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## ALSEA SCHOOL DISTRICT 7J

P. O. Box B • Alsea, Oregon 97324 • 541-487-4305 • Fax 541-487-4089

[www.alsea.k12.or.us](http://www.alsea.k12.or.us)

### MINUTES

May 13, 2021

Board: Ron Koetz, Deb Lindberg, Jeff Davis, Linda Montanez

Board member absent: Aaron Schneider

Staff: Marc Thielman, Nicole Davis, Shirley Koetz, Keenan Elbers

Staff On-line; Eric Clendenin, Joy Jordan, Keith Davis, Rich & Anna DuBord, Shanon Rice, Randy Chilcote, David Crowe, Nicole Davis, Pamela Russell, Mary O'Brien, Catherine Ellis, Jan Olsen, Brynn Campbell, Annastazia Stoffell.

Students: None

Patrons On-line: Dani Elbers, Scott Marshall, Kari VanLueren, Tom Loveday, Victor Pearson, Jamie Olsen, Risteen Follett. CB Construction

1. Call to Order, Flag Salute at 19:00
2. Approval of Agenda

**Jeff Davis, motioned to approve the agenda. Deb Lindberg seconded. All in favor. Motion passed unanimously.**

3. Approval of Minutes — April 8, 2021

**Jeff Davis motioned to approve the minutes for March 11, 2021 Linda Montanez seconded. All in favor. Motion passed unanimously.**

4. Patron Comments  
None.
5. Athletic Report:

Track

2 athletes going to State Invitation Track Meet May 22nd EOU

HS Basketball

Lane County Schools are not allowing spectators while in High Risk

Boys play 5:30pm

Girls play 7pm

MS Coaches

Boys Head Coach Courtney Hendrix

Assistant Boys Coach Daniel Wilson

Chris Chilcote can be utilized as Assistant AD/Game Manager to supervise boy's locker rooms.

Girls Head Coach Bethany Zavaleta

9 girls and 7 boys so far

Facebook Live Streaming Home Games

Fall 2021 Mountain West Volleyball League Schedule

**6. Middle School and High School Report: Eric Clendenin**

- We were planning a prom with Eddyville. We had the venue already set-up. But due to COVID restrictions we are not able to make it work. We have cancelled the prom for this year. Reserve venue for next year
- Graduation will be June 11<sup>th</sup> at 7:00PM down on the football field. We are putting up canopies for graduating students, board and staff. have been scanning wait list. Also setting up for the banquet on June 7th.
- Alsea is participating with the Willamette Promise. This will allow our high school students to take dual credit and be able to stay in our classrooms, not needing to leave campus to go to LBCC or OSU. Eric Clendenin, Molly Schultz, and Skip Lynch. We will be offering the following class in the fall to start Writing 121, Biology 101 and 102, and possibly a social studies class. We would also like to add some Math classes once we hire a new High School Math Teacher.

**8. Director of Student Services: Shanon Rice**

- Gathering fun, exciting, and interesting data form this year's fact about the multiple tier system of support. In June Shanon will give a short presentation showing how it works
- This next week we will complete our dibbles benchmark for reading. Then the week after we will be doing final MAPS testing. Looking forward to seeing the results and hopefully increased scores.

**9. Chief Financial Officer**

- Not in Attendance, Marc Thielman will include with his report.

**10. Superintendent's Report -**

- Marc is very excited that we won our battle on whether our LAHO/Greenways classes are Virtual, or Brick and Mortar. ODE declared us a Brick-and-Mortar school. The letter they sent us regarding being a Brick-and-Mortar school means we get to keep our 3.8 million dollars, but if we had lost, we would have had a 90% decrease in our carryover budget.

- Our remodel will be costing us a lot more now that prices for materials has risen 400%. Our money will not go near as far. We will do whatever it takes to keep costs down. We will just need to do some creative thinking. Possibly will need to make cuts or have some creative ways to get the funds and finish.
- Marc Thielman told everyone about our sewer problem that made us closes for a day and a half. We had a large clog where we have two traps, and the pipe runs up hill. It will be great to get new plumbing. Still working to get the smell to go away in the locker rooms.
- Marc Thielman pointed out the shop plans that are in everyone's packet s.
- Marc thanked Tim France, Keenan Elbers, Scott Marshall, and CB Construction for working together to do the plans for the shop. It is just what we need it is awesome. Marc Thielman stated the budget this year is very complicated and Katie Sapp, Nancy Hall, Brynn Campbell, and Anastazia Stoffell have worked long hours to get it completed. We are looking at a budget that is pushing 12 million dollars. It is a tremendous amount of money we are not use to this nor having this many FTE's.
- Marc Thielman still thinks we will have the capacity to bump up wages a little not as much as he wanted but at least something. Will be having negotiations with Certified staff.
- We are flat funded from the State, but the state has 9.3 million that they will be moving out to the schools. As of today, however Gov. Brown vetoed it. We are very lucky since many of the larger schools like Beaverton have cuts between 8 to 12 million. We decided to budget at 9.1 million for no extra money We did put some capacity in our budget for extra funds if that happens.

**11. Information:**

None

**12. Other News:**

Marc and Tim were contacted by a group of Philomath parents, they want and visited with them on Tuesday.at the farm. Marc Thielman said it was amazing, and if we pursue this opportunity it would become part of the LAHO program. We are calling it the farm right now. Parents are doing all the teaching right now so there is potential to hire teachers at some point down the road. We will be doing a contract as a partnership.

**13. Discussion Items -**

**A. Cash flow / Financial Reports**

- ESD made a 1.1 million mistake We have 1.9 million estimated carryovers. March's is \$661,590. We still have a lot of other accounts to reconcile so dollar amounts are not perfect.

**B Senior presentation**

- Ysabelle Orantes gave a presentation on the senior's plan for their Senior Trip, and to ask the board to approval. The Seniors plan on going on May 28<sup>th</sup> and returning the 30<sup>th</sup>. They have rented an Air B&B in Waldport. They have \$2000.00 in total, and they will pay \$1600.00 for rent and fees for the Air B&B. They will eat one dinner out and they will prepare the rest in house. The rest of the money will allow them to do activities. Nathan Roberts will be the male chaperone and female chaperone will be Nicole Davis.

C. Bond Update

- With the rising cost of building materials, we need to think of possible ways to save money and get the best bang for our buck. Moving parts on table right now. Our bond money is in the bank, OSCIM grant is on it's way but still waiting to hear about the Seismic grant hoping to here by end of May.
- Shop will be where old baseball field. Marc Thielman showed Board the plans and explained the changes regarding cost and size. It is an amazing building. We thought the cost would be around \$800,000 but after we started working on the plans with CB Construction and David Crowe the size grew, to accommodate everything we wanted to get out of the shop. We thought we would do a metal shop, between the rising costs and how far out it is to even get the metal Scott Marshall explained about costs of material. A steel building is the most efficient building for the shop. Building will be 7200 square feet. Cost will be between 1 to 1.1 million. Metal building will cost 100 to 115 thousand dollars (building only). Scott Marshall is also working with CB to put together a master schedule with cost so that he can make everyone aware of the costs we are looking at. Also, steel buildings cost for maintenance and it efficiencies will pay off in the long run.
- Marc Thielman is recommending going forward with the shop as we have planned. Down the road we may have to put money into the project or cut cost somewhere else, but we will continue to be as frugal as humanly possible. Marc is working on several aspects of other funding.
- Having a good shop is as important as redoing our infrastructure.
- Scott Marshall gave update as to what they have been working on. Scott Marshall brought an Electrical Engineer and spent time with CPI discussing what we need to improve the exterior and interior electric. Came up with some value engineering ideas. In the process of finishing electrical plans.
- Contacted the building department to work on getting permits so that will help with any delays getting the permits before we are ready to start. Received the report graphical and seismic from the engineer. We have good report for seismic, no liquification of soils, not in high water table everything on site is good to go.

- D. 2021-2022 Calendar
- Corrections that were done on calendar were on J term we will be going five days a week rather than four during this time. A couple of holidays were in the wrong place, and that has been corrected.
- E. Stout Property Purchase Update
- Still going back in forth with letters of intent will continue this conversation in our executive session. We are at a point where they have accepted our offer and have given us a counteroffer and we will go into executive session to talk about their offer.
- F. Paradigm Learning Systems contract 2021-2022
- This is for our contract for our curriculum for LAHO.
  - We will pay \$2,000.00 per student for fulltime students. Great company we can call anytime with a problem, and they will take care of it immediately.
- G. Senate Bill 554
- New gun control bill.
  - They merged two laws. At the end of the day ultimately it was to keep people from bringing guns into the Capital.
  - We cannot tell the public to not to have conceal carry. However, our employees are not allowed to carry. The bill also has new laws on how we must store are weapons. Marc Thielman recommendation is that we allow our public to continue to carry. He would like everyone to take the next month to lookover and think about this. Next month we can talk and vote at that time.
- H. 2021-2022 Raises
- Marc Thielman there is some capacity to give the certified raises, they won't be as large, as we wanted but they will be more than most other Districts. We will need to have negotiations first. Deb Lindberg and Jeff Davis have volunteered to be the board negotiators again this year. Marc Thielman will speak with Catherine Ellis to arrange a time to meet.
- I. Budget Committee new members.
- Sara Cash, and Jamie Olsen
- J. Hires:
- a. Tanner Campbell, Bus Monitor/Aide, Alsea
  - b. Daniel "Danny" Wilson, Assistant MS Basketball Coach, Alsea
  - c. Bethany Zavaleta, MS BB Coach, Alsea
  - d. Courtney Hendrix, MS BB Coach, Alsea
  - e. Ashley Ollendoff, Sub Aid/Bus Monitor, Alsea
- K. Resignations
- a. Megan Kapp, 5<sup>th</sup> Grade Teacher
  - b. Michelle Moore, Bus Driver/Trainer WLA
- Carmen Martin said that Michelle Moore will still come and be our trainer.
- L. First Reading Policy Updates

- i. CBA – Qualifications and Duties of the Superintendent, Highly Recommended
- ii. IIBGA – Electronic Communications Systems, Required
- iii. IIBGA-AR - Electronic Communications Systems, Required
- iv. INDB – Flag Displays and Salutes, Optional
- v. JGA – Corporal Punishment \*\*, Optional
- vi. JHCA/JHCB – Immunization, Physical Examination, Vision screening/Eye Examination and Dental Screening\*\*, Optional
- vii. KL – Public Complaints (Version 2 only), Highly Recommended

M. Second Policy Reading

- i. JHFE- Reporting of Suspected Abuse of a Child
- ii. JHFE-AR(1)-Reporting of Suspected Abuse of a Child
- iii. JHFE-AR(2)-Abuse of a Child Investigations Conducted on School Premises
- iv. JHFF-Reporting Requirements Regarding Sexual Conduct with Students

14. Action Items

N. Payment of Bills, April/May 2021

**Deb Lindberg motioned approval paying the bills for the month of March, Linda Montanez seconded. All in favor. Motion passed unanimously.**

O. Senior's present Senior Trip Agenda/Permission

**Jeff Davis motioned to approve senior trip as presented, Deb Lindberg seconded. All in favor. Motion passed unanimously.**

P. Approve Budget Calendar

**Jeff Davis motioned approval to approve senior trip as presented, Deb Lindberg seconded. All in favor. Motion passed unanimously.**

Q. 2021-2022 Proposed Calendar

**Jeff Davis motioned approval the budget calendar as presented; Deb Lindberg seconded. All in favor. Motion passed unanimously.**

R. Paradigm Learning Systems Contract 2021-2022

**Jeff Davis motioned approval the Paradigm Learning Systems Contract as presented; Deb Lindberg seconded. All in favor. Motion passed unanimously.**

S. 2021-2022 Raises

**Jeff Davis motioned to approve Marc Thielman and Katie Sapp to look at raises and open negotiations on potential raises with emphasis on potential, Linda Montenez seconded. All in favor. Motion passed unanimously.**

T. Policy Adoption

- i. JFCF-(Hazing) Harassment, Intimidation, Bullying (Menacing,) Cyberbullying, Teen Dating Violence, or Domestic Violence – Students (Version 2) -Required
- ii. JFCF-AR (Hazing) Harassment, Intimidation, Bullying (Menacing,) Cyberbullying, Teen Dating Violence, or Domestic Violence – Students (Version 2) -Required
- iii. JHFE- Reporting of Suspected Abuse of a Child
- iv. JHFE-AR(1)-Reporting of Suspected Abuse of a Child
- v. JHFE-AR(2)-Abuse of a Child Investigations Conducted on School Premises
- vi. JHFF-Reporting Requirements Regarding Sexual Conduct with Students
- vii. JHFF/GBNAA-Reporting Requirements for Suspected Sexual Conduct with Students.
- viii. IGAI-Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education

**Deb Lindberg motioned approval of the policies JFCF though IGAI as presented; Jeff Davis seconded. All in favor. Motion passed unanimously.**

**U New Budget Committee members:**

- a. Sara Cash
- b. Jamie Olsen

**Jeff Davis motioned approval of budget committee members Sarah Cash, and Jamie Olsen as presented; Linda Montenaz seconded. All in favor. Motion passed unanimously.**

**V. Hires**

- a. Tanner Campbell, Bus Monitor/Aide, Alsea
- b. Daniel “Danny” Wilson, Assistant MS Basketball Coach, Alsea
- c. Bethany Zavaleta, MS BB Coach, Alsea
- d. Courtney Hendrix, MS BB Coach, Alsea
- e. Ashley Ollendoff, Sub Aid/Bus Monitor, Alsea

**Ron Koetz Vice Board Chair put the hiring of these individual on hold until after Executive Session: To consider the employment of a public officer, employee, staff member or individual agent. (ORS 192.660(2)(a))**

**W. Resignations:**

- a. Megan Kapp, 5th Grade Teacher
- b. Michelle Moore, Bus Driver/Trainer, WLA

**Jeff Davis motioned approval of the resignations of Megan Kapp and Michelle Moore as presented; Deb Lindberg seconded. All in favor. Motion passed unanimously.**

Break: 2035

Executive Session: In session: 2043

To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))

To consider the employment of a public officer, employee, staff member or individual agent. (ORS 192.660(2)(a))

Out of Executive session: 2147

Back in regular session: 2148

X. Other Business

Hires

- a. Tanner Campbell, Bus Monitor/Aide, Alsea
- b. Daniel "Danny" Wilson, Assistant MS Basketball Coach, Alsea
- c. Bethany Zavaleta, MS BB Coach, Alsea
- d. Courtney Hendrix, MS BB Coach, Alsea
- e. Ashley Ollendoff, Sub Aid/Bus Monitor, Alsea

**Jeff Davis motioned approval of the hiring of Tanner Campbell, Daniel "Danny" Wilson, Bethany Zavaleta, Courtney Hendrix and Ashley Ollendoff as presented; Deb Lindberg seconded. All in favor. Motion passed unanimously.**

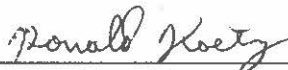
Next Meeting Date: June 10, 2021 – Regular Board Meeting

Adjournment: 2155

As recorded by,

Shirley Koetz

Board Vice Chair:

  
Ronald Koetz

Clerk:

  
Marc Thielman