

**ALSEA SCHOOL DISTRICT 7J**  
**Regular School Board Meeting**  
**Wednesday, April 13, 2016**  
**7:00 P.M.**

**Minutes**

1. Call to Order, Flag Salute Meeting at 1900

2. Roll Call:

**Board: Doug Westlind, Jeff Davis, Ron Koetz, Aaron Schneider, Linda Montanez**

**Board members absent: NONE**

**Staff: Holly Olsen, Tracy Stanton, Tiffany Schreiber, Rozeanne Steckler, Lisa Faris**

**Patrons: Jill Olsen**

3. Approval of Agenda,

**Ron Koetz motioned to approve the updated Agenda as presented, Doug Westlind seconded, all in favor. Motion passed unanimously.**

4. Approval of Minutes – March 9, 2016

**Jeff Davis motioned to approve the March 9, 2016 minutes as presented with a correction to Carmen Martin's name [was written as Carmen Thielman]. Doug Westlind seconded, all in favor. Motion passed unanimously.**

5. Patron Comments – Jill Olsen: heard a rumor about a possibility of losing the discus ring. Aaron Schneider cleared the air, track will go on without disruption. Discus throwers will not go without a practice ring.

6. Superintendent's Report – Marc Thielman

- A. Two positions to open: Special Education Teacher and Social Studies Teacher. Plan on opening those positions on Monday to start in the Fall. Both are full-time positions.
- B. Credit recovery program. Very successful, will allow Rozeanne Steckler to fill in about the rest of it.
- C. Chess: 2 players ranked in the top 20 players in the state: Cody Parker and Jonah Fuller. Cody Parker has competed in one state tournament; Jonah Fuller will be competing in another tournament.
- D. Parent Teacher Conferences beginning tomorrow.
- E. Working on a calendar, hoping to have a calendar approved very soon.
- F. Anna Moser presenting on behalf of the elementary teachers. Have been having Literacy meetings to get the LA aligned throughout the middle school. Hoping that Tracy Stanton will move into 3-4 grade, and use Tracy Stanton's current room as a computer lab for the elementary. This will help with common core: project based learning.

Betsy Miller: building a community among themselves as the elementary teachers, it has been both refreshing and inspiring. We would really like a foundational flow of literacy in the subject of computers. We have had many any issues with computers/technology in the past. Can even use computers in kindergarten. Students are familiar with technology, but are not using it in a very worldly/constructive manner. She would like to do more with K-4 in Fine Arts. Lisa Faris to do more with Social Studies, Tracy Stanton more with Science. Would like to use the room as a multi-purpose room.

Lisa Faris: goal of bringing the community in to see what we are doing with students, what the students are doing. Building community support for the school. Good PR.

Marc Theilman: his goal would be to get a new set of modern, fast computers for this room. This fits with our business model. Small groups of kids seeing multiple adults in their learning environment.

Aaron asked for at least a rough plan by the June meeting. Teachers agreed.

7. Director of Student Services Report –Rozeanne Steckler

- A. State testing. 3-4 is pretty much done, except for a few absences. 11<sup>th</sup> grade is in the midst, but they are taking it very seriously. Guiding them to work their hardest. Even the most reluctant learners are taking it very seriously. Middle school will go next.
- B. TAG program, trying to get that going. Would like to set up a program that also includes high achievers. Emphasis on K-8. High schoolers we will have opportunity to take college courses as needed. TAG is not giving them extra homework, giving them more challenge/different challenge. Hoping to have it more robust for next year.
- C. SPED is very stable. Tori Cowdrey is doing a fantastic job taking over for Martha Moore.
- D. Started on the master schedule. Have a rough schedule currently that only a few eyes have seen. There likely won't be many electives next year.
- E. Alt Ed is doing fantastic. Really like this program, would like to get more seats for next year. Only have 7 seats, would like to have 9 for next year. Terri-Ann Thalman and Rozeanne Steckler run that as a team.

8. Athletic Report – Provided by Tiffany Schreiber

- A. New Hires: none
- B. Resignations: none
- C. HS Track: We have had a couple of kids drop out the last couple of weeks. Our numbers are staying right around 20 kids. Coach Terri-Anne Thalman reported that there has been 45 PR's over the last 3 meets. Lots and lots of parent involvement!
- D. MS Track: The middle school track program started a couple of weeks ago. They had their first meet in McKenzie yesterday afternoon. Coach Katie Sapp said the kids did very well.
- E. Attached you will find the job descriptions for:
  - Athletic Director
  - Head Coach
  - Assistant/Volunteer CoachesWould like board feedback. Plan on hammering this topic out for the June meeting.

9. Information Items – **None.**

10. Discussion Items

- A. Financial Reports
  - Marc Theilman: Been on a roller coaster with the financials. Our high poverty rating saved us. Being as conservative as possible.
- B. Audit RPF Award Acuity, LCC
- C. Division 22 Statement of Assurances
  - Marc Theilman: Got a second extension from ODE to get it done. No questions about Division 22 Statement of Assurances.
- D. Administrative Contracts
  - Marc Theilman: Would like to continue the Director of Student Services position that Rozeanne Steckler is filling. The Deputy Clerk contract is up for renegotiation, as the current contract expires 6/30/2016. Marc Thielman proposed giving the Deputy Clerk an 8% raise like the other contracts (Maintenance Supervisor and School Secretary). The board would like to be able to talk about this at next meeting. Next one is The Superintendent/ Principal's contract. Board will also negotiate this for next month, along with Director of Student Services and Deputy Clerk contracts, raises, etc. Contract negotiations and discussions will be next month.
- E. Resolution No. 1516-03 Form of Joinder to Trust Agreement for Members
- F. Prom

Lisa Faris: Theme for Banquet: Diamonds and Denim. Prom is Starry Night, to be held at Odd Fellow's Hall. Partnering up with Eddyville HS, they are paying for the site, we are paying for the snacks and DJ. Prices: \$12 single, \$20 couple, \$45 group of 5.

G. Surplus of District Assets

There are 4 servers (large computers) that have not been used in a few years. We would like to give them to students who will build them out for use at their home. This is a good learning experience for becoming a network technician. While we believe that each server is worth \$50, we do not believe that we will be able to find a buyer for these.

H. Board Policy -- First Reading

- i. IGDA – Student Organization (Allows Limited Open Forum). [Highly Recommended].
- ii. IGDA-AR– Student Organization. [Highly Recommended].
- iii. IGDD – Student Performance.
- iv. IGDF – Student Fund-raising Activities [Highly Recommended]
- v. IGDF-AR – Student Fund-Raising Activity [Highly Recommended]
- vi. IGDG – Student Activity Funds [Highly Recommended].
- vii. IGDJ – Interscholastic Athletics.
- viii. IGDJ-AR – Interscholastic Athletics [Review for Current Practice]
- ix. IGDK – Non-School-Sponsored Study and Athletic Tours/Trips/Competitions.
- x. IHGA – Alternative Instructional Programs [Required]
- xi. IHGA-AR – Academic Review Committee.
- xii. IIA – Instructional Resources/Instructional Materials [Highly Recommended].
- xiii. IIA-AR– Instructional Materials/Program Adoption Procedure. [Highly Recommended].
- xiv. IIAB – Use of Feature Films/Videos [Highly Recommended].
- xv. IIAB-AR – Use of Feature Films/Videos in the School\*\*.
- xvi. IIA – Special Interest Materials. [Highly Recommended].
- xvii. IIBGA – Electronic Communications System [Required]
- xviii. IIBGA-AR– Electronic Communications System [Required]
- xix. IICA – Field Trips and Special Events\*\*.
- xx. IICAA – Senior Trips.
- xxi. IICB – Community Resource Persons.
- xxii. IICC – Volunteers.
- xxiii. IK – Academic Achievement\*\* [Required]
- xxiv. IKA – Grading System.
- xxv. IKAC – High School Classes/Courses for Upper Elementary Students.
- xxvi. IKAD– Grade Reduction/Credit Denial [Required].
- xxvii. IKE – Promotion and Retention of Students\*\* [Required].
- xxviii. IKE-AR – Retention for Students Grades 1-8\*\*.
- xxix. IKF – Graduation Requirements. [Required]. RECOMMENDATION: adopt after second reading.
- xxx. IKF-AR – Graduation Requirements [Required] RECOMMENDATION: adopt after second reading.
- xxxi. IKFA– Early Graduation\*\*. [Required]
- xxxii. IKFB – Graduation Exercises.
- xxxiii. IL – Assessment Program\*\*[Highly Recommended].
- xxxiv. IM – Evaluation of Instructional Programs. [Highly Recommended].
- xxxv. IMB – Student Achievement Program [Conditionally Required].
- xxxvi. INB – Studying Controversial issues. [Highly Recommended]
- xxxvii. ING – Animals in District Facilities.
- xxxviii. ING-AR – Animals in District Facilities.

11. Action Items

- A. Payment of Bills – March/ April

Doug Westlind motioned to approve payment of the bills as presented. Linda Montanez seconded. Motion passed unanimously.

B. Audit RFP Award Acuity, LCC

Jeff Davis motioned award the Audit RFP to Acuity, LCC for school years 2015-16, 2016-17, and 2017-18. Ron Koetz seconded. All in favor. Motion passed unanimously.

C. Division 22 Statement of Assurances

Doug Westlind motioned to accept the Division 22 Statement of Assurances as presented. Jeff Davis seconded. All in favor. Motion passed unanimously.

D. Administrative Contracts

Tabled: until next monthly meeting.

E. Resolution No. 1516-03 Form of Joinder to Trust Agreement for Members

Doug Westlind motioned to Resolution No. 1516-03 and the Joinder to the Trust Agreement for members as required by PACE for continued coverage. Linda Montanez seconded. All in favor. Motion passed unanimously.

F. Prom

Jeff Davis motioned accept Lisa Faris's plan for prom as detailed in her proposal. Ron Koetz seconded. All in favor. Motion passed unanimously.

G. Surplus of District Assets

Linda Montanez motioned to approve the surplus of district assets as presented. Jeff Davis seconded. All in favor. Motion passed unanimously.

H. Board Policy

- i. IGDA – Student Organization (Allows Limited Open Forum). [Highly Recommended].
- ii. IGDA-AR– Student Organization. [Highly Recommended].
- iii. IGDD – Student Performance.
- iv. IGDF – Student Fund-raising Activities [Highly Recommended]
- v. IGDF-AR – Student Fund-Raising Activity [Highly Recommended]
- vi. IGDG – Student Activity Funds [Highly Recommended].
- vii. IGDJ – Interscholastic Athletics.
- viii. IGDJ-AR – Interscholastic Athletics [Review for Current Practice]
- ix. IGDK – Non-School-Sponsored Study and Athletic Tours/Trips/Competitions.
- x. IHGA – Alternative Instructional Programs [Required]
- xi. IHGA-AR – Academic Review Committee.
- xii. IIA – Instructional Resources/Instructional Materials [Highly Recommended].
- xiii. IIA-AR– Instructional Materials/Program Adoption Procedure. [Highly Recommended].
- xiv. IIABB – Use of Feature Films/Videos [Highly Recommended].
- xv. IIABB-AR – Use of Feature Films/Videos in the School\*\*.
- xvi. IIAD – Special Interest Materials. [Highly Recommended].
- xvii. IIBGA – Electronic Communications System [Required]
- xviii. IIBGA-AR– Electronic Communications System [Required]
- xix. IICA – Field Trips and Special Events\*\*.
- xx. IICAA – Senior Trips.
- xxi. IICB – Community Resource Persons.
- xxii. IICC – Volunteers.
- xxiii. IK – Academic Achievement\*\* [Required]
- xxiv. IKA – Grading System.

- xxv. IKAC – High School Classes/Courses for Upper Elementary Students.
- xxvi. IKAD– Grade Reduction/Credit Denial [Required].
- xxvii. IKE – Promotion and Retention of Students\*\* [Required].
- xxviii. IKE-AR – Retention for Students Grades 1-8\*\*.
- xxix. IKFA– Early Graduation\*\*. [Required]
- xxx. IKFB – Graduation Exercises.
- xxxi. IL – Assessment Program\*\*[Highly Recommended].
- xxxii. IM – Evaluation of Instructional Programs. [Highly Recommended].
- xxxiii. IMB – Student Achievement Program [Conditionally Required].
- xxxiv. INB – Studying Controversial issues. [Highly Recommended]
- xxxv. ING – Animals in District Facilities.
- xxxvi. ING-AR – Animals in District Facilities.

**Doug Westlind motioned to approve policies i-xxxvi as listed above with edits in the policy update book. Ron Koetz seconded. All in favor. Motion passed unanimously.**

12. Executive Session according to ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent.

**Entered Executive Session according to ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent at 2024.**

Executive Session according to ORS 192.660(2)(f) to consider records exempt by law from public inspection.

**Entered Executive Session according to ORS 192.660(2)(f) to consider records exempt by law from public inspection at 2050, resumed regular session at 2059.**

13. Other Business:

14. Next Meeting Date:

**Wednesday, May 11, 2016 – Regular Board Meeting – 7 PM**


15. Adjournment at **2100**.

As recorded by  
Shanon Rice

Board Chair:

  
Aaron Schneider

Clerk:

  
Marc Thielman