



MINUTES

Board: Ron Koetz, Linda Montanez, Deb Lindberg, Jeff Davis, Risten Follett

Board member absent: None

Staff In Person: Marc Thielman, Shirley Koetz, Keenan Elbers, Tim France, Skip Lynch, Pamela Russell, Roxie Kelly

Patrons In-Person: Ryan Van Leuven, George Foster, Chris Cantrell, Cheryl Van Leuven

Staff On-line: Anna Dubord, Rich Dubord, Randy Chilcote, Laurel Arnold, Kelly Ostler, David Fricke, Nicole Davis, Cora Martin, Cathy Lorain, Catherine Ellis, Carmen Martin, Sam Pedder, Sandra Pinion, Katie Sapp

Students:

Patrons Online: Tracy Foster, Alsea Quarries, Phone # no name, Ken Vogler, Kari Van Leuven, Jamie Olsen, Dani Elbers, Angela Jacobsen

1. Call to Order, Flag Salute at 1905

2. Executive Session: 1907-1950

3. Approval of Agenda

Risteen Follett motioned to approve the agenda as presented. Linda Montanez seconded. All in favor. Motion passed unanimously.

4. Approval of Minutes –October 14, 2021

Jeff Davis motioned to approve the October 14, 2021; minutes as presented. Linda Montanez seconded. All in favor. Motion passed unanimously

5. Patron Comments

None

6. Superintendent/CFO Report

- We are doing well we are still on boarding students into our LaHO on-line school. This is generating a lot of revenue. We will know more by January but is looking good**
- There has been no shortage of community feedback since our last meeting, and obviously the bathrooms were more complicated than we anticipated, but they are nearing completion. The fixtures are going in today. We should have bathrooms when we come back from Thanksgiving break.**
- There's been a huge perturbation in the construction market. We've talked about that in the past.**

- Prices rose 32% more than when we passed the bond. That is a massive increase in less than two years, so we've had to rephrase more than once and the purpose of doing the bathrooms and getting that going. Was to allow time for the market to correct itself.
- The shop hasn't been started due to the material cost and time to get materials. Steel buildings are out up to a year.
- Scott Marshall has produced a timeline and some plans and each of you have them in your packet. They are also on our website.
- Marc Thielman believe that January's financials should be strong after we have completed the audit.

7. Elementary School Report:

- Shanon Rice, Elementary Principal gave the Elementary report. All is going well.
- The students had a great time in October taking two separate trips to the pumpkin patch. They came back very muddy, but super happy.
- Shanon Rice revised the Elementary matrices, and they are in your folders.
- The Elementary had their first PBIS Assembly.

8. Online Program

- Tim France, Online Principal gave the report. All is going well and LaHO continues to grow.
- Enrollment for online schools; 534 LaHO, 160 Greenways, Alsea Option 26, Bear Creek 23, Corvallis Farm Program 8,
- They are averaging 80% attendance which Tim is happy about.
- Possible increase in enrollment coming.

9. Middle School and High School Report:

None

10. Information Report:

Marc Thielman presented and gave each board member the notice of proposed rulemaking. OAR 333 019 0010 of the Oregon Health Authority. Filing Caption: School and childcare exclusion, public health, safety requirements for childcare providers, youth programs. Public comment must be presented before 11/30/2021 at 5:00 PM. Please study this, Marc Thielman will study this and will mostly send comments concerning OAR 333 019 0010.

11. Athletic Report

a. Openings:

None

- 35 students registered on Final Forms for Winter Sports- still work in progress getting paper files uploaded.
- Wrestling officially in 3 tournaments and will likely share schedule with Reedsport (also a small team) for other meets- just waiting for confirmation from league commissioner Mike Day from Central Linn.
- MS Girls going strong with 13 players and won a double over-time game vs Oak Hill which was very exciting.

- High School Basketball competitions begin 12/2 @ Perrydale.
- Wrestling first competition 12/3 @ Harrisburg.
- Jeff Davis, Congratulated Coach Tim France on a great Football season.

12. Discussion Items -

A. Cash flow / Financial Reports

- Big improvements in student enrollment. We will have a better picture after the audit is complete. The document you are looking at does not reflect the revenue we are receiving. Rough estimates, we have 3 million in cash reserves. This is a perception of what we might receive and spend. As we go through the school year the more accurate it becomes. In December we get what is called the December count and it sets our revenue for the rest of the year. By January or February, we will know more about what our ending balance will be.

B. Division 22

- Marc Thielman had an Admin meeting, and they want through the Division 22 check list which is lengthy. It has been posted on our website and to bring board. We are in compliance this year.
- Risteen Follett asked if we planned to get Talented and Gifted program have back into our school. Marc Thielman explained that we do not get funding for it any longer, but we do other things like RTI. If a parent asks for their student to be tested, we still do that as well. Risteen asked how we let parents know if children are Tag students. We do assessments at the first of the year and the top 10% Math or Reading we notify parents and ask if we can put their students in RTI. Risteen Follett asked what does enrichment include right now? Shanon Rice explained that Terri-Anne Thalman oversees RTI. She goes into each class doing enrichment based on what they are learning. She brings in a different way to learn. So, one way to think about enrichment is that it's not acceleration necessarily. And there's more information on enrichment versus acceleration. I'm happy to provide that at the next meeting, but enrichment is deepening knowledge, understanding and critical thinking skills is really what we're looking for.

C. Organizational Chart:

- After the approval of the organizational chart is approved, we will have it posted to the web without names using only positions.
- Deb Lindberg asked why we wouldn't post with names because she felt they are important. Marc Thielman explained that for the website it is easier to just use positions since people come and go and it is hard to keep current.
- Marc Thielman answered any questions that the board had on the org chart.

D. Van Purchase Update:

- Carmen Martin has found a van and has purchased it for the school. Total was \$30,135.00, they wanted \$31,000.00, it has 20,000 miles and some warranty, it is grey.

It will save us money since we can drive the van versa a bus to take small groups of student's homes or on trips.

E. Bond Project Update

- Marc Thielman report that just before our Board Meeting, we had a bond meeting. We have a mountain of paperwork and will make sure it gets on the internet. It is a good document and will be very helpful to anyone interested in what is happening. Scott Marshall did a good job of putting this together.
- We have had to rephrase, and the drawings are being worked on now. Costs have come up 32%.
- Deb Lindberg asked for Marc Thielman to talk about the error in the property taxes for our bond and what will be happening to resolve issue.
- Marc Thielman explained that there was a miss cue and it ended up costing us more then it should have. It of course upset many of our constituents. The solution will be to under collect next year and then after that we will be back on track.

F. Jeff Davis's Election to OSBA

Jeff Davis you can go online to OSBA and vote or not vote for him. You should all get a survey monkey to vote. This does not have anything to do with our board.

G. Dump Trailer Purchase

Keenan Elbers asked to purchase a dump trailer for the school. We need one to take things to the dump and to pick up things like lumber, rocks, mulch etc. We have been borrowing trailers from the community for years. We need to be able to use a trailer sometimes and we must first ask to borrow and then wait until it is available. You will find several examples with prices of what we need in the board packet.

H. Purchase Bolts, Nuts and Screws in Bulk

Keenan Elbers told the board that this would be better for the maintenance department as well as transportation. Midwest Fastener is the company I'm looking at. It is not cost effective to have to run to town to pick up one bolt. We use the Merc, if possible, but the selection isn't that large.

I. Purchase of a Shipping Container

Keenan Elbers explained that we have no storage, we have already filled up three containers. One has track gear and equipment, one has wood and other shop supplies, and one has files, desks, chairs, summer school stuff. We are totally out of space. The cost would be around \$6000.00. We must get the cafeteria tables out of the grange they can no longer store them for us.

J. Keenan to talk about garage at Pre-school

Keenan Elbers wanted to give everyone an idea of what he would like to do this summer He would like to tear it down and make a bigger print to store the lawn mower, tractor, and other outdoor equipment. This would make it so that Rich DuBord could fit an entire bus in the shop to work on it.

K. Move December Board Meeting

Marc Thielman said that we didn't need to move the date, that his other meeting date had changed.

L. 267 Market Street Property

Marc Thielman explained that the owners have now put it up for sale, so he needs to know if you're still interested in purchasing or not. The board just needs to decide how they want to proceed. If we don't proceed, we will have to find a place for our business staff. We are very short of space. Much discussion around the house and other options for office space. We also talked about options of where we could put our employees.

M. Elementary Teachers Professional Development

Shanon Rice proposed taking the Elementary Teacher to a conference five out of six teachers are very interested in attending. Most of them are quite new. It's a conference about engagement and pairing that with classrooms and state standards. How to teach students learning fun and exciting. In this packet it has an overview about the type of things that we could learn. It is January 15th through 17th. It is in Las Vegas on a long weekend so we would not need substitute teachers to cover classrooms. Five out of the six elementary teachers are very interested in attending. They would be attending sessions related to their grade level. Shanon would attend an administrator session to learn how to support them. The conference cost \$415 per person, we would need airfare lodging which has discounted rates at the hotel where it is being held. Since everything would be in one place rental cars will not be necessary. This would be an incredible experience for our elementary teachers to be able to do mid-year, especially after this last year. Course curriculum credit of 15 hours will be given.

N. Skip Lynch Presentation

My Energy and Environment class has traditionally done an energy audit. This year's class decided that they wanted to do the same thing. They wanted to make some recommendations and with the help of board member Jeff Davis. We set the process and in gear. We broke the process into four different groups, we have students that were looking at Windows, doors, lighting, and appliances. One of the lessons that the students had to learn was you have some of the lighting issues have been addressed but more lights need to be replaced to LED. The class came up with some ideas. We took a field trip to Toyota of Corvallis, and they got to see how all their LED lighting is computerized so that they have exactly the same number of lumens. During the day, whether it's at 8:00 AM or 9:00 PM We can computerize it to optimize our lighting per hour. The bulbs are electricity use. We could save about \$600 for a facility about this size. I know it doesn't sound like a lot out of a \$17 million budget, but it's it means something to my kids. OK. The typical lifespan is 10 to 25 years, ten to 25% longer. The other thing is, they're very efficient. They don't create a lot of heat. Alright, so the appliance crew counted refrigerators, space heaters, pencil sharpeners, water heaters. I got them to settle on or water heaters. Now one of the things that they that they identified with it was that there were four water heaters that are tank water heaters, and their recommendation was that we need to convert to demand water heaters. The cost is actually pretty nominally. Biggest problem that we have here in terms of energy conservation is windows our windows are old, some of them are actually broken, some of them are missing. We have 873 Windows. Only about 70 of those are double pane. Some of these windows

are 60 years old. What if we got solar panels? Feasibility on their lifespan. Having that money coming out of the out of the seismic grant because the need for power, during a natural disaster would be profound. Any excess power can be put back into the grid. Any extra power could go to the homes in Alsea. We have a lot of roof space. The idea was to take some of the seismic money, put a solar array on the roof. The biggest concern for the kids are the windows.

13. First Reading of Policies for April 2021 and October 2021

April 2021

- i. ACB G1
- ii. ACB R G1
- iii. GCBDA GDBDA OR R 1 D1
- iv. GCBDA GDBDA OR R 1 D1
- v. IJ DELETE G1
- vi. IJ DELETE G2 (1)
- vii. IKFB
- viii. JB G1
- ix. JFCM G1 (1)
- x. LBE R DELETE G1
- xi. LBEA G1 DELETE

October 2021

- xii. AC – Nondiscrimination, Required
- xiii. AC-AR – Discrimination Complaint Procedure, Required
- xiv. ACB G1 Every Student Belongs
- xv. ACB R G1 Every Student Belongs
- xvi. BBAA – Individual Board Member’s Authority and Responsibilities, Optional
- xvii. BD/BDA – Board Meetings, Optional
- xviii. BDDH - Public Comment at Board Meetings, Highly Recommended
- xix. BDDH-AR - Public Comment at Board Meetings, Optional
- xx. CM – Compliance and Reporting on Standards, Highly Recommended
- xxi. DJC – Bidding Requirements, Highly Recommended (Versions 1 or 2)
- xxii. GBA – Equal Employment Opportunity, Required
- xxiii. GBEA – Workplace Harassment *, Required
- xxiv. GBNA/JHFF – Suspected Sexual Conduct with Students and Reporting Requirements
- xxv. GBNA/JHFF-AR – Suspected Sexual Conduct Report Procedures and Form *, Required
- xxvi. GBNA-AR – Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying
- xxvii. Reporting Procedures -- Staff, Highly Recommended
- xxviii. GBNAB/JHFE – Suspected Abuse of a Child Reporting Requirements, Required
- xxix. GBNAB/JHFE-AR(1) – Reporting of Suspected Abuse of a Child, Required
- xxx. GBNAB/JHFE-AR(2) – Reporting of Suspected Abuse of a Child, Highly Recommended
- xxxi. IA - Instructional Goals, Optional
- xxxii. IB – Freedom of Expression, Required
- xxxiii. IGBHA – Alternative Education Programs**, Required

- xxxiv. IGBI - Bilingual Education**, Required
- xxxv. IIA – Instructional Resources/Instructional Materials, Highly Recommended
- xxxvi. IJ – School Counseling Program, Highly Recommended
- xxxvii. IKF – Graduation Requirements**, Conditionally Required
- xxxviii. IKFB – Graduation Exercises, Optional
- xxxix. IL – Assessment Program, Highly Recommended
 - xl. JB – Equal Educational Opportunity [**], Required
 - xli. JBB – Educational Equity, Optional
 - xlii. JECB - Admission of Nonresident Students, Highly Recommended
 - xliii. JFC – Student Conduct, Required
 - xliv. JFCF – [Hazing,] Harassment, Intimidation, Bullying, [Menacing,]Cyberbullying, Teen Dating Violence, or Domestic Violence – Student**, Required
 - xlvi. JFCJ – Weapons in Schools**, Required
 - xlvii. JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements, Required
 - xlviii. JHFE/GBNAB-AR(1) – Reporting of Suspected Abuse of a Child, Required
 - xliv. JHFE/GBNAB-AR(2) – Reporting of Suspected Abuse of a Child, Highly Recommended
 - I. JHFF/GBNAA – Suspected Sexual Conduct with Students and Reporting Requirements,

A. Hires

Athletics:

- a. Scott France - Head Wrestling
- b. Rick Gammon - Assistant Wrestling
- c. Cherry Campbell - MS Girls Head Basketball
- d. Shawn Webb-Griffin - MS Girls Assistant Basketball
- e. Anna Chilcote - HS Girls Assistant Basketball

Brick and Mortar:

- a. Darian McGrew - Substitute Aide
- b. Nicole White - Substitute Aide

District:

- a. Cheryl Doe - District SpEd Director.

Online Programs:

- a. Leslie Boser - Remote Special Education Teacher
- b. Gary Potratz - Remote Special Education Teacher
- c. Micah Kruzic - Learn at Home Oregon 5th/6th Math/Science Teacher
- d. Jennifer Lookabaugh - Learn at Home Oregon 5th/6th Math/Science Teacher

Kings Valley Charter School

- a. Sharon Payne - KV Site Manager

B. Resignation

Athletics:

- a. Liberty Ulm - MS Assistant Volleyball

Brick and Mortar:

- a. Jasmine Benson - Classroom Aide
- b. Ariyah Bishop - Classroom Aide
- c. Liberty Ulm - Classroom Aide

14.

Action Items

A. Payment of Bills – October/November

Deb Lindberg motioned to approve the payment of bills for the month of October/November, Linda Montanez seconded; All in favor. Motion passed unanimously.

B. Division 22

Jeff Davis Motioned to approve the Division 22 document; Linda Montanez seconded; All in favor. Motion passed unanimously.

C. Organizational Chart

Risteen Follett Motioned to approve the Organizational Chart; Jeff Davis seconded; All in favor. Motion passed unanimously.

D. Purchase Bolts, Nuts and Screw in Bulk

Jeff Davis motioned to approve the purchase of Bolts, Nuts and Screws in Bulk; Deb Lindberg seconded. All in favor. Motion passed unanimously.

E. Dump Trailer.

Table until next meeting December 9, 2021.

F. Purchase Shipping Container.

Jeff Davis motioned to approve purchase of a Shipping Container; Risteen Follett seconded, All in favor. Motion passed unanimously.

G. 267 Market Street Property.

Risteen Follett motioned to not purchase the Market Street property and to look for other permanent options: Deb Lindberg Seconded, Jeff Davis voted no, Motion passed.

H. Elementary Teachers Professional Development

Jeff Davis Motioned to approve the Elementary Teachers Professional Development in Las Vegas, NV; Linda Montanez seconded; All in favor. Motion passed unanimously.

A. Hires

Athletics:

- a. Scott France - Head Wrestling
- b. Rick Gammon - Assistant Wrestling
- c. Cherry Campbell - MS Girls Head Basketball
- d. Shawn Webb-Griffin - MS Girls Assistant Basketball
- e. Anna Chilcote - HS Girls Assistant Basketball

Jeff Davis motioned to approve the hiring of a-e; Deb Lindberg seconded. All in favor. Motion passed unanimously.

Brick and Mortar:

- a. Darian McGrew - Substitute Aide
- b. Nicole White - Substitute Aide

Deb Lindberg motioned to approve the hiring of a and b; Risteen Follett seconded; All in favor. Motion passed unanimously.

District:

- a. Cheryl Doe - District SpEd Director

Jeff Davis motioned to approve the hiring of Cheryl Doe; Risteen Follett seconded. All in favor. Motion passed unanimously

Online Programs:

- a. Leslie Boser - Remote Special Education Teacher
- b. Gary Potratz - Remote Special Education Teacher
- c. Micah Kruzic - Learn at Home Oregon 5th/6th Math/Science Teacher
- d. Jennifer Lookabaugh - Learn at Home Oregon 5th/6th Math/Science Teacher

Deb Lindberg motioned to approve the hiring of a-d; Linda Montanez seconded. All in favor. Motion passed unanimously

Kings Valley Charter School

- a. Sharon Payne - KV Site Manager

Jeff Davis motioned to approve the hiring of Sharon Payne; Deb Lindberg seconded. All in favor. Motion passed unanimously

B. Resignations:

Athletics:

- a. Liberty Ulm - MS Assistant Volleyball

Risteen Follett motioned to accept the resignation of Liberty Ulm; Linda Montanez seconded. All in favor. Motion passed unanimously

Brick and Mortar:

- a. Jasmine Benson - Classroom Aide
- b. Ariyah Bishop - Classroom Aide
- c. Liberty Ulm - Classroom Aide

Jeff Davis motioned to accept the resignation of a-c; Deb Lindberg seconded. All in favor. Motion passed unanimously

Other Business

Anonymous letter to go to Ron to deal with, it was given to Risteen Follet.

Risteen ask about Pre-School, and what is happening. Board talked about option and asked Marc to mix it up and figure out what we can do to serve our community.

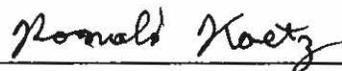
Next meeting date: December 09, 2021 - Regular Board Meeting

Adjournment: 9:45 PM

As recorded by,

Shirley Koetz

Board Chair:



Ronald Koetz

Clerk:



Marc Thielman

