

ALSEA SCHOOL DISTRICT 7J
Regular School Board Meeting
Wednesday, July 12, 2016
7:00 P.M.

Minutes

1. Call to Order, Flag Salute Meeting at 1900

2. Roll Call

Board: Doug Westlind, Aaron Schneider, Jeff Davis, Ron Koetz

Board members absent: Linda Montanez

Staff: Marc Thielman (by phone), Shanon Rice, Rozeanne Steckler, Tiffany Schreiber

Patrons: Jill DeWolfe

3. Election of Officers

Doug Westlind nominated Aaron Schneider for election as Board Chair, Ron Koetz seconded, motion unanimously approved.

Jeff Davis nominated Doug Westlind as Vice Chair, Ron Koetz seconded, motion unanimously approved.

4. Approval of Agenda,

Doug Westlind motioned to approve the Agenda as presented, Ron Koetz seconded, all in favor. Motion passed unanimously.

5. Approval of Minutes – June 8, 2016

Jeff Davis motioned to approve the June 8, 2016 minutes as presented. Doug Westlind seconded, all in favor. Motion passed unanimously.

6. Patron Comments

A. Jill DeWolfe: heard guest complaints about the look of the outside of the building grounds (grass, weeds, etc.).

7. Superintendent's Report

A. Rozeanne: putting the TAG program together. Open to all students needing something more outside of the classroom. In the process of looking for some external money to help fund the classroom. Going to include incoming 2nd through 12 grades. Would like to form an advisory committee (teachers, parents, etc.) to come up with better ideas. Going to get a committee together to figure out how to incorporate TAG program in the best way possible.

8. Maintenance Report – information provided by Keenan Elbers prior to the meeting

A. Done so far:

1. Custodians are making excellent progress with their summer duties. They are about 90% done with their summer cleaning. They have moved 4 different classrooms to their new destinations. Hallway waxing will take place the first and second weeks of August.
2. Currently making head way on the gym bleachers. Hull Oaks Lumber donated half of the lumber for the bleacher project, the other portion totaled at \$390.00. The lumber came rough cut, so the maintenance crew is having to plane and sand each board before installing. We may need to purchase another load of lumber to finish the project. This is taking up the majority of the time, but it has saved over \$5,000.

B. Planned activities:

1. Once the bleachers are complete, the work on the gym ceiling will begin.

2. Kyle Curtis is donating his services to retile the kitchen floor. This will be happening during the weekend of August 20th, 2016.
3. Due to the unexpected amount of time it is taking to complete the gym, the siding on the crow's nest will have to wait until after school starts.

Marc Theilman would like to present the idea of installing A/C into 6 classrooms: Kindergarten, Multipurpose room, Library, Kitchen, Math, Computer lab. Would like to make a decision in August more than likely.

9. Athletic Report

- A. New Hires:
 - i. Cheer Coach- Shanon Rice
- B. Resignations:
 - i. Travis Rice- Middle School Football
 - ii. Dick Hoch- Middle School Boys Basketball
- C. Volleyball:
 - i. August 7th-11th- Team Camp in Seaside
 - ii. August 15th- First Practice
 - iii. August 20th- Queen of the Court Tournament fundraiser
 - iv. August 26th- Jamboree in McKenzie
- D. Football: Max Cohen will lead the football team. We are still looking for 1 or 2 more coaches to help out.
 - i. August 15th- First Practice
 - ii. August 25th- Jamboree in Lowell
- E. Moratorium week is July 24-July 30
- F. Weight Training: Open to any and all HS Students
 - i. Starting July 18th
 - ii. Monday, Wednesday and Fridays from 9:30-11:00
- G. Current Openings:
 - i. MS Football: Lead and Assistant coaches.
 - ii. MS Volleyball- Lead and Assistant coaches. Joy Jordan has applied, will be setting up an interview early next week.

10. Information Items

11. Discussion Items

- A. Cash Flow
 - i. Ended the year at \$720,000 but Marc Theilman believes that number will be closer to \$750,000
- B. Board Goals
 - i. Marc Theilman suggestion is to start talking about the Board Goals: 1. Infrastructure and Technology, 2. Community Relations, and 3. Academics.
- C. Maintenance Supervisor/Day Custodian and School Secretary Contract Renewals
- D. Queen of the Court Volleyball Tournament – August 20th, 2016
 - i. Already have 2 teams signed up. Looking forward to the involvement we had last year.
- E. New Marquee/Electronic Reader Board Information
 - i. Looking into a taller pole, whether or not we can remove the existing marquee.
 - ii. What are the advantages of color? What are the options?
 - iii. Possibility of using the board to sell ads.
 - iv. Cash it out, instead of financing the electronic reader board. It is something that we can afford to do.
 - v. Would like to make a decision at tonight's meeting, with a goal of having it up and running by September, prior to the rainy season.
 - vi. Looking at it as not just a school tool, but also a community tool. How can we insure that it is the best option for both the school and the community?

- vii. Aaron Schneider is concerned about the perception versus the feedback. Marc Theilman believes that the color is something that is
- viii. Marc Theilman stated that with the color signs: there are facilities grants coming to ODE that we would be more eligible for by having a color electronic reader board.
- F. Board Policies for Review – Second Reading:
 - i. JFCF – Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence – Student** [Required].
 - ii. JFCF-AR – Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence Complaint Procedures – Student [Required].
 - iii. JFG – Student Searches** [Required].
 - iv. JFG-AR – Student Searches** [Required].
- G. Board Policies for Review – First Reading:
 - i. JHCA – Physical Examinations of Students** [Optional].
 - ii. JHCB – Immunization and Vision Screening/Eye Examination** [Optional].
 - iii. JHCC – Communicable Diseases [Optional].
 - iv. JHCC/GBEB-AR – Communicable Diseases [Optional].
 - v. JHCCA – Students with HIV, HBV, and AIDS** [Required].
 - vi. JHCCB – Students - HIV, AIDS** [Optional].
 - vii. JHCCBA/GBEBAA/EBBAB – HBV/Blood borne Pathogens [Optional].
 - viii. JHCD – Nonprescription Medication**/* [Required].
 - ix. JHCDA – Administering Injectable Medicines to Students**/* [Required].
 - x. JHDC/JHCDA-AR – Prescription/Nonprescription Medication**/* [Optional].
 - xi. JHFD – Student Vehicle Use [Highly Recommended].
 - xii. JHFDA – Suspension of Driving Privileges [Required].
 - xiii. JHFDA-AR – Request for Suspended Driving Privilege - Conduct [Optional].
 - xiv. JHFDA-AR(2) – Notice of Withdrawal [Optional].
 - xv. JHFE – Reporting of Suspected Child Abuse [Required].**
 - xvi. JHFE-AR(1) – Reporting of Suspected Child Abuse [Required].
 - xvii. JHFE-AR(2) – Abuse of a Child Investigations Conducted on School Premises [Highly Recommended].
 - xviii. JHHA – Crisis Prevention and Response * (Version 1) [Highly Recommended].
 - xix. JHHA – Crisis Prevention and Response * (Version 2) [Highly Recommended].
 - xx. JHHA-AR – Crisis Prevention and Response [Optional].
 - xxi. JN – Student Fees, Fines, and Charges** [Optional].
 - xxii. JO/IGBAB – Education Records/Records of Students with Disabilities** [Required].
 - xxiii. JO/IGBAB-AR – Education Records/Records of Students with Disabilities Management [Required].
 - xxiv. JOA – Directory of Information [Required].
 - xxv. JOB – Personally Identifiable Information [Required].
 - xxvi. JOD – Media Access to Students [Optional].
 - xxvii. KAB – Parental Rights [Required].
 - xxviii. KAB-AR -- Parental Rights [Required].
 - xxix. KBA – Public Records** [Highly Recommended].
 - xxx. KBA-AR – Public Records** [Highly Recommended].
 - xxxi. KG – Community Use of District Facilities [Required].
 - xxxii. KG-AR -- Community Use of District Facilities [Required].
 - xxxiii. KGC/GBK/JFCG – Tobacco-Free Environment [Required].
 - xxxiv. KGF/EDC – Authorized Use of District Equipment and Materials [Highly Recommended].
 - xxxv. KI – Public Solicitation in District Facilities [Required].
 - xxxvi. KJA – Materials Distribution** [Highly Recommended].
 - xxxvii. KK – Visitors to District Facilities** [Highly Recommended].
 - xxxviii. KL – Public Complaints [Highly Recommended].

- xxxix. KL-AR – Public Complaints Procedure [Optional].
- xl. KN – Relations with Law Enforcement Agencies [Highly Recommended].
- xli. KN-AR(1) – Relations with Law Enforcement Agencies [Highly Recommended].
- xlii. KN-AR(2) – Abuse of a Child Investigations Conducted on School Premises [Highly Recommended].
- xlili. LBEA – Resident Student Denial for Virtual Public Charter School Attendance** [Conditionally Required].
- xliv. LGA – Compliance with Standards [Highly Recommended].
- xlv. LGA-AR(1) – Public Appeals and Complaints about Alleged Violations of Standards [Highly Recommended].
- xlvi. LGA-AR(2) – Appeal to the State Superintendent for Alleged Standards Violation [Highly Recommended].

12. Action Items

A. Payment of Bills – June/ July

Doug Westlind motioned to approve payment of the bills as presented. Ron Koetz seconded. All in favor. Motion passed unanimously.

B. Designations

1. Clerk and Budget Officer – Marc Thielman
2. Deputy Clerk/Business Manager – Katie Sapp/ Linn Benton Lincoln ESD
3. Custodian of Funds/Authorize Facsimile Signatures – Katie Sapp, Marc Thielman, Board Chair
4. Auditors of Budget – Accuity, LLC
5. Agent of Record – WHA Insurance
6. Attorney – Garrett, Hemann, Robertson P.C.
7. Paper of Record – Corvallis Gazette-Times
8. Meeting Dates for Board – 2nd Wednesday each month
9. Depository of Funds – Citizens Bank, LGIP
10. Federal and ESD Grant Authority – Marc Thielman

Doug Westlind motioned to approve the Designations 1-10 as listed above. Jeff Davis seconded. All in favor. Motion passed unanimously.

C. Maintenance Supervisor/Day Custodian and School Secretary Contract Renewals

Jeff Davis motioned to approve the Maintenance Supervisor/Day Custodian and School Secretary Contract Renewals. Ron Koetz seconded. All in favor. Motion passed unanimously.

D. Queen of the Court Tournament – August 20, 2016

Doug Westlind motioned to approve the Queen of the Court Tournament set for August 20, 2016. Jeff Davis seconded. All in favor. Motion passed unanimously.

E. New Marquee/Electronic Reader Board Information

Ron Koetz motioned to approve the purchase of the New Marquee/Electronic Reader Board: Option # 2 Watchfire totaling \$30,304.00 with the intention that we will not finance the sign. Doug Westlind seconded. All in favor. Motion passed unanimously.

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- xviii. JHHA – Crisis Prevention and Response * (Version 1) [Highly Recommended].*** DELETE THIS VERSION
- xix. JHHA – Crisis Prevention and Response * (Version 2) [Highly Recommended].
ACCEPT THIS VERSION
- xx. JHHA-AR – Crisis Prevention and Response [Optional].
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- xlvi. LGA-AR(2) – Appeal to the State Superintendent for Alleged Standards Violation [Highly Recommended].

Doug Westlind motioned to adopt policies as listed. Jeff Davis seconded. All in favor. Motion passed unanimously.

H. New Hires

- 1. Shanon Rice – HS Cheer Coach

Doug Westlind motioned to approve the hire of Shanon Rice as the High School Cheer Coach. Ron Koetz seconded. All in favor. Motion passed unanimously.

I. Resignations

- 1. Travis Rice – MS Football Assistant Coach
- 2. Dick Hoch – MS Boys Basketball Assistant Coach

Jeff Davis motioned to accept the resignations of Travis Rice and Dick Hoch as listed. Doug Westlind seconded. All in favor. Motion passed unanimously.

J. Other Business

K. Executive Session according to ORS 192.660(2)(a) for the purpose of employment.
**Entered Executive Session according to ORS 192.660(2)(a) for the purpose of employment at XXX.
Resumed regular session at XXX.**

L. Executive Session according to ORS 192.660(2)(d) for the purpose of negotiations.
**Entered Executive Session according to ORS 192.660(2)(d) for the purpose of negotiations at XXX.
Resumed Regular Session at XXX**

M. Next Meeting Date:
Wednesday, August 17, 2016 – Alsea School Resource Room

N. Adjournment at 2047.

As recorded by,

Shanon Rice

Vice
Board Chair: 
Aaron Schneider
Doug Westlind

Clerk: 
Marc Thielman