



MINUTES

Board Members: Aaron Schneider, Jeff Davis, Ron Koetz, Linda Montanez, Deb Lindberg

Staff: Marc Thielman, Shirley Koetz, Rich DuBord, Nicole Davis, Cora Martin, Keith Davis, Keenan Elbers, Tim France, Shanon Rice, Mary O'Brien, Risteen Follett

Patrons: Christie Smith, Jamie Olsen

1. Call to Order, Flag Salute at 1905
2. Approval of Agenda
Ron Koetz motioned to approve agenda; Jeff Davis seconded. All in Favor. Motion passed unanimously.
3. Approval of Minutes – September 17, 2020
Jeff Davis motioned to approve minutes; Deb Lindberg seconded. All in Favor. Motion passed unanimously.
4. Patron Comments
None
5. Middle School/High School Report
Students are really enjoying coming to school in person. Students are starting to get the message about wearing masks, and social distance. It's been very hard but every day we work to get them to understand if they don't follow the protocol, we will not be able to come in person.
6. Superintendent Report
Things continue to go smoothly. The staff is doing a phenomenal job working with our students. We appear to be getting good compliance regarding mask wearing and we have had good support from Benton County Health Department despite the rise in the metrics.
7. Information
None
8. Other News
None
9. Discussion Items
 - A. Cash Flow/ Financial Reports
Marc Thielman explained that the district has invested over \$300,000 in PPE, safety, and plexiglass dividers and shields. In addition, the district has added staff to help with cleaning and sanitizing among other COVID era needs. There will be a lot of money going out and much improved revenue coming in.

Hopefully we will have a more accurate assessment of actuals/projected revenue to expenditures by December. We need to prioritize balancing accounts, dialing in payroll and projecting the need to add online staff in relation to enrollment growth. Katie Sapp and her crew are doing a great job in a difficult and complex time. In addition, we will be working on the annual audit in conjunction with all this growth and change.

B. Greenway agreement

Marc explained that we now have 160 students enrolled in Greenways. This is the third year working with them. The contract is the same as in years passed. We need more time to negotiate the final funding percentages due to increased Special Education cases. Mr. Thielman will be negotiating and asking for a 5% be retained by the district to cover the added expenses.

C. Music Program Stipends

The music stipend was discussed, the board asked to table until next meeting. They would like for Catherine Ellis and her assistant to come and give a presentation so they can understand what the program entails. They remembered that Catherine Ellis had given them a proposal, but it was so long ago they couldn't remember the details.

D. Bond Presentation Video

Scott Marshall showed a video about the bond that we are asking for to all in attendance at the board meeting. Marc Thielman let everyone know that we have created a page on the website for the presentation and other related documentation. Visit: <http://alsea.k12.or.us/bond>.

E. Approval of Large Purchases. Shirley Koetz explained to the board that she had made several large purchases over \$5,000 without board approval due to COVID 19. These purchases included dividers for every student and teacher, PPE, Kiosks, foggers etc. Shirley Koetz read off the large purchases and provided a list of purchases in detail as part of the discussion to the board. Aaron Schneider expressed how this was not something we should make a practice of but under the circumstances it was understood.

F. Frontline Time Program

Marc Thielman and Shirley Koetz explained that we will be getting a new timeclock system from Frontline if the board approves. We have been limping and patching up the program for several years, recently it went down for several days until we lucky and found one more patch and got it working. This caused the Admin Staff extra work because they had to enter everyone's time by hand, which is very time consuming. The new program will bring us into the current age, making things work more efficiently. The cost will be just under \$6,000.

D. Hires:

The board discussed the reasons we are hiring aides as full-time employees. If they were to be substitute aides that worked every day, they are not entitled to health insurance, leave and other benefits. We grouped employees to make it easier to vote.

- a. Karina Ferre; Online Teacher
- b. Jessica Hunter Classroom Aide Tier1
- c. Suzette Vogler; Kitchen Assistant Tier 2
- d. Justin Marshall; HS Math Teacher

- e. Erin Wills; Online Teacher/Coordinator
- f. Kayla Wilson; Classroom Aide Tier 1
- g. Anna Ross; Support Aide Tier 2
- h. Keith Davis; Assistant Basketball Coach

E. Resignations

- a. Wade, Moore WLA, Bus Driver

10. Action Items

A. Payment of Bills September 17, 2020

Deb Lindberg motioned that we pay the bills for September 2020; Linda Montanez seconded. All in favor. Motion passed unanimously.

B. Greenway Agreement

Tabled Jeff Davis motioned that we Table the Greenways agreement until November board meeting; Deb Lindberg seconded. All in favor. Motion passed unanimously.

C. Music Program Stipends Tabled

Tabled Jeff Davis motioned that we Table the Greenways agreement until November board meeting; Deb Lindberg seconded. All in favor. Motion passed unanimously.

D. Approval of Large Purchases

Deb Lindberg motioned that we approve the Large Purchases after the fact due to needing COVID supplies and equipment before the next board meeting; Linda Montanez seconded. All in favor. Motion passed unanimously.

E. Frontline

Deb Lindberg motioned that we pay the bills for September 2020; Linda Montanez seconded. All in favor. Motion passed unanimously.

F. Hire

- a. Karina Ferre; Online Teacher
- b. Jessica Hunter; Classroom Aide Tier1
- c. Suzette Vogler; Kitchen Assistant Tier 2
- d. Justin Marshall; HS Math Teacher
- e. Erin Wills; Online Teacher/Coordinator
- f. Kayla Wilson; Classroom Aide Tier 1
- g. Anna Ross; Support Aide Tier 2
- h. Keith Davis; Assistant Basketball Coach

Deb Lindberg motioned to approve hiring employee's a – h Linda Montanez seconded. All in favor. Motion passed unanimously.

G. Resignations

Wade Moore WLA Bus Driver

Jeff Davis motioned that we accept the resignation of Wade Moore WLA Bus Driver; Deb Lindberg seconded. All in favor. Motion passed unanimously.

12. Other Business

None

Next Meeting Date: November 12, 2020 – Regular Board Meeting

Adjournment:

As recorded by:

Shirley Koetz

Board Chair 
Ron Koetz

Clerk: 
Marc Thielman