

ALSEA SCHOOL DISTRICT 7J
Regular School Board Meeting
Wednesday, March 11, 2015
7:00 P.M.

Minutes

1. Call to Order, Flag Salute Meeting at 1900

2. Roll Call:

Board: Doug Westlind, Aaron Schneider, Tim Olsen

Board members absent: George Foster, Nicole DiStefano

Staff: Katie Sapp, Marc Thielman, Abby Couture, Lynn Cowdrey

Patrons: Linda Montanez, Jill DeWolfe, Dick Hoch, Ron Koetz

3. Approval of Agenda,

Doug Westlind motioned to approve the Agenda as presented, Tim Olsen seconded, all in favor. Motion passed unanimously.

4. Approval of Minutes – February 11, 2015

Doug Westlind motioned to approve the February 11, 2015 minutes as presented, Tim Olsen seconded, all in favor. Motion passed unanimously.

5. Patron Comments

A. Jill DeWolfe thanked Mr. Thielman for the article in the Valley Voice.

6. Superintendent's Report

A. ASB kids working hard. There will be a glow dance here Saturday night. There will be a lock in on the next Saturday night. Marc Thielman will chaperone as will other staff members. Aaron Schneider asked what the age group is for the lock in is. Ninth through twelfth grades.

B. Legislative bills that Doug Westlind and Marc Thielman worked on are getting some legs. Example of bill currently in the legislature: looking at a summer institutes that could help students who slide in skills over the summer. Arnie Roblan supported our bills and is helping to promote them.

C. At \$7.235 billion, we should be able to stay relatively stagnant at our staffing. If it comes in over \$7.35 billion we will be able to talk about building programs.

7. Athletic Director's Report

A. Basketball is over. Both Boys and Girls made it into league playoffs. Three teams in the league were unable to field girls' teams this year.

B. Had some success with Blue Crew this year. They held some assemblies.

C. Lynn Cowdrey went to Baker this last weekend, and feels like our programs are holding our own numbers wise.

D. High School Track – we have about 16 kids this year.

E. Middle School track has 22 kids signed up this year so far.

F. The high school track team went to Crane last year and had a blast. Lynn is recommending that the high school kids will go again for sure and he would like to include the middle school kids this year too. Tim Olsen asked where we stayed last year? They provided us two, two-bedroom houses for the high school students to stay in. The meet is April 18th this year.

8. Information Items - none

9. Discussion Items

A. Cash Flow/ Financial Reports

- i. Budgeting for next year. We have a lot of things in flux right now. We have a large kindergarten cohort that is moving up next year. We may need to have a stand-alone first grade classroom. We have had a lot of calls from students who are interested in transferring here through open enrollment [which is open now].
- ii. Insight is asking us to enroll at least 40 students before the end of year in their online program. They would like to place up to 120 students with us over all. Aaron Schneider asked if we have the capacity to make it happen? Marc said yes. Doug Westlind asked how many in district kids we have? None right now. Aaron Schneider thinks we should start with the 40 kids and not look at the 120 kids until we know if we have the capacity for it.
- iii. Marc Thielman asked Jackie Olsen to put an extra \$100,000 in the budget for capacity for change. This may allow us to ramp up our central office support.
- iv. Marc Thielman recommends that we budget at \$7.5 billion. COSA is recommending that we budget at that amount too. Aaron Schneider points out that it goes against the trend. He states that we have been fiscally conservative for the last three years. Aaron Schneider asks if we could do \$7.35 billion or \$7.4 billion? Tim Olsen likes the idea of having space, if we budget for it we can choose not to spend it. Tim Olsen knows that there are a lot of things he would like to expand on if possible, but he knows we have to be fiscally responsible. Tim Olsen is ok budgeting at the higher amount because he knows we don't have to spend it. Marc Thielman says we could put it in the contingency, and then it would take a board meeting to approve it. Aaron Schneider wants to see if we take a risk, it needs to be calculated. Doug Westlind thinks putting it in contingency is a good idea. Marc Thielman points out that we are probably in the top 10% for financial responsibility in the state for schools.

B. Day Maintenance/ Head Custodian Contract – the board thinks the contract looks good. Abby Couture and Marc Thielman remarked that Keenan Elbers is doing a very good job.

C. Baseball

- i. Monroe School District Baseball Cooperative Agreement
- ii. Alsea Athletics for Kids (AAK) MOU [table until next month], it will look much the same as last year. Lynn is looking into some minor changes.

D. First Reading of Policies

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|---------------|---|----------------------|
| i. BCF | Advisory Committees to the Board | [Optional] |
| ii. BD/BDA | Board Meetings/Regular Board Meetings | [Optional] |
| iii. BDB | Special and Emergency Board Meetings | [Optional] |
| iv. BDC | Executive Session | [Optional] |
| v. BDD | Board Meeting Procedures | [Optional] |
| vi. BDDC | Board Meeting Agenda | [Optional] |
| vii. BDDH | Public Participation in Board Meetings | [Highly Recommended] |
| viii. BDDH-AR | Public Participation in Board Meetings | [Optional] |
| ix. BF | Policy Development | [Highly Recommended] |
| x. BFC | Adoption and Revision of Policies | [Highly Recommended] |
| xi. BFCA | Administrative Regulations | [Highly Recommended] |
| xii. BFD | Board Policy Implementation | [Highly Recommended] |
| xiii. BFE | Administration in the Absence of Policy | [Optional] |
| xiv. BFF | Suspension of Policies | [Optional] |
| xv. BG | Board Staff Communications | [Optional] |
| xvi. BH/BHA | Orientation of New Board Members | [Optional] |
| xvii. BHB | Board Member Development | [Optional] |
| xviii. BHD | Board Member Compensation and Expense Reimbursement | [Optional] |
| xix. BHE | Board Member Liability Insurance | [Optional] |
| xx. BI | Board Legislative Program | [Highly Recommended] |

- xxi. BJ Board Membership [Optional]
- xxii. BK Evaluation of Board Operational Procedures [Optional]
- E. Second Reading of Policies
 - i. GCAB Personal Electronic Devices and Social Media – Staff** [Highly Recommended]
– Doug Westlind asked if this covers coaches also? Lynn Cowdrey talked about how he talks about social media and text messaging with students with coaches before each season.
 - ii. BBFA Board Member Ethics and Conflicts of Interest [Highly Recommended]
 - iii. BBFB Board Member Ethics and Nepotism [Highly Recommended]

10. Action Items

A. Payment of Bills – February/ March

Doug Westlind motioned to approve payment of the bills as presented. Tim Olsen seconded. All in favor. Motion passed unanimously.

B. Day Maintenance/ Head Custodian Contract Approval

Tim Olsen motioned to approve the Day Maintenance/ Head Custodian Contract as presented. Doug Westlind seconded. All in favor. Motion passed unanimously.

C. Baseball

a. Monroe School District Baseball Cooperative Agreement

Dough Westlind motioned approve the Monroe School District Baseball Cooperative Agreement as presented. Tim Olsen seconded. All in favor. Motion passed unanimously.

b. Alsea Athletics for Kids (AAK) MOU – TABLED until next meeting

D. Policy Adoption

Doug Westlind motioned to approve the Policies listed in Roman Numerals i. through xxiv. below as presented. Tim Olsen seconded. All in favor. Motion passed unanimously.

- i. BBFA Board Member Ethics and Conflicts of Interest [Highly Recommended]
- ii. BBFB Board Member Ethics and Nepotism [Highly Recommended]
- iii. BCF Advisory Committees to the Board [Optional]
- iv. BD/BDA Board Meetings/Regular Board Meetings [Optional]
- v. BDB Special and Emergency Board Meetings [Optional]
- vi. BDC Executive Session [Optional]
- vii. BDD Board Meeting Procedures [Optional]
- viii. BDDC Board Meeting Agenda [Optional]
- ix. BDDH Public Participation in Board Meetings [Highly Recommended]
- x. BDDH-AR Public Participation in Board Meetings [Optional]
- xi. BF Policy Development [Highly Recommended]
- xii. BFC Adoption and Revision of Policies [Highly Recommended]
- xiii. BFCA Administrative Regulations [Highly Recommended]
- xiv. BFD Board Policy Implementation [Highly Recommended]
- xv. BFE Administration in the Absence of Policy [Optional]
- xvi. BFF Suspension of Policies [Optional]
- xvii. BG Board Staff Communications [Optional]
- xviii. BH/BHA Orientation of New Board Members [Optional]
- xix. BJ Board Membership [Optional]
- xx. BHD Board Member Compensation and Expense Reimbursement [Optional]
- xxi. BHE Board Member Liability Insurance [Optional]
- xxii. BI Board Legislative Program [Highly Recommended]
- xxiii. BJ Board Membership [Optional]
- xxiv. BK Evaluation of Board Operational Procedures [Optional]

E. New Hire

- a. High School Track Coach – Angela Jacobsen
- b. High School Assistant Track Coach – Terri-Anne Thalman
- c. Middle School Track Coach – Katie Sapp
- d. Middle School Assistant Track Coach – Victoria Cowdrey and Ricki Hendrix

Aaron Schneider declares a conflict of interest with the hire of Katie Sapp as Middle School Track Coach. Doug Westlind motioned to hire all track coaches as presented. Tim Olsen seconded. All in favor. Motion passed unanimously.

F. Resignations

- a. Brooke Smith as Assistant Middle School Volleyball Coach
- b. Chris Chilcote

Tim Olsen motioned to accept Brooke Smith and Chris Chilcote's resignations as presented. Doug Westlind seconded. All in favor. Motion passed unanimously.

G. Rehire Certified Staff

Doug Westlind motioned to rehire certified staff. Tim Olsen seconded. All in favor. Motion passed unanimously.

H. Crane Track Invitational

Doug Westlind motioned to allow the track teams to attend the Crane Invitational Track meet at Marc Thielman's discretion. Tim Olsen seconded. All in favor. Motion passed unanimously.

11. Other Business –

- A. April board meeting conflict - Edmentum, has requested that Marc Thielman attend a focus group meeting that they will fly him out to. This means we need move April 8th meeting. We will move it to April 15th instead.
- B. Tim Olsen asked if the Quarry Classic will be held at the school this weekend. He has heard some concerns that the last year's tournament was a little unorganized. Marc Thielman assured the board that we are working with the organizers to make sure that things run more smoothly this year.
- C. Dick Hoch asked what we would need to do add a batting cage to the school. Marc Thielman said to come talk to him and we will get something going.

12. Next Meeting Date:

Wednesday, April 15th, 2015 – Regular Business Meeting

13. Adjournment at 2011

As recorded by,

Katie Sapp
Board Secretary

Board Chair:

Aaron Schneider

Clerk:

Marc Thielman