



Alsea School District 7J
301 South 3rd Street
Alsea, OR 97324
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Regular School Board Meeting
Wednesday, August 2, 2017
7:00 P.M.

MINUTES

Board: Jeff Davis, Ron Koetz, Linda Montanez
Board members absent: Aaron Schneider [prearranged]
Staff: Katie Sapp, Marc Thielman, Shirley Koetz
Students: NONE
Patrons: NONE

1. Call to Order, Flag Salute at 1907
2. Approval of Agenda
Jeff Davis motioned to approve the agenda with the policy update added. Linda Montanez seconded. All in favor. Motion passed unanimously.
3. Approval of Minutes – July 12, 2017
Jeff Davis motioned to approve the minutes as presented. Linda Montanez Seconded. All in favor. Motion passed unanimously.
4. Patron Comments – Anna DuBord asked about enrollment numbers. They are around the same as last month. Anna Dubord asked where we are with the playshed. The Vanleuven's are scheduled to come in soon. Marc Thielman talked about facilities updates at this point. The gym is done, the modular is done [with new paint, siding, kitchenette], working on adding a new work space in between the boiler room and the shop. Marc Thielman and Keenan Elbers will be working on finishing up the grandstands in the next couple weeks.
5. Superintendent's Report – Marc Thielman
 - A. We are working on a deep clean of the facilities at this point. We may need to transfer some funds from our capital improvement account to cover some of the infrastructure projects taken on the summer.
 - B. Staffing update: we found a middle school teacher named Richard Sugerman. The hiring committee for the kindergarten would like to hire Shanon Rice. The school secretary position interviewed last week. The committee liked three frontrunner candidates. The Administration team met and discussed true needs to support the changes we have coming through with increasing enrollment and decided that we would like to hire two people at this time. One to manage the registrar and front office duties and another to support SPED, admin and staff. Shirley Koetz was offered first and give the choice between the two options. She chose to do the staff, admin and SPED support option pending board approval. Annastazia Stoffell was offered the registrar position. She has accepted pending board approval.
6. Information Items
 - A. PERS board lowering the assumptions which will raise the costs of the unfunded liability in PERS. This will mean high costs in PERS will be around for quite a while.
 - B.
7. Athletic Report – Katie Sapp
 - A. New Hires: NONE
 - B. Resignations: NONE
 - C. OPENINGS: MS Assistant Volleyball Coach, MS Assistant Football Coach-

- D. Marc Thielman will be going OSAA annual meeting in Springfield next week. High School practices start on August 14th, Middle School Practices will start the second day of school [August 29th].
- E. Football – camp is taking place this week. They have 9 or 10 boys attending.
- F. Volleyball – Girls are excited and ready to go for camp next week. 12 girls [with three adults] are planning to attend. Girls have been conditioning and working on a dance for talent night at camps.
- G. We plan to work with Carmen Martin, Transportation Supervisor, to pilot an activity bus for the first couple weeks to see if it is something we can pull off. Linda Montanez asked about the option of bussing preschool students as we grow.

8. Discussion Items

- A. Cash Flow/ Financial Reports – the ending fund balance is estimated to be around \$694,000 for 1617, which is about \$50,000 less than this time last year, but is still much better than we expected during the budgeting process.
- B. Board Goals
 - i. Student Achievement – March Thielman recommends that we add writing and rigor to our goals. We would like to combat the “write like you text” issues that we are seeing with the high school students. Kids to class on time, upping discipline, improving rigor overall, have kids writing more. The board feels strongly that we need to limit cell phone usage during instructional time. Accuplacer will be in place for grades 9-12.
 - ii. Infrastructure/ Technology – continuing improving this. We will continue to change lights to LEDs, improving facilities overall, Chromebooks for the 6th graders.
 - iii. Community relations – Looking at a new outgoing communication program that sends messages out to the community to help keep people in the loop. The program we are looking at is called Call-Em-All.
- C. Kings Valley Lease Agreement. We have added some language to cover processes. Ron Koetz noted that we should be approving their hires at our board meeting since they are our employees. Jeff Davis asked if we can tell them no on hiring. We can if we need to. We will start making sure we are officially hiring people.
- D. 2017-2018 School Calendar Edit – Homecoming. We would like to change the Friday school day in October from the 20th to the 6th. The board supported this idea.
- E. New Hires
 - i. Kindergarten Teacher – Shanon Rice
 - ii. Middle School Math & Science Teacher – Richard Sugerman
 - iii. School Secretary – Annastazia Stoffell
- F. Charter School Enrollment – Looking good.
- G. Activity Bus – Carmen Martin is going to start looking for a minivan or suburban to use as an activity bus. The board is supportive of this.
- H. Rekeying the school – we would like to rekey the school. The board is supportive of this. It will cost around \$4,000.

9. Action Items

- A. Payment of Bills – July/ August

Jeff Davis motioned to approve payment of July/ August bills. Linda Montanez seconded. All in favor. Motion passed unanimously.

B. Kings Valley Lease Agreement 2017 - 2018

Linda Montanez motioned to approve the 2017 – 2018 Kings Valley Lease Agreement as presented with change stating hiring must be approved by the Alsea School Board. Jeff Davis seconded. All in favor. Motion passed unanimously.

C. New Hires

- i. Kindergarten Teacher – Shanon Rice
- ii. Middle School Science and Math Teacher – Richard Sugerman
- iii. School Secretary – Annastazia Stoffell

Jeff Davis motioned to approve new hires are presented. Linda Montanez seconded. All in favor. Motion passed unanimously.

D. 2017-2018 School Calendar Edited - Homecoming

Linda Montanez motioned to approve the edits to the school calendar. Jeff Davis seconded. All in favor. Motion passed unanimously.

E. Mini Van Purchase

Jeff Davis motioned that Carmen Martin can start looking for a new minivan in the \$15,000 price range to use as an activity bus. Linda Montanez seconded. All in favor. Motion passed unanimously.

F. Rekeying the School

Linda Montanez motioned to rekey the school. Jeff Davis seconded. All in favor. Motion approved unanimously.

10. Other Business – None

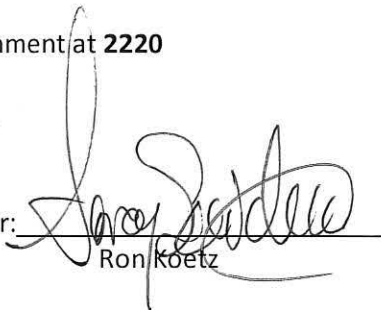
11. Executive Session to consider the employment of a public officer, employee, staff member or individual agent. ORS 192.660(2)(a). Entered Executive Session at 2058. Resumed Regular session at 2219.

12. Next Meeting Date: September 13th, 2017 – Regular board meeting

13. Adjournment at 2220

As recorded by,
Katie Sapp

Board Vice Chair:


Ron Koetz

Clerk:


Marc Thielman