

**Regular School Board Meeting
Thursday, September 17, 2020
7:00 P.M.**



Alsea School District 7J
301 South 3rd Street
Alsea, OR 97324
541.487.4305
www.alsea.k12.or.us

MINUTES

Board: Aaron Schneider Jeff Davis, Ron Koetz, Linda Montanez, Deb Lindberg

Board members:

Staff: Marc Thielman, Shirley Koetz, Rich DuBord, Nicole Davis, Cora Martin, Keith Davis, Keenan Elbers, Tim France, Shanon Rice Mary O'Brien, Risteen Follett

Patrons: Christie Smith, Jamie Olsen

1. Call to Order, Flag Salute at 1905

2. Approval of Agenda

Ron Koetz motioned to approve the agenda. Jeff Davis seconded. All in favor. Motion passed unanimously.

3. Approval of Minutes – August 6, 2020

Jeff Davis motioned to approve the minutes. Deb Lindberg seconded. All in Favor: Motion passed unanimously

4. Patron Comments –
None

5. Middle School/High School Report

Students are starting to get the message that they must wear masks, and social distance if they want to keep going to school in person. Students are really enjoying coming to in person school.

6. Superintendent Report

Marc Thielman asked to go to discussion items where he will include the Superintendent report

7. Information:
None

8. Athletic Report

New hires:

None

Resignation:

None

Openings:

MS Head Football Coach

MS Assistant Football Coach

MS Head Girls Basketball Coach

The Volleyball and Football teams have been conditioning in preparation for the upcoming season. In the case of football, it has been prohibited to have any sort of contact and for Volleyball it was postponed till September 23rd. However, with the new release from the OSAA yesterday afternoon, all the sports seasons have changed drastically.

Season 1: August 31st - December 27th

Sports/Activities permitted will not be designated by the OSAA but rather will be at the discretion of the local school district, provided they are allowed by the Governor’s Office, OHA, ODE, and the school adheres to the directives from those entities. OSAA policies regarding out-of-season coaching limitations have been waived during Season 1 with the caveat that student participation in these sports cannot be required. All other OSAA rules and policies remain in effect at this time.

Season 2: December 28th - March 6th

-2 Practice Weeks (must have 9 days of practice prior to first competition with another school)

-7 Competition Weeks

-Teams/individuals that do not qualify for an OSAA Culminating Week event may continue to compete/practice through the conclusion of that sport/activity’s culminating week.

Sport	First Practice Date	First Contest Date	Participation Limitation	Qualifying Date	OSAA Culminating Week
Swimming	12/28/2020	1/11/2021	8 Meets	2/28/2021	3/1 - 6/2021
Wrestling	12/28/2020	1/11/2021	9 Events, 11, 30	2/28/2021	3/1 - 6/2021
Basketball	12/28/2020	1/11/2021	14 Games	2/28/2021	3/1 - 6/2021

Season 3: February 22nd - May 1st, 8th

-2 Practice Weeks (must have 9 days of practice prior to first competition with another school – requirement waived with participation in Season 2) *See below for Football Practice and Protective Equipment Policies

-7 Competition Weeks

-Teams/individuals that do not qualify for an OSAA Culminating Week event may continue to compete/practice through the conclusion of that sport/activity’s culminating week.

Sport	First Practice Date	First Contest Date	Participation Limitation	Qualifying Date	OSAA Culminating Week
Cross Country	2/22/2021	3/8/2021	9 Meets	4/25/2021	4/26 - 5/2/2021
Volleyball	2/22/2021	3/8/2021	14 Playing Dates	4/25/2021	4/26 - 5/2/2021
Soccer	2/22/2021	3/8/2021	10 Matches	4/25/2021	4/26 - 5/2/2021

Football	2/22/2021	3/16/2021	7 Games	5/2/2021	5/3 - 5/8/2021
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Season 4: April 19th - June 26th

-2 Practice Weeks (must have 9 days of practice prior to first competition with another school – requirement waived with participation in Season 3)

-7 Competition Weeks

-Teams/individuals that do not qualify for an OSAA Culminating Week event may continue to compete/practice through the conclusion of that sport/activity's culminating week.

Sport	First Practice Date	First Contest Date	Participation Limitation	Qualifying Date	OSAA Culminating Week
Golf	4/19/2021	5/3/2021	14 Nine-Whole Rounds	6/20/2021	6/21 - 26/2021
Tennis	4/19/2021	5/3/2021	12 Playing Dates	6/20/2021	6/21 - 26/2021
Track & Field	4/19/2021	5/3/2021	9 Meets	6/20/2021	6/21 - 26/2021
Baseball	4/19/2021	5/3/2021	18 Games	6/20/2021	6/21 - 26/2021
Softball	4/19/2021	5/3/2021	18 Games	6/20/2021	6/21 - 26/2021

General Guidance for the 2020-2021 School Year:

- All Member Schools must follow all directives from the Governor's Office, Oregon Health Authority, Oregon Department of Education, and the OSAA related to COVID-19. -When scheduling contests local/regional competition should be the priority, including consideration of cross- classification play when appropriate.

- Event hosts must follow OHA guidance for large group gatherings, including the number of teams, participants, and spectators. This will impact planning for jamborees, tournaments, invitationals, and multi-school events.

****Football Practice Policy:*** Must have nine days of on-field football practice prior to the start of contests and follow the practice progression outlined in the Practice Model. Use of football protective equipment is prohibited outside of Season 3.

I hope to have more clarity and answers after my Administrator Workshop next Thursday and when we meet as a league after that. We will have all new schedules for Football, Volleyball, and Basketball for HS. We also plan to go over what this means for MS sports as well.

9. Other News:

None

10. Discussion Items

Marc Thielman said that he and Katie Sapp had spent time catching up after her illness. Some tropics were, Learn at Home Oregon, Greenways and COVID protocol. Katie Sapp said that with

the success of the Learn at Home Program that she would like to ask that we increase the classified staff's insurance benefit from \$750.00 to \$1250.00 it would go a long way to help the classified staff. Aaron stated that he was for this and it has been long time coming.

A. Cash Flow/ Financial Reports

Right now, the ending balance is \$415,000 based on 1.6 million. We budgeted for 167 students and we now have 210. We are still seeing growth and so revenue for our school will be greatly increased. At present we have 2,375,058.00 and we are earning 1% per month. We have never been here before.

B. Greenway agreement: Marc Thielman explained that we now have 160 students enrolled in Greenway, this is our third year working with them. The contract is the same as in years passed

C. Music Program Stipend was discussed, the board asked to table until next meeting. They would like for Catherine Ellis and her assistant to come and give a presentation so they can understand what the program entails. They remembered that Catherine had given them a proposal, but it was too long ago to remember the details.

D. Asphalt/Paving Marc Thielman and Keenan Elbers told the board that we need to get the Asphalt poured within 30 days, to meet the deadline from the County. Keenan Elbers stated that Knife River was the only paving company that could meet that deadline. The cost for doing the pre-school lot and our road and back lot is approximately \$35,000.00. Marc Thielman stated that this cost is a good price, and he will be responsible to make sure it covered.

E. Bond Presentation Video. We showed everyone in attendance the video that was made for the Bond. Marc Thielman let everyone know that we created a page on our website for the presentation and other related documentation. Visit: <http://alsea.k12.or.us/bond/>

F. Approval of Large Purchases. Shirley Koetz asked and explained to the Board that she had made several large purchases without Board approval due to COVID 19. These purchases included, Dividers, PPE, Kiosks, Evaluation software and consulting, Foggers and etc.. Shirley Koetz read off the large purchases. Aaron Schneider expressed how this was not something we should make a practice of but under the circumstances it was understood.

G. Frontline Time Program Marc Thielman and Shirley Koetz explained that we will be getting a new Timecard System from Frontline if the board approves. We have been limping and patching up the program for several years, recently it went down for several days until we luckily found one more patch to get it working. Once the timeclock was fixed it required administrative staff added time to enter all staff's hours. Which was a labor-intensive process. The new program will bring us into the current age, making things work more efficiently. The cost will be

11. Hires:

Board discussed the reasons for hiring the aides as full-time employees. As substitute aides that work every day, they are not entitled to health insurance or other benefits. They discussed how the list of new hires would be a little complicated to vote on since we will have several conflicts. We will need to call Aaron to help with voting. It was decided to group employees to make it easier to vote.

- a. Cassandra Fithian-Barrett; Online Teacher
- b. Nicholas Burnett; Sub-Teachers
- c. Justin Farnell; Sub-Teacher
- d. Rinda Montgomery; Online Sub-Teacher

- e. Justin Marshall; HS Math Teacher
- f. Karina Ferre; Online Teacher/Coordinator
- g. Erin Wills; Online Teacher/Coordinator
- h. Brynn Campbell; Administrative Assistant
- i. Cora Martin; Receptionist
- j. Timothy O'Neill; Type 10 Drive/Dispatcher
- k. Anna Mae Chicote; Classroom Aide Tier 1
- l. Randy Chicote; Special Programs one on one Tier 1
- m. Joe Martinez; Special Programs one on one Tier 1
- n. Laurel Arnold; Classroom Aide Tier 1
- o. Sadie Zacharias; Classroom Aide, Tier 1
- p. Aerica Nelson; Classroom Aide, Tier 1
- q. Sabrina McCaskill; Classroom Aide, Tier 1
- r. Cathy Lorain Sped Aide/Cleaner, Tier 1
- s. Lewis Bourne; Sub Aide, Tier 1
- t. Keith Davis; Sub Aide, Tier 1
- u. Dominic Schneider; Sub Aide, Tier 1
- v. Lauren Snyder; Classroom Aide
- w. Liz Garza; Special Education Assistant, Tier 2
- x. Sara Littlefield; .4 FTE Alsea Family Outreach Liaison

H. Resignation:

None

12. Action Items

A. Payment of Bills

Jeff Davis motioned to pay the bills, Linda Montanez seconded. All in favor. Motion passed unanimously.

B. Greenway Agreement

Jeff Davis motioned that we approve the Greenway Agreement Aaron Schneider seconded. All in favor. Motion passed unanimously.

C. Music Program Stipends

Jeff Davis motioned that we approve a stipends for the music program, Linda Montanez seconded. All in favor. Motion passed unanimously.

D. Asphalt for Pre-school parking and High School Road

Jeff Davis motioned to Pave the parking lot and the High School Road, Linda Montanez seconded. All in favor. Motion passed unanimously.

E. Hires

- a. Cassandra Fithian-Barrett; Online Teacher
- b. Nicholas Burnett; Sub-Teachers
- c. Justin Farnell; Sub-Teacher
- d. Rinda Montgomery; Online Sub-Teacher
- e. Justin Marshall; HS Math Teacher
- f. Karina Ferre; Online Teacher/Coordinator

g. Erin Wills; Online Teacher/Coordinator

Jeff Davis motioned that we approve the hiring of employees a thru g, Aaron Schneider seconded. All in favor. Motion passed unanimously.

- h. Brynn Campbell; Administrative Assistant
- i. Cora Martin; Receptionist
- j. Timothy O'Neill; Type 10 Drive/Dispatcher

Jeff Davis motioned that we approve the hiring of employees h thru j, Linda Montanaz seconded. All in favor. Motion passed unanimously.

- k. Anna Mae Chicote; Classroom Aide Tier 1
- l. Randy Chicote; Special Programs one on one Tier 1

Jeff Davis motioned that we approve the hiring of employees k thru l, Aaron Schneider seconded. Linda Montanez declared a conflict. All in favor. Motion passed unanimously.

- m. Joe Martinez; Special Programs one on one Tier 1
- n. Laurel Arnold; Classroom Aide Tier 1
- o. Sadie Zacharias; Classroom Aide, Tier 1
- p. Aerica Nelson; Classroom Aide, Tier 1
- q. Sabrina McCaskill; Classroom Aide, Tier 1
- r. Cathy Lorain Sped Aide/Cleaner, Tier 1
- s. Lewis Bourne; Sub Aide, Tier 1

Jeff Davis motioned that we approve the hiring of employees m thru s, Linda Montanez seconded. All in favor. Motion passed unanimously.

- t. Keith Davis; Sub Aide, Tier 1

Aaron Schneider motioned that we approve the hiring of employee t, Linda Montanez seconded. Jeff Davis declared a conflict. All in favor. Motion passed unanimously.

- u. Dominic Schneider; Sub Aide, Tier 1
- v. Lauren Snyder; Classroom Aide
- w. Liz Garza; Special Education Assistant, Tier 2
- x. Sara Littlefield; .4 FTE Alsea Family Outreach Liaison

Jeff Davis motioned that we approve the hiring of employees u thru x, Aaron Schneider and Ron Koetz declared conflicts, Linda Montanez seconded. All in favor. Motion passed unanimously.

13. Other Business –

Next Meeting Date: Thursday, October 8, 2020 – Regular Board Meeting

14. Adjournment at 2045

As recorded by,
Shirley Koetz

Board Chair: Ron Koetz
Ron Koetz

Clerk: Marc Thielman
Marc Thielman