

Regular School Board Meeting  
Thursday, ~~August 15~~, 2019  
7:00 P.M. ~~September 12~~, 2019



Alsea School District 7J  
301 South 3<sup>rd</sup> Street  
Alsea, OR 97324  
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## MINUTES

**Board:** Ron Koetz, Linda Montanez, Jeff Davis, Aaron Schneider

**Board members absent:** Deb Lindberg,

**Staff:** Shirley Koetz, Marc Thielman, Eric Clendenin, Keenan Elbers, Nicole Davis, Rich DuBord, Nicole Wright, Holly Olsen, Mary O'Brien, Tracy Stanton, Skip Lynch, Carmen Martin

**Students:** None

**Patrons:** Soren Rounds, Dimitri Rounds, Carol Pearson

1. Call to Order, Flag Salute at 1900

2. Approval of Agenda

Linda Montanez motioned to approve the agenda as presented. Aaron Schneider seconded. All in favor. Motion passed unanimously.

3. Approval of Minutes – August 15, 2019

Jeff Davis motioned to approve the minutes as presented. Aaron Schneider seconded. All in favor. Motion passed unanimously.

4. Patron Comments – Holly Olsen let the board know ODE came a few years ago and dinged us for not having a CIP. At that point, we worked hard to get the CIP in place. Holly Olsen handed out the Supplemental Form for Indistar Title IA School-Level Plans to board members that was turned into ODE last spring.

Carol Pearson is here as the speaker on behalf of support of the school library. She, and her group, are concerned about using the public library as there are concerns around safety and available content. Carol Pearson feels that a library is a huge part of wellness for children. She asked what is more valuable than a library? Carol Pearson read a quote from Lois Lowery.

5. Information Items – Skip Lynch presented that his students want to collect all single use plastics that are used for one week. The students will write lesson plans that explain what they are asking the rest of the school to do. They want to purchase 25 garbage cans for this project that will be used to collect the garbage throughout the week.

Aimee Hart mentioned that she is still waiting for the compost bin to be put in. She is hoping that the board can help identify a spot to put it.

6. Teacher Report – Catherine Ellis asked Holly Olsen to give the boards a “two thumbs up” to say that staff are very happy so far.

7. Athletic Director Report – Nicole Davis

A. New hires: None

B. Resignation: None

C. Openings:

- i. HS Boys Head Basketball Coach
- ii. HS Boys Assistant Basketball Coach
- iii. MS Boys Basketball Head Coach
- iv. MS Girls Head Coach

D. Fall Sports Update:

- i. HS VB: The girls are coming out strong in league play with a 2-0 record and face Oak Hill and Triangle Lake @ Home this Friday. They have faced some tough competition in the tournaments they have competed so far, and they are showing great improvement.
  - ii. HS FB: We are now up to 9 players and they are all solid athletes, they have a 1-0 season and face Triangle Lake this Friday @ Triangle Lake. The boys have really turned their attitudes around and we should have a solid season.
  - iii. MS VB: We have 13 girls out and although they're young they are showing immense promise. They have their first game Monday 9/16 @ Falls City.
  - iv. MS FB: There are 12 kids out for football this season and they've done a little different organization this year, regarding their plays. We are wanting to make our middle school mirror the high school to make the kids more familiar with the plays.
- E. Other News: We have almost all our coaching staff up to date on all the extra trainings we required this season. I am also going to add them to the OSAA website to keep track of the certifications more easily.

8. Dean of Students – Eric Clendenin

- A. Off to a flying start. He would like to recognize staff and students for their efforts in working hard and having a smooth start to the year.
- B. Aaron Schneider gave a kudos for hard everyone has been working and how happy people are to be here.

9. Superintendent's Report – Marc Thielman

- A. Marc Thielman mentioned that we got the flag pole painted this summer.
- B. Marc Thielman mentioned that Eric Clendenin has been working with vendors to get the sound system for the gym purchased and installed per a long term board goal.

10. Discussion Items

- A. Cash Flow/ Financial Reports – Marc Thielman and Katie Sapp covered financial status of the district. Both Thielman and Sapp feel confident that the district will have a 1 million dollar carry over balance from 2018-2019 school year. We are working hard to forecast our payroll expenses for the year as we are currently operating with more staff than we budgeted for. This will help us forecast how we can use the carryover funding.
- B. Library services – Marc Thielman explained that there are many ways for kids to interact with books and provide these services. Soren Rounds asked if we have a state mandate to have a school library. Marc Thielman explained that the state requirements can be met through a variety means. Eric Clendenin talked about how using the public library could

maximizes the resources we have available to us. Linda Montanez mentioned that she learned things in the old school library that was tiny back in the day, especially for the ways to work with books. Mary O'Brien talked about how excited the little kids are when they come to the library. They love to be read to. Tracy Stanton talked about the challenges of using the public library including weather, loss of instructional time, and safety.

- C. Seismic grant/ Bond plan – Marc Thielman would like to create a Superintendent's committee for facilities planning that would explore Seismic grants/ bond planning. Marc Thielman mentioned that there could be federal funding to go along with this. Marc Thielman mentioned that the board would have to decide how they will go out for a bond. Marc Thielman will put together a committee to explore options. Received a facility planning grant and have done the initial planning for this process. We will be applying for the seismic grant this February. The third part will be the emergency preparedness portion that will allow us to apply for federal funds. Linda Montanez brought up the fact that when we started this charter conversation, we had lots of the plans like making us an agricultural school. Aaron Schneider pointed out that we have been in survival mode for quite a few years and now we are moving forward doing our best. He pointed out that if people want the board to consider their wants, they should attend board meetings.
- D. Board Goals – We start building our goals from the scaffolding of three main themes: Student Achievement/ Infrastructure and Technology/ Community relations. Under the main themes, we recognize that all schools should be safe, clean, organized, well maintained, focused on student achievement. Ron Koetz mentioned that he would like to see more investment in athletic equipment. Jeff Davis would like the board to remain fiscally conservative for the future. Linda Montanez would like to see more transparency in the process. Aaron Schneider would like to see more student accountability for meeting the requirements on time and with a consistent application of policies, rules, standards for all programs and services. Aaron Schneider would like to see that we still building our dual credit and other opportunities PLUS J-Term implementation in 2020. Aaron Schneider would like to see more staff driven extra-curricular activities to offer more opportunities. Aaron Schneider mentioned that he would like to see better upkeep of some areas of the school: specifically, the doors that look like they have seen better days.
- E. Request for use of school ground for Renaissance fair – check with PACE for liability issues concerning camping. Board is overall supportive of approving this, but need a little more information concerning potential issues.
- F. New Hire
  - i. Megan Kapp – 5<sup>th</sup> Grade Teacher

- ii. Nicole Wright – Bus Driver

G. Resignation

- i. John Rusen – Custodian
- ii. Randy Chilcote – SPED Aide

H. Athletic Policy review – Eric Clendenin would like to update the Athletic Policy. He will work with Nicole Davis on this process.

I. First Reading Policy Updates

- i. BBAA – Individual Board Member’s Authority and Responsibilities – Optional
- ii. ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone - Conditionally Required
- iii. GBC-AR – Staff Ethics - Optional
- iv. GBDA – Mother Friendly Workplace, (Repeal)
- v. GBEBA – Staff - HIV, AIDS, and HBV- Highly Recommended
- vi. GBH/JECAC – Staff/Student/Parent Relations – Optional
- vii. GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff – Highly Recommended
- viii. GBNA-AR - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures – Staff – Highly Recommended
- ix. GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault, or Stalking Leave – Highly Recommended
- x. IGDJ – Interscholastic Activities - Optional
- xi. JEC – Admissions\*\* - Optional JECAC/GBH – Staff/Student/Parent Relations – Optional
- xii. JECB – Admissions of Nonresident Students - Highly Recommended
- xiii. JECB-AR(1) - Admissions of Nonresident Students - Optional
- xiv. JECB-AR(3) - Admissions of Nonresident Students (DELETE)
- xv. JECF - Interdistrict Transfer of Resident Students - Optional
- xvi. JECF-AR - Interdistrict Transfer of Resident Students - Optional
- xvii. JFCF-AR - Harassment, Intimidation, Bullying, Cyberbullying, or Teen Dating Violence Reporting Procedures – Students (Version 1) - Required
- xviii. JFCF-AR - [Hazing, ]Harassment, Intimidation, Bullying, [Menacing, ]Cyberbullying, or Teen Dating Violence Reporting Procedures – Students (Version 2) – Required
- xix. LBE – Public Charter Schools - Highly Recommended
- xx. AC – Nondiscrimination, Required
- xxi. AC-AR – Discrimination Complaint Procedure, Required (board adoption required)
- xxii. EFAA-AR – Reimbursable Meals and Milk Programs, Required (board adoption required)
- xxiii. GBDA – Expression of Milk [or Breast-feed] in the Workplace \* (previously known as Mother Friendly Workplace), Required (10 or more employees)

- xxiv. GCDA/GDDA - Criminal Records Check and Fingerprinting, Required
- xxv. GCDA/GDDA-AR - Criminal Records Check and Fingerprinting, Required
- xxvi. IGAI – Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education\*\*, Highly Recommended
- xxvii. IGBBA – Talented and Gifted Students – Identification\*\*, Required
- xxviii. IGBBA-AR – Appeal Procedure for Talented and Gifted Student Identification and Placement, Optional
- xxix. IGBBC – Talented and Gifted – Programs and Services\*\*, Highly Recommended
- xxx. IGBBC-AR – Complaints Regarding the Talented and Gifted Program, Optional
- xxxi. IICC – Volunteers, Optional
- xxxii. IKF – Graduation Requirements\*\*, Required (Versions 1 and 2)
- xxxiii. JED – Student Absences and Excuses\*\*, Required
- xxxiv. JFCF – [Hazing,] Harassment, Intimidation, Bullying, [Menacing,] Cyberbullying, Teen Dating Violence or Domestic Violence - Student, (Versions 1 and 2) Required
- xxxv. JFCJ - Weapons in School, Required
- xxxvi. JGAB – Use of Restraint or Seclusion\*\*, Required
- xxxvii. JGAB-AR – Use of Restraint or Seclusion, Required DELETE –
- xxxviii. JHFDA - Suspension of a Student's Driving Privileges DELETE –
- xxxix. JHFDA-AR(1) - Request for Suspended Driving Privileges - Conduct DELETE –
  - xl. JHFDA-AR(2) - Notice of Student Withdrawal from School
  - xli. KL – Public Complaints\*/\*\* (Versions 1-4), Highly Recommended
  - xl. KL-AR[(1)] – Public Complaint Procedure, Highly Recommended
  - xlii. KL-AR(2) – Appeal to the Deputy Superintendent of Public Instruction, Highly Recommended

## 11. Action Items

### A. Payment of Bills – August/ September

**Linda Montanez motioned to approve payment of the bills. Aaron Schneider seconded. All in favor. Motion passed unanimously.**

### B. Library Services – no actions needed

### C. Seismic grant/ Bond plan

**Aaron Schneider motioned for Marc Thielman to develop a committee to explore seismic grants and bond options. Jeff Davis seconded. All in favor. Motion passed unanimously.**

### D. Board Goals – no action needed

### E. Request for use of school grounds for Renaissance Fair - tabled

### F. New Hire

- i. Megan Kapp
- ii. Nicole Wright

Jeff Davis motioned to hire the personnel as listed above. Aaron Schneider seconded. All in favor. Motion passed unanimously.

G. Resignations – Aaron Schneider motioned/ Jeff Davis seconded.

- i. John Rusen – Custodian
- ii. Randy Chilcote - SPED Aide

Linda Montanez declared a conflict of interest and will abstain from the vote.

Aaron Schneider motioned to accept the resignations as listed above. Jeff Davis seconded. All in favor. Motion passed unanimously.

12. Other Business -

13. Next Meeting Date: Thursday, September 12, 2019 – Regular Board Meeting

14. Adjournment at 2204

As recorded by,  
Katie Sapp

Board Chair:   
Ron Koetz

Clerk:   
Marc Thielman