

Alsea School Board Meeting
Thursday, December 8, 2022
6:00pm Work Session, 7:00pm Regular Meeting
Alsea School Library
301 South 3rd Street
Alsea, OR 97324



Alsea School District 7J
301 South 3rd Street
Alsea, OR 97324
541.487.4305

1. Work Session: 6:00pm
 - a. Discussion concerning the HR Reset.
 - b. First Break all the Rules Measuring Stick
2. Open Session 7:00PM
3. Call to Order
4. Flag Salute
5. Approval of the Agenda
6. District Recognition:
 - a. Learn at Home Oregon
 - i. Student:
 - ii. Employee
7. Superintendent Report:

Sean Gallagher

 - a. HR Reset - final recommendation for approval
Sean Gallagher
 - b. Family Liason report
Sara Littlefield
8. Reports
 - a. LAHO Social Media Communications & Newsletter
Speaker(s): Heather Shunk
9. Financials
 - a. Financial Report
Speaker(s): LaRae Sullivan
10. Payment of Bills for November
Speaker(s): LaRae Sullivan
11. Patron Comments:
12. Board Comments
13. Approval of Minutes: November 10, 2022
14. Discussion
 - a. Superintendent Search
 - b. First Reading of Policies:

District Budget DB
Budget Calendar DBC
Budget Preparation DBE
Budget Committee DBEA
Budget Hearing DBG
Budget Adoption Procedures DBH
Budget Amendment Procedures DBI

Budget Transfer Authority	DBK
Budget Transfer Authority	DBK-AR(1)
Budget Transfer Request	DBK-AR(2)
Funding Proposals and Applications	DD
Investment of Funds	DFA
Investment of Funds	DFA-AR
Admission Prices and Receipts	DFE
Admissions to District Events	DFEA
Income from Program – Related Sales and Services	DFG
Authorized Signatures	DGA
Loss Coverage Bonded Employees and Officers	DH
Fiscal Accounting and Reporting	DI
Financial Reports and Statements	DIC
Property Inventories	DID
Audits	DIE
District Purchasing	DJ
Expenditure of District Funds for Meals, Refreshments and Gifts	DJ-AR
Bidding Requirements	DJC
Special Procurements and Exemptions from Competitive Bidding	DJC-AR
Personal Services Contracts	DJCA
Personal Services Contracts	DJCA-AR
Credit Cards	DJFA
Authorization for Payroll Deduction	DJFA-AR
Payroll	DL
Salary Deductions.	DLB
Expense Reimbursements	DLC
Staff Expense Reimbursement	DLC-AR
Disposal of District Property	DN

The following symbols are used on some sample policies:

* May be subject to collective bargaining.

** As used in this policy, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005(4) and 125.300-125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student to whom rights have transferred and foster parent as defined in OAR 581-015-2000.

[] Brackets occur in sample policies to indicate the need for districts to select or tailor information specific to their particular situations.

Safety Program.	EB
Safety Committee ..	EBAC
Safety Committee	EBAC-AR
Integrated Pest Management .	EBB
First Aid**	EBBA
First Aid - Infection Control	EBBA-AR
Infection Control and Bloodborne Pathogens	EBBAA
Injury/Illness Reports	EBBB
Emergency Procedures and Disaster Plans	EBC/EBCA
Emergency Drills and Instruction.	EBCB
Emergency School Closures**	EBCD
Vandalism/Malicious Mischief	ECAB
Unmanned Aircraft System (UAS) a.k.a. Drone.	ECACB

Authorized Use of District Equipment and Materials	EDC/KGF	
Student Transportation Services.	EEA	
School Bus Scheduling and Routing	EEAB	
School Bus Scheduling and Routing	EEAB-AR	
School Bus Safety Program	EEAC	
Student Conduct on School Buses	EEACC	
Discipline Procedures for District-Approved Student Transportation		EE
ACC-AR		
Discipline Procedures for District-Approved Student Transportation		EE
ACC-AR		
Use of District Activity Vehicles for Student Transportation	EEACD	
Loading and Unloading	EEACE	
Special Use of School Buses	EEAD	
Student Transportation in Private Vehicle	EEAE	
Proof of Vehicle Liability Insurance	EEAE-AR	
Use of Private Vehicles for District Business	EEBB	
Local Wellness Program	EFA	
Local Wellness	EFA	
Local Wellness Program	EFA-AR	
District Nutrition and Food Services	EFAA	
Reimbursable Meals and Milk Programs	EFAA-AR	
Reproduction of All Copyrighted Materials	EGAAA	
Guidelines for the Use of Copyrighted Materials	EGAAA-AR	
Cell Phones.	EGACA	
Cell Phones.	EGACA-AR	
Electronic Data Management	EH	
Electronic Data Management	EH-AR	
Records and Data Management	EH-AR	
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Facilities Planning	FB	
Capital Construction Program	FC	
Capital Improvement - Educational Program	FEA	
Selection of Architect	FEB	
Energy-Conserving Construction	FECBA	
Construction Contracts - Bidding and Awards	FEF/FEFB	
Naming New Facilities	FF	
Memorials	FFA	
Temporary District Facilities	FJ	
Facilities Renovation	FK	
Retirement of Facilities	FL	

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15. Action Items:

- a. Approve Policies, BK D1, BDDH G1
- b. HR Reset Salaries Approval
- c. LAHO Principal Recommendation 2023-24
- d. Siletz Tribal Grant for support of low income families
- e. Overnight Wrestling Trip to Culver, Dec. 9th
- f. Overnight Wrestling Trip to Joseph, Jan. 5th
- g. OSBA Election
- h. Student Investment Act (SIA)
- i. High School Success (HSS)

Description: From Rick Stucky OSBA

For clarifications. I've attached BDDH with the modification the board wanted. I have re-attached BK. I didn't see there were recommendations to change at this time so let me know if any are made. I removed the section of the equity committee in BCF. I did not attach it as it looks like the board adopted it but without that section.

16. Adjourn

17. Key Dates and Calendar Updates

Linn Benton Lincoln Legislative Summit - Dec. 13, 2022

Thursday December 15th last day until January 2, 2023

Friday December 16th through January 2, 2023 Christmas Break

Tuesday December 20th, Fireside Chat