 to 1.5 million.
- F. Stage Flooring Replacement
 - Keenan Elbers would like to have a company come and install epoxy flooring on stage since it will be more durable, no waxing required saving money in the long run.
- G. Fifth Corner pilot support program attendance agreement

- Agreement is working well we have 8 students now with the possibility of 20 by next board meeting. If this happens, we will be maxed out as agreed on.
- H. Proposed Student belong policy language.
- Tabled until next month. Marc Thielman will bring to next meeting.
- I. Superintendent Evaluation
- Aaron Schneider explained that he would like to run the evaluation as it has been done in the past. He will send out document to add your ratings and comments.
- J. School Survey
- Aaron Schneider would like to send around a survey to all school staff to complete. It would be better in person to meet with everyone however COVID will not allow for this.
- K. Fifth Corner Academy Agreement
- Tabled
- L. SIA Agreement/Plan
- Marc Thielman presented agreement and plan.
- M. Field Trip to Aquarium
- Administrative staff would like to reward students K-12 by arranging a trip to the Aquarium. This would happen on multiple days, to keep Cohorts together. Shanon Rice is working on the arrangements.
- N. Surplus
- Keenan Elbers provided a list of items from the swamp that had been water damaged.
- O. Proposal for Touchless Time Entry Kiosk
- Shirley Koetz presented for Annastazia Stoffell. Handouts were given showing costs of Kiosk and how it would be a lot more efficient.
- P Hires:
- a. Courtney Waverek, Kindergarten, LAHO
 - b. Shannon Naylor, 4th/5th Grade Teacher LAHO
 - c. Joseph Harris, 4th/5th Grade Teacher LAHO
 - d. Tanner Campbell, Sub Aide
 - e. Alex Ellis, Sub Aide
 - f. Beth O'Neill, Aide Tier 1
- Q. Resignations
- None
- R. First Reading Policy Updates
- i. GBL – Personnel Records Required
 - ii. GBLA – Disclosure of Information, Highly Recommended
 - iii. GBN/JBA – Sexual Harassment, Required **New Version**
 - iv. GBN/JBA-AR – Sexual Harassment Complaint Procedure, Required, **New Version**
 - v. IGBAH-AR _ Special Education _ Evaluation and Eligibility Procedures, Required
 - vi. JBA/GBN – Sexual Harassment, Required, **New Version**
 - vii. JBA/GBN-AR – Sexual Harassment Complaint Procedure, Required, **New Version**
 - viii. Student Suicide Prevention, Required, **New Version**

S. Second Reading Policy Updates

- i. AC-Nondiscrimination, Required
- ii. AC-AR-Discrimination Compliant Procedure, Required
- iii. EFAA-AR-Reimbursable Meals and Milk Program, Required
- iv. GBDA-Expression of Milk (or Breast -feed) in workplace
- v. GCDA/GDDA-Criminal Records Check and Fingerprinting
- vi. GCFS/GDDA-AR-Criminal Records Check and Fingerprinting
- vii. IGAI-Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education
- viii. IGBBA – Talented and Gifted Students - Identification
- ix. IGBBA-AR - Appeal Procedure for Talented and Gifted Student Identification and Placement
- x. IGBBC-Talented and Gifted – Programs and Services
- xi. IGBBC-AR – Complaints Regarding the Talented and Gifted Program
- xii. IICC – Volunteers
- xiii. IKF – Graduation Requirements
- xiv. JED – Student Absences and Excuses
- xv. JFCF – (Hazing,) Harassment, Intimidation, Bullying, (Menacing,) Cyberbullying, Teen Dating Violence or Domestic Violence – Student, (Versions 1 and 2)
- xvi. JFCJ – Weapons in School
- xvii. JGAB – Use of Restraint or Seclusion
- xviii. JGAB -AR – Use of Restraints or Seclusion
- xix. DELETE – JHFDA Suspension of a student’s Driving Privileges.
- xx. DELETE – JHFDA-AR(1) Request for Suspended Driving Privileges – Conduct
- xxi. DELETE – JHFDA-AR(2) Notice of Student Withdrawal from School
- xxii. KL – Public Complaints (Versions 1-4)
- xxiii. KL-AR[(1)] – Public Complaint Procedure
- xxiv. KL-AR(2) – Appeal to the Deputy Superintendent of Public Instruction

T. Jordan Zacharias Promissory Note.

- Alesa will pay for Jordan Zacharias’s tuition to receive a master’s Degree Jordan Zacharias has agreed to work for 2 additional years.

11. Action Items

A. Payment of Bills – February

Jeff Davis motioned approval to paying the bills for the month of January, Ron Koetz seconded. All in favor. Motion passed unanimously.

B. GC/MC for Bond Construction,

Deb Lindberg motioned approval of hiring CB Construction as our GC/MC for Bond construction. Ron Koetz seconded. All in favor. Motion passed unanimously.

C. Policy Adoption

Tabled due to Marc needing to provide new version he wrote for policy AC and AC-AR

D. Option to purchase/proposal/terms for Bryan and Mimi Stout Property,

Jeff Davis motioned approval to go forward with finding out the options for purchasing the adjacent property/Stout's, Deb Lindberg seconded. All in favor. Motion passed unanimously.

E. Stage flooring replacement.

Deb Lindberg motioned to approval replacement of stage flooring. Jeff Davis seconded. All in favor. Motion passed unanimously.

F. Approval of SIA Agreement/Plan,

Jeff Davis motioned to approve the SIA Agreement/Plan; Ron Koetz seconded. All in favor. Motion passed unanimously.

G. Surplus.

Jeff Davis motioned to approve disposal of surplus; Deb Lindberg seconded. All in favor. Motion passed unanimously.

H. Purchase of the touchless entry kiosk,

Linda Montanez motioned to approve the purchase of the touchless entry kiosk; Ron Koetz seconded. All in favor. Motion passed unanimously.

I. Hires

- a. Courtney Waverek Kindergarten, LAHO
- b. Shannon Naylor, 4th/5th Grade Teacher LAHO
- c. Joseph Harris, Middle School General Education, LAHO
- d. Tanner Campbell, Sub-Aide
- e. Alex Ellis, Sub-Aide
- f. Beth O'Neill, Aide, Tier 1
- g.

J. Resignations

None

- 12. Executive Session: To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing. (ORS 192.660(2)(b))**

Entered Session: 2125


Resumed Meeting 2147

Adjournment: 2150

Next Meeting Date: March 11, 2021 – Regular Board Meeting

As recorded by,

Shirley Koetz

Board Chair: 
Aaron Schneider

Clerk: 
Marc Thielman