

**ALSEA SCHOOL DISTRICT 7J**  
**Regular School Board Meeting Minutes**  
**Wednesday, August 13, 2014**  
**7:00 P.M.**

1. Call to Order, Flag Salute 702
2. Roll Call:
  - a. Board: Tim Olsen, Doug Westlind, Aaron Schneider,
    - i. Board members absent: George Foster, Nicole Distefano
  - b. Staff: Katie Sapp, Marc Thielman, Carmen Martin, Lynn Cowdrey,
  - c. Patrons: Bonnie Hill, Scott Drill, Toni Cowdrey, Cheryl Vanleuven, Linda Montanez, Ronnie Simmons, Rich Sanner, Ron Koetz, Bryan Schiedler, John Hobbs, Cam Hamilton
3. Approval of Agenda –  
**Doug Westlind motioned, Tim Olsen seconded, all members voted in favor, motion passed.**
4. Approval of Minutes – July 15, 2014  
**Doug Westlind motioned to approve the July 15, 2014 meeting minutes as presented, Tim Olsen seconded, all members voted in favor.**
5. Patron Comments
  - a. Bonnie Hill would like the Alsea School District to see if the school could provide grant funds to the Alsea Film Academy in support of their work with kids in the Alsea community.
6. Superintendent's Report
  - a. A lot of work got done this summer by the school custodians. Please thank them for all that they have gotten done.
  - b. Rozeanne Steckler is requesting that the school replace a bathroom with a kitchenette in the resource room. This involves taking part of a wall out, capping off the toilet and adding a stove and cabinets. It will cost about \$1,000 for the wiring work to be done.
  - c. Anna Moser has requested that we put a sink back in her new room.
    - i. Carmen Martin suggested that we check the septic out there before beginning the work.
  - d. Marc Thielman is working on getting a new nurse in place.
  - e. Speech position is filled with Pamela Camfield who will come back for one year.
  - f. The middle/ high school still has three periods open.
  - g. Staff handbook draft to Tim Olsen, will print them for everyone.
  - h. Updated High School and Middle School handbooks and are working on Elementary
  - i. Jackie Olsen requested that we bring up option concerning how we pay classified staff.
  - j. New hires: Zach Bruner, Lisa Faris, and Kirt Zwicker
  - k. Enrollment continues to be strong. New enrollments have been averaging about three kids per week.
  - l. Board question from last meeting concerning alternate board members: Marc Thielman and Aaron Schneider met and talked a little about the question. They then asked OSBA who told them contact Steve Lamb.
    - i. Learned that we cannot have a proxy member at all.
    - ii. The board can have missing board members call in via Skype or a conference line as long everyone can hear them.
7. Athletic Director's Report
  - a. See Lynn Cowdrey's attached report.
  - b. Linda Montanez [parent/ grandparent volunteer] presented the updated Athletic Policy
    - i. A few small changes to the policy—see attached handout
    - ii. Lynn Cowdrey thanked Linda and the committee for all their hard work.
  - c. Lynn Cowdrey handed out information on coach certification [get this for the notes]

- d. Lynn Cowdrey asked to add as Action Item F to approve the overnight football and volleyball Dufur trip.
- e. Doug Westlind asked how many cheerleaders we have: 6 or 7. Doug Westlind also asked if they will travel with the team: yes, they will.
- f. Aaron Schneider asked how many football players: 13 we think.

#### 8. Information Items

##### A. Propane Busses

- a. Scott provide an introduction and handed out case studies
- b. John Hobbs, with Oregon Department of Energy. His job is to help Oregonians reduce long-term energy costs. Has worked with schools quite a bit. He does a lot of public financing. Very willing to work with the district to get us what we need.
  - i. Doug Westlind asked if these are low interest of no interest loans.
    - 1. Rate is tied to the bonds they sell. They charge 1.5% over the rate of the bond amount.
    - 2. Savings go into general fund. Savings in fuel off-set debt service.
  - ii. Marc Thielman asked about propane vs. diesel.
    - 1. State contract is at about \$0.76/ gallon, with excise tax of \$0.50.
  - iii. Bryan Schiedler from Linn-Benton talked about contracting with the state vs. using co-energy.
    - 1. Doug Westlind asked how volatile propane supplies are. Bryan Schiedler said not all that bad.
  - iv. Doug Westlind asked about what we are reimbursed on by the state.
    - 1. Marc Thielman said we would still have savings.
  - v. Doug Westlind asked if any other districts are doing this: Philomath
  - vi. Check out [www.propanemark.com](http://www.propanemark.com)
  - vii. Scott Drill mentioned that there are fewer oil changes with propane busses.
  - viii. LBCC is training technicians to work on these busses.
    - 1. Ronnie Simmons said that we need to have an ODE certified mechanic to service our busses.

##### B. AMERESCO—Cam Hamilton—Energy savings information

- a. See hand out.
  - i. Suggestion is to move into a heat pump system.
- b. 40 year payback. Savings of about \$7,884 per year, but will cost \$312,241 to put in the replacement.
- c. Doug Westlind asked what the lifespan for heat pumps are: about 15 years
- d. Tim Olsen asked for a spec sheet: yes, he will get it to the Board.

#### 9. Discussion Items

- A. Board Goals—Aaron Schneider pointed out that the Board Goals were set before Marc got here. Consensus is that the goals are fine right now.
- B. Purchase of Bus – Kings Valley
  - a. Per the state: The Alsea School District will be the purchaser for the bus, Kings Valley will reimburse the school as the payments come up.
  - b. If the Alsea School and Kings Valley no longer have an agreement they will have 60 days to pay the Alsea School District for the busses, or the Alsea School gets to keep the busses [and finish paying for them].
  - c. This is a no-money-out for plan for the Alsea School District, Kings Valley pays for everything.
  - d. Need to adjust the district budget to show the money out and money coming back in.
  - e. Deadline coming where we cannot operate the old busses.
  - f. The board discussed the pros and cons.

#### 10. Action Items

- A. Payment of Bills –

Tim Olsen motioned to approve the bills as presented, Doug Westlind seconded. All members voted in favor, motion passed.

B. Purchase of Bus –

Doug Westlind motioned to move forward with the Kings Valley bus purchase, Tim Olsen seconded. All members voted in favor, motion passed.

- a. There will still be a little bit of a process but the district is moving forward.

C. Corvallis School District Food Service Agreement –

Tim Olsen motioned, Doug Westlind seconded. All members voted in favor, motion passed.

D. New Hires –

- i. 7-12 Social Studies – Zach Bruner
- ii. 1<sup>st</sup>/ 2<sup>nd</sup> Grade – Lisa Faris
- iii. 7-12 English/ Foreign Language – Martha Moore
- iv. Custodian – Kirt Zwicker

Doug Westlind motioned to approve new hires in items i.-iv., Tim Olsen seconded. All members voted in favor, motions i.-iv. passed.

v. Bus Drivers

1. Full time: Jeni Benson, Kaelen Fleming, Substitute: Diane Bilyou

Tim Olsen motioned to approve the hiring of the new bus drivers, Doug Westlind seconded. All members voted in favor, motion passed.

E. Resignation

- i. Stacy Knudson, Business Teacher

Doug Westlind motioned to accept Stacy Knudson's resignation, Tim Olsen seconded. All members voted in favor, motion passed.

F. Dufur trip – Aaron Schneider asked if they will all fit on one bus: yes.

Tim Olsen motioned to approve the trip, Doug Westlind seconded. All members voted in favor, motion passed.

11. Other Business – no other business.

12. Next Meeting Date:

- a. Wednesday, September 10, 2014 – Regular Business Meeting

13. Entered Executive Session according to ORS 192.660(2)(b) for the purpose of complaints at 8:45 PM.

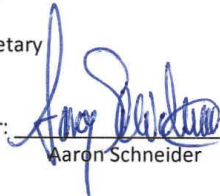
14. Adjournment of Regular School Board Meeting at 9:02 PM.

As recorded by,



Katie Sapp  
Board Secretary

Board Chair:

  
Aaron Schneider

Clerk:

  
Marc Thielman