

Alsea School Board Meeting
Thursday, October 13, 2022 7:00 PM Pacific

Alsea School Library
301 South 3rd Street
Alsea, OR 97324

1. Call to Order
2. Flag Salute
3. Approval of the Agenda
The agenda was approved with no corrections or changes.
4. District Recognition:
 - a. Brick and Mortar
 - i. Student:
 - ii. Employee

Brick & Mortar:

i. Listed the students of the month for each grade K-12

ii. Employee: October National Custodian and Coaches day. Please tell them they are appreciated.

5. Superintendent Report:

Sean Gallagher

 - a. Fireside Chat Schedule Report
 - b. State Assessment Scores Report
 - c. Role of a Project Manager
 - d. Bond Update: Sean Gallagher
 - a. GMP
 - b. Budget
 - e. Safety Assessment for our District

1. **Fireside chats scheduled, calendar posted, will be held in the gym or on the stage, depending on events scheduled.**
2. **State Assessments: Anna DuBord: presentation to board, purpose of the tests, goes over what is needed or areas that need to be focused on (math, language arts, ect). Participation rates: 95% MUST HAVE, district needs to be greater than 80% participation to validate the scores. Opt Out ORS 329.479 states can opt out for English language arts and math, not including science 3,4,5,6,7,8 &11. Science can only be opted out for religious or medical reasons. Risteen would like to have something given to the parents to see what exactly their student will be tested on. Data Presented: bar graph, Alsea students did not have a large number of children participate. We need the community to help change the culture that these are needed for us to get access to funding.**

Anna will be conducting and training individuals for this next batch of tests. She goes through all the training. Risteen would like to see some comparisons with other local districts. Sean said she could bring that information back.

- 3. Role of a Project Manager: Sean Gallagher memo: just an overview, they provide a service that is very important, they make sure the customers' interests are adhered to, keep the project on budget and timelines, organize the different moving pieces. Often, they will look at the engineer's plan and help cut costs where they don't always need certain things added. Safety regulations adhered to. Construction market place knowledge.**
- 4. Bond Update:**
 - 1. GMP: K-12 HVAC update: we wanted to bring 3 GMP's to the board, however time crunch didn't allow. They are trying to get a comprehensive budget made for the board. Want to get the GMP hard numbers done.**
 - 2. Budget: was included with Bond.**
- 5. Safety Assessment: establish a rural grant for our small district to get help with our safety plans. The inspector walked around to evaluate our building to make recommendations for both the short and long term. New safety requirements will be addressed. Willamette ESD will get us recommendations (safety assessment), current intercom system and then also add one push door lock. More drills this year for the students, get them prepared, not meant to scare.**

6. Financials

a. Accounts

- 1. LaRae Sullivan: A new AP report that breaks down the BMO better, highlights that we are at 84% or less on our budget. Enrollment on 10/1: 244 B&M, 278 LaHO. General Fund Revenue: 13.4M (includes the supplemental from last year). Expenditures went over the "over/under budget" to show where we can save money, SPED Purchases lower, Charter payments lower. Still need to talk to the state school fund representative. Appropriations: done by fund and function piece. Risteen: your recommendation is to be at 84% of the budget, are we hitting that? LaRea: We can do it, but will need to look at it line by line when we have more hard numbers. Get a realistic look. Sean Gallagher said we have been looking at it closely and we are concerned about LaHO enrollment numbers and will meet as administrators to see how we can increase that. What's the breaking point for LaHO? We will need to tighten our belts this year to see when our finances will take a hit. The ships are not sinking, but we need to be strategic.**

7. Payment of Bills for October

Motion to approve the bills for October; Seconded, All in Favor. This motion, made by Deb Lindberg and seconded by Ryan VanLeuven, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea,
Robert Webb: Yea
Yea: 5, Nay: 0

7. Payment of bills:

- 1. Deb Lindberg would like to discuss this. Going through last night, everything looks wonderful. Check written on page 7/17, the total is the combined for all the purchases BMO (credit card). Predominantly LaHO postage and advertising. Risteen Follett and Ryan Van Leuven, now we see more transparency in credit cards. LaRea: we get credit back the more we use it. Curtis Restaurant, CNP grant for the dishwasher. The grant terms changed so it wasn't 100% covered. Ryan Van Leaven asked what's the modular long-term office plan? We need to think of something for offices. Sean Gallagher we will see where we can add offices if there is any money left over. Maybe use the Firehouse? Risteen Follett, should we have the Preschool pay for the building they get to use now for free? Sean Gallagher, we can look into this in the future. Buses: what's the plan there? LaRea lump sum then pay over time. LaHO so far spent \$95,000 on advertising and they still need to do more. Looking into a more cost effective option for the LaHO advertising (social media). Deb motioned for approval, Ryan second. All in Favor**

8. Patron Comments:

- 1. Binky Hendrix asked Sean Gallagher and Anna Dubord about RTI/MTSS: Testing yearly MAP's for benchmark/growth testing. English, Math, and Science (6-8)(MAP's K-8). ACT/PSAT/SAT for HS kids. Reading fluency K-2 (Dyslexia screening built in) Dibels K-2 monitoring for reading fluency, catching trouble spots in real time. MTSS (Multi Tier Support Systems). Heather Schunk is going to be providing more training during the teacher's work day. If parents have concerns or would like to know what test results are for their child, reach out to the teacher and they are more than happy to sit down and discuss. The goal is to make the students stronger in areas they are struggling with.**

9. Board Comments

- a. Superintendent Search and Survey**
 - b. Upcoming Open Board Member Seats**
 - c. Communication with State Legislators**
- 1. Vince Adams is collecting data from the survey, Deb Lindberg said the data will be to the board by October 27th. Begin to identify who the Board would want in the community. Risteen Follett asked if Vince Adams had advice on how we should be going about starting to talk to people.. Sean Gallagher the survey is on the home page. Also is he getting a superintendent's salary report.**
 - 2. 3 seats will be open in the next election cycle; Robert Webb and Ryan VanLeaven, and Linda Montanez.**

3. The board encourages the community to reach out to local OSBA and board members.

10. Approval of Minutes: September 22, 2022, September 24, 2022

Motion to approve the minutes for September 22, and September 24th: Seconded, All in Favor. This motion, made by Robert Webb and seconded by Ryan VanLeuven, Carried.
Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea,
Robert Webb: Yea
Yea: 5, Nay: 0

Approval of minutes for September 22nd and September 27th: Rob motioned, Ryan second.

All in favor

11. First Reading of FMLA

- i. GCBDA/GDBDA - Family Medical Leave

Sean had planned on bringing more to the board, but just didn't have enough time. The policy that they are looking at is what they will be adopting once the administrative rules are brought to the board. Their policy revamp started this week, So more policy will be coming soon.

12. Seconded Reading and approval of Policies:

- i. JHCCF Pediculosis (Head Lice)
- ii. JHCC/GBEB-AR Communicable Diseases
- iii. JHCCF-AR Pediculosis (Head Lice)

Motion to approve JHCCF Pediculosis (Head Lice): Deb motioned to approve Version 3, Rob second. All in favor. This motion, made by Deb Lindberg and seconded by Robert Webb, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0

JHCCF-AR Pediculosis (Head Lice): Risteen Follett would like to make notification to parents part of the AR. Risteen Follett motioned to approve Version 2, Deb Lindberg seconded. All in favor. This motion, made by Risteen Follett and seconded by Deb Lindberg, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0

12. Second Reading and approval of policies:

1. **JHCCF Pediculosis (Head Lice): Deb motioned to approve Version 3, Rob second. All in favor.**

2. **JHCC/GBEB-AR Communicable Diseases: Not loaded in Boardbooks, did not go over during the last meeting. Will table for next time. All agree.**
3. **JHCCF-AR Pediculosis (Head Lice): Risteen would like to make notification to parents part of the AR. Risteen motioned to approve Version 2, Deb second. All in favor.**

13. Action Items:

- a. Approval for RFP to get a Project Manager
- b. Alsea School Board Operating Agreement
- c. Approval of Grant 23178, Stay on track to Graduate
- d. Approval of Weather Station Grant Request
- e. Surplus, Math Books
- f. Surplus Equipment
- g. Approval of Division 22 Standards
- h. Approve GMP for the Bond

Motion to approve a RFP to get a Project Manager; Seconded; All in Favor. This motion, made by Ryan VanLeuven and seconded by Linda Montanez, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0

Motion to approve the Alsea School Board Operating Agreement; Seconded, All in Favor. This motion, made by Deb Lindberg and seconded by Ryan VanLeuven, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0

Motion to approve the Grant 2378, Stay on Track to Graduate: Seconded, All in Favor. This motion, made by Robert Webb and seconded by Deb Lindberg, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0

Motion to approval of Weather Station Grant Request; Seconded, All in Favor. This motion, made by Deb Lindberg and seconded by Ryan VanLeuven, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0

Motion to approve Surplus of Math Books; Seconded, All in Favor. This motion, made by Ryan VanLeuven and seconded by Robert Webb, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0

Motion to Approve Division 22 Standards; Seconded, All in Favor. This motion, made by Robert Webb and seconded by Risteen Follett, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0

1. Sean fully explored options and recommends going out for an RFP (192,000 roughly the cost), they will save that and then some. Motion for approval: Ryan VanLeaven, 2nd: Linda Montanez. Discussion: Ryan VanLeaven clarifies that this is just to get things moving forward, Linda Montanez thinks it's important to just move forward with something at this time. An outside party could help us. All in favor.
2. Alsea School Board Operating Deb Lindberg moved to approve, Ryan VanLeaven seconded. Discussion: Deb Lindberg likes it and recommends that the community read it. Deb Lindberg wants to remind patrons that if there is a complaint made to her that it will potentially take her voice out of voting. Risteen Follett asked to get it uploaded to our Board portion on the website. All in favor.
3. Approval of Grant 23178: Sean Gallagher: \$2675- for keeping kids on track to graduate. A counselor hired and she will be focusing on this. Rob Webb motioned, Deb Lindberg Seconded, All in Favor
4. Approval of Weather Station: Sean Gallagher: started by Mr David Crowe, wants to find a correlation between old and new forest growth for small forests. Recommend the approval. Deb Lindberg motioned, Ryan VanLeaven seconded, All in favor
5. Surplus of Math books: Sean Gallagher: Lori Greenfield has gone through old books that were not adopted, would like to sell to another district who does use it. Ryan VanLeaven motioned, Rob Webb seconded, All in favor
6. Surplus Equipment: Move to October 27th Board Meeting, there was nothing loaded into Boardbooks.
7. Division 22 standards (2021/2022): Sean Gallagher: every Superintendent has to go over this report and evaluate the different areas. This report is about half full, there are 22 non compliance areas in this report and we are already fixing and making plans to fix the areas that we are out of compliance in. It goes over almost every area in the school. In 2013, the ODE changed evaluations for teachers. Student assessments were included in that to make sure they are growing their students. In this example we are now utilizing all the different aspects to grow our employees through meaningful feedback. In the areas we are non compliant with, we have already created game plans to get our district in compliance. It will also align the Board goals to our school policies as well. Get kids focused on goals and start early to get them where they need to be...more prepared. Graduation requirements, we were out of compliance and we have taken out the areas that were not aligned with any longer. There are many staff that are adding to get our School into compliance. Board policies were another area. That's why we are doing the OSBA Policy revamp for this year. Next year's report will look much better since we are fixing all the areas we were lacking. Our athletics are in complete compliance. Student Success we are working on getting into compliance with, we will create a District improvement plan. LBLESD assigned to us that will help in this area. We are doing the heavy lifting to get ourselves back into compliance.

