



Alsea School District 7J
301 South 3rd Street
Alsea, OR 97324
541.487.4305
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Regular School Board Meeting
Wednesday, November 15, 2017
7:00 P.M.

MINUTES

Board: Jeff Davis, Ron Koetz, Linda Montanez, Aaron Schneider

Board members absent: NONE

Staff: Katie Sapp, Marc Thielman, Shirley Koetz, Keenan Elbers

Students: Noah Estes

Patrons: Deb Lindberg

1. Call to Order, Flag Salute at 1900

2. Approval of Agenda

Jeff Davis motioned to approve the agenda as presented. Ron Koetz seconded. All in favor. Motion passed unanimously.

3. Approval of Minutes – October 11 & 26, 2017

Jeff Davis motioned to approve the minutes as presented. Linda Montanez Seconded. All in favor. Motion passed unanimously.

4. Patron Comments – None

5. Superintendent's Report – Marc Thielman

- A. We are very busy. We have the Accuplacer tests purchased and will be testing high school students soon. ALEKS [math placement test], self-levels and will give us a good look at where the kids are.
- B. Started Response to Intervention [RTI] program and have kids working in small groups with individual adults. MAPS testing is looking good, testing is going well.
- C. Honor Roll and Good Scholarship – a large list of kids this year with a lot of 4.0 GPAs for the first quarter.

6. Information Items

- A. OSBA conference had lost of interesting themes this year.

7. Athletic Report – Nicole Davis [sent report prior to meeting]

- A. New Hire –
 - i. Scotty France – High School Wrestling Assistant Coach
 - ii. Skip Lunch – Middle School Boys Basketball Coach
- B. Resignation – NONE
- C. Openings: Middle School Girls Coaches, possibly need a wrestling coach if we have a program.
- D. Fall Sports Update:
 - i. Volleyball: The girls finished strong though year, making it to the second round of playoffs down at Hosanna. They we're able to go watch the finals and are excited to make it there next year.
 - ii. Basketball Girls: There are enough girls out this year to possibly do a JV depending on other school's availability. They are looking strong as well and should have an amazing season.
 - iii. Basketball Boys: Enough boys have come out so far to start a boy's team, talking with the coaches (Ricki, Angela, and Chris) we have opted to have a JV season so we can hopefully

get our program strong again without disrupting the rest of league if we have to cancel games. There is also mandatory study hall for an hour before practice to help elevate the possibility of failing grades.

*We have also decided that due to time restraints that with Ricki or Angela will be the boys head coach with Chris continuing the assistant position.

- iv. Wrestling: There are 4 boys currently practicing and awaiting the Philomath decision. Marc Thielman talked to Troy Woosley and it looks like things are going to work out for this year.

8. Discussion Items

- A. Cash Flow/ Financial Reports – financials are looking good for this time of year. We are waiting on ODE to recalculate our State School Fund payments. Once that happens, we more closely estimate our financial situation.
- B. New Board Member – Deb Lindberg is interested in being a new board member. Marc Thielman asked:
 - i. Is the applicant registered to vote? Yes
 - ii. Is the applicant a resident of the district? Yes → 185 West Main Street, Alsea, Oregon, 97324
- C. Inclement Weather and Transportation to the Library – we will bus students to the Alsea Public Library on days that are super rainy or stormy.
- D. Retainer Wall, Storage pad, play shed upgrades – Pad: the bid for the pad and retaining wall came in higher than we anticipated. Currently we have one bid and are working on getting more. Play shed: Keenan Elbers brought a cost proposal for play shed renovations. It totals at about \$9,000 for the supplies and Keenan will do all the work.
- E. Back Parking Lot – Linda Montanez is concerned about the situation in the high school parking lot when there are a lot of students in the parking lot when people are driving in and out for the preschool. Linda Montanez would like to see changes made to the parking lot to increase safety.
- F. On-Line School – People from A3/ Valliant will fly in tomorrow afternoon. They will give us their pitch and we can then decide if we want to go into business with them. Marc Thielman spent time with Fossil School District leadership at the fall conference and talked to them about their experience hosting an online charter school.
- G. Wrestling Co-op – it is looking good that Philomath will approve the Co-Op at their board meeting tomorrow. We have two kids currently committed. They are very excited for the opportunity to participate.
- H. New Hires
 - i. Anna DuBord – 1st and 2nd grades Educational Assistant
 - ii. Skip Lynch – Middle School Boys Basketball Assistant Coach
 - iii. Scotty France – Assistant Wrestling Coach
- I. Resignations –
 - i. Sara Littlefield – Educational Assistant. We are very sad to see Sara Littlefield go, but wish her well in the future. We will advertise this position as soon as possible.
- J. Policy Updates – First Reading
 - i. AC - Nondiscrimination (Required)
 - ii. AC-AR - Discrimination Complaint Procedure (Required)

- iii. BDDH - Public Comment at Board Meetings (Highly Recommended)
- iv. BDDH-AR - Public Comment at Board Meetings (Optional)
- v. CCG - Evaluation of Administrators (Required; Version 1 is kept; updated; removed "Version 1" from title)
- vi. CCG - Evaluation of Administrators (Delete/Replace Version 2 with the revised version attached)
- vii. CCG-AR - Administrative Standards (Recommend Delete; no longer necessary in an AR)
- viii. EBBB - Injury/Illness Reports (Required)
- ix. GBEB - Communicable Disease - Staff (Highly Recommended)
- x. GBEB/JHCC-AR - Communicable Disease (Recommend delete/replace with GBEB-AR)
- xi. GBEB-AR - Communicable Disease - Staff (New; Highly Recommended)
- xii. GBEDA-AR - Drug and Alcohol Testing – Transportation Personnel (Conditionally Required)
- xiii. GCA - License Requirements (Optional)
- xiv. GCDA/GDDA - Criminal Records Check and Fingerprinting (Required)
- xv. GCDA/GDDA - Criminal Records Check/Fingerprinting (Version 2 - Recommend delete/replace with revised/updated version)
- xvi. GCDA/GDDA-AR - Criminal Records Check and Fingerprinting (Required)
- xvii. GCN/GDN - Evaluation of Staff (Required)
- xviii. GCN-AR - Core Teaching Standards (Recommend Delete; no longer necessary in an AR)
- xix. GDN - Evaluation of Classified Staff (Recommend Delete)
- xx. IGBA - Students with Disabilities - Child Identification Procedures (Required)
- xxi. IGBAG-AR - Special Education - Procedural Safeguards** (Required)
- xxii. IGBAH - Special Education - Evaluation Procedures** (Required)
- xxiii. IGBAJ - Special Education - Free Appropriate Public Education (FAPE)** (Required)
- xxiv. IGBAJ-AR - Special Education - Free Appropriate Public Education (FAPE)** (Required)
- xxv. IGBHE - Expanded Options Program** (Highly Recommended)
- xxvi. IGBHE-AR - Expanded Options Program (Highly Recommended; Recoded from IGBHE-AR(1))
- xxvii. IGCA - Post-Graduate Scholars Program (Conditionally Required)
- xxviii. IGBBC - Talented and Gifted – Programs and Services** (Highly Recommended)
- xxix. IGBBC-AR - Complaints Regarding the Talented and Gifted Program (Optional)
- xxx. IICC - Volunteers (Conditionally Required - recommended revision)
- xxxi. IICC - Volunteers (Version 2 - recommend delete/replace with revised/updated version)
- xxxii. IICC - Volunteers (Version 3 - recommend delete/replace with revised/updated version)
- xxxiii. IICC-AR - Volunteers (Recommend Delete)
- xxxiv. IKF - Graduation Requirements (Required; Versions 1 and 2)
- xxxv. IKF-AR - Graduation Requirements (Required; accompanies only Version 2 of the policy)
- xxxvi. IKFB - Graduation Exercises (Optional)
- xxxvii. JEA - Compulsory Attendance (Highly Recommended)
- xxxviii. JEC - Admissions** (Optional)
- xxxix. JECA - Admission of Resident Students** (Highly Recommended)
- xl. JFCG/JFCH/JFCI - Use of Tobacco Products, Alcohol, Drugs and Inhalant Delivery Systems (Required)

- xli. JFH - Student Complaints (Optional)
- xlvi. JGAB - Use of Restraint and Seclusion (Required)
- xlvi. JHCC - Communicable Disease - Students (Now Required)
- xliv. JHCC-AR - Procedures for Dealing with Students Having HIV, AIDS or HBV (Recommend delete; Previously version 1)
- xliv. JHCC/GBEB-AR - Communicable Disease (Previously Version 2; Recommend delete and replace with New JHCC-AR)
- xlvi. JHCC-AR - Communicable Disease - Students (New; Required)
- xlvi. JHCCF - Pediculosis (Head Lice), (Version 3; New Optional)
- xlvi. JHCD - Nonprescription Medication - Repeal (Rescind)/Replace
- xlvi. JHCDA - Prescription Medication - Repeal (Rescind)/Replace
 - i. JHCD/JHCDA - Medications**/* (New; Required)
 - ii. JHCD/JHCDA-AR - Medications**/* (Required)
 - iii. JHF - Student Safety (Highly Recommended)
 - liii. JHFE-AR(2) - Abuse of a Child Investigations Conducted on District Premises (New; Highly Recommended; replaces existing JHFE-AR(2) or JHFE/KN-AR(2) depending on which version the district selected previously)
 - liv. JHFE/KN-AR(2) OR KN/JHFE-AR(2) - Abuse of a Child [or Other] Investigations Conducted on District Premises - Recommend replace with JHFE-AR(2) and KN-AR(2)
 - lv. JOA - Directory Information** (Required)
 - lvi. KBA - Public Records (Highly Recommended)
 - lvii. KBA-AR - Public Records (Highly Recommended)
 - lviii. KN-AR(2) - Investigations Conducted on District Premises (Revised; Highly Recommended; replaces existing KN-AR(2) or KN/JHFE-AR(2) depending on which version the district selected previously)
 - lix. KL - Public Complaints (Highly Recommended) (Version 1, 2, 3 or 4)
 - lx. KL-AR[(1)] - Public Complaint Procedure (Highly Recommended)
 - lxi. KL-AR(2) - Appeal to the Deputy Superintendent of Public Instruction (New - Highly Recommended)
 - lxii. KLD - Complaints about District Personnel - Recommend Delete; all versions
 - lxiii. KLD-AR - Complaints about District Personnel - Recommend Delete; all versions
 - lxiv. LGA - Compliance with Standards - Recommend Delete
 - lxv. LGA-AR(1) - Public Appeals and Complaints about Alleged Violations of Standards - Recommend Delete
 - lxvi. LGA-AR(2) - Appeal to the State Superintendent for Alleged Standards Violation - Recommend Delete

9. Action Items

A. Payment of Bills – October/ November

Ron Koetz motioned to approve payment of October/ November bills. Linda Montanez seconded. All in favor. Motion passed unanimously.

B. Approval of New Alsea School Board Member

Ron Koetz motioned to approve Deb Lindberg as a new member on the Alsea School Board of Directors in position #2 which was not filled during the election. Jeff Davis seconded. All in favor. Motion passed unanimously.

C. Retainer wall, storage pad

Jeff Davis motioned to put this project out to bid best value bid up to \$12,000. Ron Koetz seconded. All in favor. Motion passed unanimously.

D. Improvements to the Play Shed

Linda Montanez motioned to approve improvements to the play shed with a total cost of materials of \$12,000. Jeff Davis Seconded. All in favor. Motion passed unanimously.

E. Wrestling Co-Op

Jeff Davis motioned to approve the wrestling Co-Op, Alsea will hire an assistant coach to facilitate this program. Linda Montanez seconded. Ron Koetz voted no, the rest of the board voted for yay. Motion passed.

F. New Hire

- i. Anna DuBord – 1st and 2nd grades Educational Assistant
- ii. Skip Lynch – Middle School Assistant Boys Basketball Coach
- iii. Scotty France – Assistant Wrestling Coach

Ron Koetz motioned to hire Anna DuBord, Skip Lynch and Scotty France. Jeff Davis seconded. All in favor. Motion passed unanimously.

G. Resignations

- i. Sara Littlefield

Jeff Davis motioned to accept the resignation of Sara Littlefield. Ron Koetz seconded. All in favor. Motion passed unanimously.

10. Other Business

11. Executive Session to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting. ORS 192.660(2)(b) Entered Executive Session at 2046. Resumed Regular session at 2136.

12. Next Meeting Date: December 13, 2017 – Regular board meeting

13. Adjournment at 2145.

As recorded by,
Katie Sapp

Board Chair: 
Aaron Schneider

Clerk: 
Marc Thielman