



MINUTES

Board: Ron Koetz, Linda Montanez, Deb Lindberg, Jeff Davis,

Board member absent: Aaron Schneider

Staff: Marc Thielman, Shirley Koetz, Nicole Davis, Catherine Ellis, Jan Olsen, David Crowe,
Carmen Martin, Mary O'Brien

Students:

Patrons: Jamie Olsen,

1. Call to Order, Flag Salute 1901

2. Approval of Agenda

Deb Lindberg motioned to approve the agenda as presented. Linda Montanez seconded. All in favor. Motion passed unanimously.

3. Approval of Minutes – May 09, 2020

Deb Lindberg motioned to approve the minutes as presented. Jeff Davis seconded. All in favor. Motion passed unanimously.

4. Patron Comments – None

5. Teacher's Report – Marc Thielman

Alsea grades will still be letter grades for those who asked that their children have them rather than Pass, or incomplete that ODE wants us to do. Our online classes seemed to have a high percent of students checking in for classes. We have had awesome parent support. The grade school Seesaw program has seen an extreme number of students using that program.

6. Dean of Students Report – Marc Thielman

- A. Graduation was a success even with all the restrictions. We want to thank all the staff and students who helped make the graduations awesome for our Seniors.
- B. Eric is working on next year's schedule and it should be completed soon.
- C. Our coaches have been working to remodel the weight room. Getting rid of a lot of broken and non-useable items.

7. Superintendent's Report – Marc Thielman

- A. This month we will start advertising for a Kindergarten and a Special Education teacher

- B. We have had an upswing in people either inquiring or enrolling at Alsea schools as well as our online school. Some of the reasons they want to come to school here has to do with how other school are going to handle COVID 19 concerns, For example Philomath Schools plans on doing shifts, many parents do not like this plan.
- C. We do plan on being back in school this fall. Marc will be submitting a plan to ODE by August 15th as to how we will keep our students and staff at the lowest risk possible.
- D. Our aides have been doing a good job with cleaning and should have all rooms completed soon.
- E. We have had an increase in our budget due to several factors, no sub teachers, no diesel use for buses, electricity consumption. Using our aides for the custodial service has also saved us money.
- F. Marc discussed giving all employee raises since we are in a place financially that we can do so. All classified aides would get a 4%. Certified staff will also get 4%. He would also like to raise the health benefit to \$750.00 to help with medical insurance costs. Marc also talked to the board about getting a substantial raise for himself. He talked about what a great job he has been doing to bring more students to our school and how our school has improved over the last few years. He asked for raises for the administrative staff as well.

8. Information:

- A. Due to our school becoming more complex we are working on an organizational chart. It should be complete by next board meeting.

9. Athletic Report – Nicole Davis

A. New Hires:

- i. HS Head Football Coach: Tim France
- ii. HS Assistant Football Coach: Joe Martinez
- iii. HS Head Basketball Coach: Eric Clendenin
- iv. MS Head Boys Basketball Coach: David Crowe

B. ii. Resignations:

- i. David Crowe HS Head Basketball Coach

Openings:

- i. MS Head Football Coach
- ii. MS Assistant Football Coach
- iii. MS Head Girls Basketball Coach

OSAA and ODE recommendations:

The OSAA strongly encourages that all school facility usage be cleared in advance through your school district, in accordance with directives from Governor Brown, the Oregon Health Authority (OHA) and the Oregon Department of Education (ODE).

The ODE says: The use of school facilities for summer school, summer camps, preparations for the 2020-21 school year, school activities, school athletics, and youth athletic activities may resume at the conclusion of the school's regularly scheduled school year in 2020. School districts must continue to assure that all current and future ODE, OHA and other related state guidelines around physical distancing and other public health protocols are followed as staff and students begin to enter school and district facilities.

We have set up safety guidelines that include: washing hands before/during/after workouts, using a ball per player where acceptable, wiping down all surfaces after use (light switches, handles, time clock, etc.), keeping contact to a minimum, mask usage where appropriate, and expressing the "stay home if you feel unwell" policy.

At our June League meeting we determined that MS sports will ONLY include grades 6-8 and the inclusion of 5th graders is only acceptable when numbers would negate season participation (Football is not included in the season participation acceptance). There will be no Summer sports (basketball/volleyball/football passing league). We also talked about how the Fall sports season could look moving forward if we don't have the rest of the schools we compete against in a Phase 2 or 3 reopening (keep it to just our league), if they swap the Spring and Fall seasons, no fans or limited fans, and what transportation would potentially look like.

Other News

Marc talked about plans to talk about with an epidemiologist concerning COVID 19 and what we can do to keep everyone safe.

10. Discussion Items -

- A. Cash flow / Financial Reports – Marc Thielman reported that our ending budget is \$1.56 million. Some of this was due to enrollment being higher than projected, we had 49 students over what we estimated. We also received money from the Cares Act.
- B. Per Benton County we must put in a culvert and asphalt at the preschool to be ADA complainant. Due to COVID 19 prices of Asphalt are down to \$80 to \$90 dollars a ton. Some funding will come from the County and we will also be working with the fire department when ordering because the more that is ordered the less the price per ton. We plan to also pave the high school gravel road. Ron Koetz said we need bids if over \$5,000.00.
- C. 2020-2021 classified salary schedule.

D. Resignation

- i. Christine Bodnovitis – Kings Valley Driver
- ii. David Crowe – HS Boys Basketball Coach

E. Hire

- i. Jeffery Johnson – Transportation WLA
- ii. Michelle Moore – Transportation WLA
- iii. HS Head Football Coach – Tim France
- iv. HS Assistant Football Coach – Joe Martinez
- v. HS Head Basketball Coach – Eric Clendenin
- vi. MS Head Boys Basketball Coach – David Crowe

F. Willamette Leadership Academy This is going well and since we are hiring Michelle Moore this will help us because she is a trainer and this way, we will not have to hire anyone additionally to do our training. Carmen will bring a list of drivers from WLA to hire in July.

G. Shop Surplus Keenan presented a list of broken pieces of equipment from the shop to be surplus.

H. David Crowe presented his quotes for the plasma table and talked about each. He prefers the one from Arc Light Dynamic due to location and added instruction and support.

I. Resolution #1920-02 Transfer Appropriation

J. Resolution #1920-03 Supplemental Budget

K. Resolution #1920-04 Adopting the 2020-2021 Budget. It is important to get all three resolutions approved it should add \$40,000 to our budget.

L. Health and Safety Plan

M. Administrative Raises Proposed for 20/21 – see attached summary with total contract amounts, contract days, and fringe benefits.

- i. Superintendent/ Elementary Principal – Marc Thielman
- ii. Middle/ High School Principal – Eric Clendenin
- iii. Special Education & Student Services Director/ SPED Teacher – Shanon Rice
- iv. Business Manager – Katie Sapp
- v. Transportation Supervisor – Carmen Martin
- vi. Maintenance Supervisor – Keenan Elbers
- vii. Online Schools Coordinator/ Elm Registrar/ State Reporter – Lora Dowless
- viii. Executive Coordinator/ Board Secretary – Shirley Koetz

12. Action Items

A. Cash flow / Financial Reports –

Deb Lindberg motioned approval of the paying the bills for the month of May, Linda Montanez seconded. All in favor. Motion passed unanimously.

B. Culvert and Asphalt –

Jeff Davis motioned approval to go ahead with the culvert and asphalt, Deb Lindberg seconded. All in favor. Motion passed unanimously.

C. Resignation –

- i. Christine Bodnovitis – Kings Valley Diver
- ii. David Crowe – High School Boys Basketball Coach

Jeff Davis motioned approval of accepting the resignation Linda Montanez seconded. All in favor. Motion passed unanimously.

D. Hire –

- i. Jeffery Johnson – Transportation WLA
- ii. Michelle Moore – Transportation WLA
- iii. HS Head Football Coach – Tim France
- iv. HS Assistant Football Coach – Joe Martinez
- v. HS Head Basketball Coach – Eric Clendenin
- vi. MS Head Boys Basketball Coach – David Crowe

Jeff Davis motioned to approve the hiring of WLA personal and Coaches as presented. Deb Lindberg seconded. All in favor. Motion passed unanimously

E. Health and Safety Plan

Deb Lindberg motioned to approve the health and safety plan as presented. Linda Montanez seconded. All in favor. Motion passed unanimously.

F. Resolutions 1920-02, 1920-03, 1920-04

Jeff Davis motioned to approve the Resolutions 1920-02, 1920-03, 1920-04 as presented. Deb Lindberg seconded. All in favor. Motion passed unanimously

G. Administrative Raises Proposed for 20/21 – see attached summary with total contract amounts, contract days, and fringe benefits.

- i. Superintendent/ Elementary Principal – Marc Thielman

Jeff Davis motioned to approve the Marc Thielman's raise of \$12,000 plus an increase of \$200/month into the supplemental retirement account (118,926 total compensation). Linda Montanez seconded. All in favor. Motion passed unanimously.

Entered Executive session to consider the employment of a public officer, employee, staff member or individual agent. (ORS 192.660(2)(a)) Entered Executive session at 2042, resumed regular session at 2055.

- ii. Middle/ High School Principal – Eric Clendenin

- iii. Special Education & Student Services Director/ SPED Teacher – Shanon Rice
- iv. Business Manager – Katie Sapp
- v. Transportation Supervisor – Carmen Martin
- vi. Maintenance Supervisor – Keenan Elbers
- vii. Online Schools Coordinator/ Elm Registrar/ State Reporter – Lora Dowless
- viii. Executive Coordinator/ Board Secretary – Shirley Koetz

Board Chairman Ron Koetz declared a direct conflict.

Jeff Davis motioned to approve the remaining administrative raises as presented, for Online Schools Coordinator/Assistant Business Manager Lora Dowless (\$50,000.00), MS/HS Principal Eric Clendenin (\$85,000.00), Maintenance Supervisor Keenan Elbers (\$54,000.00), Business Manager Katie Sapp (\$70,000.00), Transportation Supervisor Carmen Martin (\$54,000.00), Executive Coordinator/Board Secretary Shirley Koetz (\$50,000.00), Special Education & Student Services Director Shanon Rice (\$70,000.00), and Assistant Principal Stipend for Tim France (\$9,583). Deb Lindberg seconded. All in favor. Motion passed unanimously

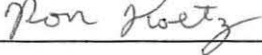
13. Other Business


Virtual-Care-Services-Marc gave a short explanation and then it was tabled until next meeting for further discussion.

Next meeting date: July 09, 2020 –Regular Board Meeting

Adjournment: **2109**

As recorded by,
Shirley Koetz

Board Chair: 
Ron Koetz

Clerk: 
Marc Thielman