

ALSEA SCHOOL DISTRICT 7J
Regular School Board Meeting
Wednesday, July 8, 2015
7:00 P.M.

Minutes

1. Call to Order, Flag Salute Meeting at 1900

2. Roll Call/ Swearing in of new Board Members:

Linda Montanez, Jeff Davis and Ron Koetz were sworn in as members on the Alsea School District 7J Board of Directors

Board: Doug Westlind, Aaron Schneider, Linda Montanez, Jeff Davis, Ron Koetz

Board members absent: None

Staff: Katie Sapp, Marc Thielman, Rozeanne Steckler, Jan Reeves, Mary O'Brien

Patrons: Jill DeWolfe, Arianne Olsen, Jackie Olsen, Tim Olsen, Tracy Foster, Ryan Jacobsen

3. Election of Officers

Doug Westlind nominated Aaron Schneider for election as Board Chair, Jeff Davis seconded, motion unanimously approved.

Jeff Davis nominated Doug Westlind as Vice Chair, Ronald Koetz seconded, motion unanimously approved.

4. Approval of Agenda,

Doug Westlind motioned to approve the Agenda as presented, Ron Koetz seconded, all in favor. Motion passed unanimously.

5. Approval of Minutes – June 10, 2015, June 23, 2015 [Special Budget Hearing]

Doug Westlind motioned to approve the June 10, 2015, June 23, 2015 [Special Budget Hearing] minutes as presented. Linda Montanez seconded, all in favor. Motion passed unanimously.

6. Patron Comments

7. Superintendent's Report

- A. Very busy closing out last year's books and setting up this year's books. Today's budgets estimate came out looking like a 49% [1516], 50% [1617]. This won't change things too much for us.

8. Maintenance Report – information provided by Keenan Elbers prior to the meeting

A. Done so far:

- 1. Grandstands will be done tomorrow, besides siding and paint. Work included: framing walls for the crow's nest, new stairs to the crow's nest, added a door with a lock to prevent unauthorized access, and enclosed the ceiling beams [soffit].
- 2. Painted the elementary halls
- 3. Rose and Jan are making good headway on getting classrooms cleaned and ready for next year.
- 4. Wireless internet is being tested today and should be up and running by next week. This includes a dish that will broadcast wifi down to the football field.
- 5. All the high school lockers have had the combos changed and are clean.
- 6. Mike's here doing grounds maintenance during the summer months [including generator for the county]

B. Planned activities:

1. 20x10 storage shed on the front to house baseball gear, sprinkler and other needs out front [estimated time frame – 1 week]. Aaron Schneider asked if this is prebuilt? No, it will be built from the ground up, near the playshed.
2. Replace rotten siding on Anna's old classroom.
3. Repaint the playshed
4. Repaint the roof of the middle school wing [Anna, Catherine, and music room]
5. Finish up general preparations for upcoming school year

9. Athletic Report

- A. Football field has been replanted. We are working on getting a new sprinkler system as mentioned at the last meeting.
- B. Fall schedules for high school and middle school football and volleyball are set. High school schedules are posted to the website, middle school schedules will be posted when Jackie H. is back to work [the week before school starts – they often continue to change at this point, so she waits to post them].
- C. Dufur Trip – Volleyball and Football will leave Friday, September 4th, return the evening of September 5th. Both teams will stay in a hotel in The Dalles. An itinerary will be provided closer to the date
- D. Football—
 1. Coach K. has conditioning sessions scheduled. Participation has been good.
 2. High school football has around 17 kids signed up right now.
 3. The football staff has camps for high school and middle school set up for August [see provided schedule].
 4. King of the Mountain Tournament is August 8th – currently there are seven teams signed up.
 5. Middle school coaches interviews are tentatively scheduled for next week.
- E. Volleyball—
 1. Volleyball Coaches have open gym and conditioning sessions scheduled. Turnout has been good.
 2. High school volleyball has around 9 kids signed up right now.
 3. Queen of the Court tournament is scheduled for August 8th—currently there are six or seven teams signed up.

10. Information Items

- A. New Board Member Training – August 20th 5-8 PM
 - i. Steve from OSBA will be here on August 20th to do new board member training. Board members need to let us know if they cannot make it.
- B. OSBA Summer Board Conference – July 18-19 in Bend, OR

11. Discussion Items

- A. Cash Flow – things are looking good. Right now, pre-audit, we are looking at an ending fund balance of \$650,289.
 - i. Marc Thielman mentioned that we would like to continue conversation about a 2.5% raise for the classified staff to match the 2.5% raise that the certified staff has negotiated. The board was supportive of this action,
- B. Policy Meeting – Doug Westlind and Linda Montanez are interested in setting a policy meeting for an upcoming Friday afternoon.
- C. Queen of the Court Volleyball Tournament – August 8th, 2015
- D. Board Goals [get from Marc]
 - i. We will add updating our Board Goals to the new board member training on August 20th.

12. Action Items

A. Payment of Bills – June/ July

Doug Westlind motioned to approve payment of the bills as presented. Ron Koetz seconded. All in favor. Motion passed unanimously.

B. Designations

1. Clerk and Budget Officer – Marc Thielman
2. Deputy Clerk/Business Manager – Katie Sapp/ Linn Benton Lincoln ESD
3. Custodian of Funds/Authorize Facsimile Signatures – Katie Sapp, Marc Thielman, Board Chair
4. Auditors of Budget – Accuity, LLC
5. Agent of Record – WHA Insurance
6. Attorney – Garrett, Hemann, Robertson P.C.
7. Paper of Record – Corvallis Gazette-Times
8. Meeting Dates for Board – 2nd Wednesday each month
9. Depository of Funds – Citizens Bank, LGIP
10. Federal and ESD Grant Authority – Marc Thielman

Doug Westlind motioned to approve the Designations 1-10 as listed above. Jeff Davis seconded. All in favor. Motion passed unanimously.

C. Queen of the Court Tournament – August 8, 2015

Ron Koetz motioned to approve the Queen of the Court Tournament set for August 8, 2015. Linda Montanez seconded. All in favor. Motion passed unanimously.

D. Dufur Trip [September 4-5, 2015] for Football and Volleyball Teams

Linda Montanez motioned approve the Dufur Trip on September 4-5, 2015 for the football and volleyball team. Ron Koetz seconded. All in favor. Motion passed unanimously.

E. New Hire

1. Jan Reeves – Custodian

Doug Westlind motioned to hire Jan Reeves as a Custodian effective 7/1/15. Jeff Davis seconded. All in favor. Motion passed unanimously.

F. Resignations

1. Jennifer Benson – Bus Driver
2. Lynn Cowdrey – PE Teacher/ Athletic Director
3. Abby Couture – Elementary Teacher
4. Cora Thomas – Elementary Aide

Ron Koetz motioned to accept Jennifer Benson, Lynn Cowdrey, Abby Couture and Cora Thomas’s resignations as presented. Jeff Davies seconded. All in favor. Motion passed unanimously.

13. Other Business – Jackie Olsen asked what new positions are we are hiring for next year. Marc Thielman said we advertised an English teacher, middle school social studies teacher, PE, and elementary teacher. Jackie Olsen asked why we are adding new teachers when we have declining enrollment. She stated that there are more kids in each elementary classroom than in the high school, and as a parent she wants to see more parity. Katie Sapp looked up the numbers from the end of the year and pointed out that actually, our middle school and high school classes are getting larger. And our elementary are pretty stagnant [see chart].

Estimated Enrollments							
ELM			MS			HS	
K	10		7	14		9	11
1	15		8	16		10	18
2	14		TOTAL	30		11	12

	3	17					12	12
	4	8	*				TOTAL	53
	5	12						
	6	6						
TOTAL		82						

Tracy Foster would like to be on the panels for English, middle school social studies, and elementary teacher hires.

14. Executive Session according to ORS 192.660(2)(a) for the purpose of employment.
Entered Executive Session according to ORS 192.660(2)(a) for the purpose of employment at 1949.

15. Executive Session according to ORS 192.660(2)(d) for the purpose of negotiations.
Entered Executive Session according to ORS 192.660(2)(d) for the purpose of negotiations at 2055.
Resumed Regular Session at 2102

16. Next Meeting Date:
Wednesday, August 12, 2015 – Alsea School Resource Room

17. Adjournment at **2105**

As recorded by,

Katie Sapp
Board Secretary

Board Vice Chair
Board Chair: *Doug Westlund*
Aaron Schneider
Doug Westlund

Clerk: *Marc Thielman*
Marc Thielman