



**Regular School Board Meeting  
Thursday June 10, 2021  
7:00 P.M.**

**MINUTES**

**Board: Ron Koetz, Linda Montanez, Deb Lindberg, Jeff Davis, Aaron Schneider**

**Board member absent: None**

**Staff: Marc Thielman, Nicole Davis, Shirley Koetz, Keenan Elbers, Tim France**

**Staff On-line; Eric Clendenin, Joy Jordan, Keith Davis, Rich DuBord, Shanon Rice, Randy Chilcote,  
David Crowe,**

**Students: None**

**Patrons: Dani Elbers, Scott Marshall, Kari VanLueren**

1. **Call to Order, Flag Salute at 19:00**
2. **Approval of Agenda**  
Deb Lindberg motioned to approve the agenda. Linda Montanez seconded. All in favor. Motion passed unanimously.
3. **Approval of Minutes –May 13, 2021**  
Deb Lindberg motioned to approve the minutes for May 13, 2021. Ron Koetz seconded. All in favor. Motion passed unanimously.
4. **Patron Comments**  
None.
5. **AD Report**  
We are winding down this year's sports. Just finished with Track and we have two of our girls finish Bailey Ellis got second and Jessica Carlisle placed 8<sup>th</sup> in the long jump. Way to go Wolverines.
6. **Middle School and High School Report: Eric Clendenin**
  - Kids are working hard.
  - Maps tests were great got a lot of important information from them.
  - Leadership class is doing great. Painting concessions stand.
7. **Director of Student Services:**  
Moved this report to Summer School Program
8. **Chief Financial Officer**
  - Not in Attendance, Marc Thielman let us know that he has been working with Katie Sapp, and Nancy Hall on budget. They have found issues of concerns with some accounts and will be working with ESD. To find where errors are.
9. **Superintendent's Report**

Marc Thielman has spent a whole lot of time talking with staff about their concerns and possible needs for next year. We have had many changes for everyone this year from student numbers in both brick and mortar and online asking what works and what does not work, and what we need to do differently. There will be more changes coming for 2021-2022 school year. We are working on improvements for LaHO, Greenways, Alsea Farm program and Bear Creek. We had a meeting with Tim France and all the online leadership employees. It went well, we discussed what works and what does not work. What will they do different for the next years? Have a lot of notes to help with changes that are needed. We have changed the structure of the support and administrative staff several times to meet the demands. Elementary staff have asked for no organizational changes once school starts next year. Plans are to do some training during the in service in August to help all staff understand our chain of command. It has been hard when things are changing and moving and growing continually. Will be working on a new organizational chart. Marc Thielman plans on it being completed before the in service. Marc Thielman will do about a 90-minute training about change of command and structure of our workflow Marc would like for him and the board to make a goal of clarity of structure and efficiency of communication both, vertically and horizontally. What that means? Vertically is from students all the way up to the school board and horizontally means from classified, certified, and up through all staff. Marc Thielman thinks this is important. It would also help him by, having staff go to who they need rather than going to several people to get their needs met. This will help Marc Thielman. This will help Marc Thielman to free up time to do other things he needs to do. Board members stressed that employee need to have a clear change of chain of command, so they know where to go.

**10. Information**

We have been contacted by a group of moms from Creswell School District. They have created a school called the Bear Creek School. One mom is a certified substitute. This may be a theme and more micro schools may be contacting us. They are interested in our LaHO curriculum, that we use for our farm school. He got a call from the Philomath Superintendent which could create issue and so Marc Thielman wanted you to be aware of it. He has had tons of people asking him questions. The Philomath Superintendent, has contacted Marc Thielman asking if we are having a school in her district. He told her we are looking into it but have not moved forward yet. If we do discuss, or if we do decide he will contact the Superintendent at Philomath and let her know Marc Thielman really thinks this will be a good thing for our school.

**11. Other News**

None

**12. Discussion Items -**

- A. Cash flow / Financial Reports/632541 Supplemental Budget Approval 2021-2022
- B. We are over budget do because we budgeted for the number of students before COVID, so we didn't get as much funding. But during COVID we receive more

funding due to the increase of students. In brick and mortar and online we received some of the funding but will get more in the future. Nancy Hall prepared a supplemental budget which is in your board folder. There was a miscue with what was printed in the paper so we will need to have a special board meeting to approve this year's budget. Which we would like to hold on June 22nd. We will post five days before the 22nd, so we will be legal. Deb Lindberg asked about food service. Cost. And yes, we are over budget \$12,000 due to more students and needing to hire one extra person in the kitchen. We had to transfer money in the federal account to cover additional costs. Ended up with new money like ESSR money highlighted ones. Are the ones that we were changed statement as expenditures versus budget actuals this? This is about the actual budget as we budgeted. Versus what we spent. So, it shows we are budgeting. 5.775 million and we spent 7.228 million. So, we over so we overspent 1.629 million. For a total of. 8 million 724. So. We is 202. Point 915 million that we must reconcile the budget overspending was 85% salaries due to the extra staff required for the increase of students on the general financials. One of the things that cause issues with our budget is that. He asked the made a clerical error of 1.5 million to our deficit. If we had known of this error, we would not have perhaps given. As larger throw bonuses looking at closing year with 1.6 and change. Total enrollment, brick and mortar is 246 greenways budgeted for 80 and end up with a total of 164. Learn at Home, Oregon was budgeted at zero and ended at 464. So, as you can see, we're ending at a very good place. We are now back to where we have been in the past.

C. Stout Property Purchase Update

Stouts have made an offer which we can talk about in executive session. I have a lot of people asking about what we're doing regarding the Stout property. We made a counteroffer which was written by our real estate attorney, Helen Nelson. It is a little more complicated due to the fact we will need to go to the public lands and execution committee if we go over \$1,000,000. We have not heard back from anyone but doubts it. Marc Thielman sent another email This morning.

D. Application Platform Progress Report/June payment – Matt Holland

Math Holland presented progress in a computer presentation. This platform works like how people think, and people will be able to get it on an easily do what they need. Developments schedule in the fall he plans to have it ready four days before school starts. We have given the first payment of \$35,000 and now need to approve for the next payment of \$130,000. Matt Holland said that the second phase will be the app site. People will be able to get into the apps to check on students. Phase three will make it easy for everyone to get information on students like attendance, grades and progress we will pay \$50 per student. Where other schools will be paying \$500 a student? Phase four will be completing program all Alsea parents will be able to get everything on their desktop.

E. Bond Update

Regarding the bond. There has been concerns about the 400% increase in building materials. Total construction increases costs about 40%. To give our community what we promised, we must be creative, and this is called value engineering or

value-added decision-making. We have two choices as to what we can do one, nothing and wait and see if the prices go down. Two we could do infrastructure work since we really need things like plumbing. Heating and lighting. We worked on priorities. Working on plans and permits right now. So, we are waiting for them. This also is a problem due to price increase. We will retrofit new bathrooms this year. All plumbing will be complete so we should not have any more shutdowns due to plumbing. Install HVAC and tear out broiler in the fall. We are still going to give the public what we have promised.

F. 2021-2022 Raises/Negotiations

Catherine Ellis sent an email stating that the Union is pleased, and they are ready to meet and plan to accept what the board offers. We will still need to have negotiations. Deb Lindberg and Jeff Davis have volunteered to be the negotiators again this year. Marc Thielman will speak with Catherine Ellis to arrange a time to meet.

Discussed issues with lack of bus drivers. We may need to offer bus drivers a stipend, raises an/or sign on bonuses. There's a bad shortage of drivers, so we will need to do something to draw drivers to come to Alsea.

G. Superintendent Contract Extension

Marc Thielman asked for three-year extension, 1.5% raise and \$300 more for his 5D retirement fund.

H. Summer School Program Presentation/Highlights/Stipends.

Per Shannon Rice, Summer School was set up in three weeks due to not knowing it was even going to happen. Shannon Rice has done an outstanding job putting this together on such short notice. We will have enrichment for the full four weeks starting July 6 through July 29th. Each week will have a different theme. Week one is space, week two is ocean, week three is desert and week four is forest. During forest week we will also be doing forest camp since 6 through 8th missed due to COVID. It will be for four days and three nights. And they will camp at the France property by North Fork Fish Hatchery. Katie and Terri Anne are helping with forest camp since they have years of experience and many contacts. We will be holding camp from 8:30 AM to 4:30 PM.

I. New Budget Committee Member

- a. Terry Lunsford

J. Hires:

None

K. Resignations:

- a. Rosie Valencia, Kitchen Manager
- b. Justin Marshall, HS Math Teacher

L. Seconded Reading of Policies

- i. CBA – Qualifications and Duties of the Superintendent, Highly Recommended
- ii. IIBGA – Electronic Communications Systems, Required
- iii. IIBGA-AR - Electronic Communications Systems, Required

- iv. INDB – Flag Displays and Salutes, Optional
- v. JGA – Corporal Punishment \*\*, Optional
- vi. JHCA/JHCB – Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening\*\*, Optional
- vii. KL – Public Complaints (Version 2 only), Highly Recommended

**13. Action Items**

A. Payment of Bills – May/June

**Deb Lindberg motioned approval to paying the bills for the month of May/June 2021, Linda Montanez seconded. All in favor. Motion passed unanimously.**

B. , Supplemental Budget Approval for 2021-2022

**Jeff Davis motioned approval of the supplemental Budget for 2020/2021. Deb Lindberg seconded. All in favor. Motion passed unanimously.**

C. Application Platform June Payment Approval

**Jeff Davis motioned to approve the payment for Application Platform for June, Deb Lindberg seconded. All in favor. Motion passed unanimously.**

D. 2021-2022 Raises/negotiations

**Tabled**

E. Policy Adoption

- i. CBA – Qualifications and Duties of the Superintendent, Highly Recommended
- ii. IIBGA – Electronic Communications Systems, Required
- iii. IIBGA-AR - Electronic Communications Systems, Required
- iv. INDB – Flag Displays and Salutes, Optional
- v. JGA – Corporal Punishment \*\*, Optional
- vi. JHCA/JHCB – Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening\*\*, Optional
- vii. KL – Public Complaints (Version 2 only), Highly Recommended

**Jeff Davis motioned to approve CBA – KL; Linda Montanez seconded. All in favor. Motion passed unanimously.**

F. Superintendent Contract Extension

**Deb Lindberg motioned to approve Marc Thielman’s contract for three years; Linda Montanez seconded. All in favor. Motion passed unanimously**

G. Approval of Summer School/Stipends

**Deb Lindberg motioned to approve Summer School/Stipends; Jeff Davis seconded. All in favor. Motion passed unanimously**

H. New Budget Committee Member

- a. Terry Lunsford

**Jeff Davis motioned to approve Terry Lunsford as the new member of the budget committee; Linda Montanez seconded. All in favor. Motion passed unanimously**

I. Hires:

None

J. Resignations

- a. Rosie Valencia, Kitchen Manager
- b. Justin Marshall, HS Math Teacher

**Linda Montanez motioned to approve the resignations of Rosie Valencia and Justin Marshall as presented; Jeff Davis seconded. All in favor. Motion passed unanimously**

**Break 2035**

Executive Session: In Session 2043

To consider the employment of a public officer, employee, staff member or individual agent.  
(ORS 192.660(2)(a))

To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))

K. Other Business

We had unexpected business after the executive session have included this under other business.

- a. **Jeff Davis motion to approve the rental agreement with Kelsey Brooks, LLC for \$1800 a month. On a month-by-month basis; Deb Lindberg seconded all in favor. Motion passed. Unanimously.**
- b. **Jeff Davis motioned to reinsert that Superintendent. Marc Thielman is within his duties when he is talking to Canby School District, and he can put a claim in with PACE for legal coverage. Linda Montanez seconded all in favor. Motion passed. Unanimously.**

**Out of Executive Session: 2238**

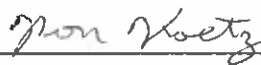
**Resumed Meeting 2238**

**Adjournment: 2245**

**Next Meeting Date: July 8, 2021 – Regular Board Meeting**

As recorded by,

Shirley Koetz

Vice Board Chair:   
Ron Koetz

Clerk:   
Marc Thielman