

Regular School Board Meeting  
Thursday, November 21, 2019  
7:00 P.M.



Alsea School District 7J  
301 South 3<sup>rd</sup> Street  
Alsea, OR 97324  
541.487.4305  
www.alsea.k12.or.us

## MINUTES

**Board:** Jeff Davis, Ron Koetz, Linda Montanez, Deb Lindberg

**Board members absent:** Aaron Schneider

**Staff:** Marc Thielman, Shirley Koetz, Eric Clendenin, Katie Sapp, Mary O'Brien, Keenan Elbers, Rich DuBord, Nicole Davis, Terri-Anne Thalman, Lauren Snyder, Angela Jacobsen, Samantha Pedder

**Students:** None

**Patrons:** Joni Olsen, Chelsea White

**1. Call to Order, Flag Salute at 1900**

**2. Approval of Agenda**

**Deb Lindberg motioned to approve the agenda as presented. Linda Montanez seconded. All in favor. Motion passed unanimously.**

**3. Approval of Minutes – October 10, 2019**

**Deb Lindberg motioned to approve the minutes as presented. Linda Montanez seconded. All in favor. Motion passed unanimously.**

**4. Patron Comments –**

- A. Joni Olsen informed the Board that that Alsea Hope Grange has moved their monthly meeting to not conflict with the District's Board meeting and requests that if we reschedule any of our Board Meetings we try not to conflict with the Grange meetings. Katie Sapp assured Joni Olsen that it would be very unlikely for us to meet the first week of the month, and that we will take her request into consideration if we must reschedule any of our meetings. [see provided letter from JO in Board Book]
- B. Joni Olsen is concerned that the District is behind schedule on the Student Success Act funding process. Marc Thielman assured her that we are working with ODE and are on track with the process. The District plans to use one CIP process for the Federal ESSA funding, SIA funding/ planning and our TITLE program as we are very small and don't have the capacity to do individual planning for each type of funding. Joni Olsen is interested in helping with the process to secure these funds. [see provided letter from JO in Board Book]
- C. Joni Olsen presented a letter concerning the Athletic Eligibility pilot. She is very frustrated with the lack of communication by the District's to the community and families concerning the Athletic Eligibility pilot. This is an Discussion item on the Board's agenda this month and the discussion concerning this issue will follow the agenda. [see provided letter from JO in Board Book]

**5. Information Items –**

- A. Vision Testing – Shirley Koetz mentioned that we are scheduling school wide vision testing in January. We will be looking for volunteers to help with the process. Jeff Davis let Shirley Koetz know that he would like to volunteer to help.

6. Teacher Report – No teachers in attendance.

7. Athletic Director Report – Nicole Davis

A. New Hire

- i. Elizabeth Garza – MS Boys Basketball 1-on-1
- ii. Joe Martinez – MS Boys Basketball Coach
- iii. Joe Martinez – MS Girls Basketball Coach
- iv. David Crowe – HS Boys Basketball Coach

B. Resignation: None

C. Openings:

- i. HS Boys Assistant Basketball Coach

D. Fall Sports Update:

- i. HS VB: We finished 2nd in League and played amazing in a tough 1st round playoff match that ended in a loss. We had the following players receive awards: Co-MOP Jessica Carlisle, 1st team Ariyah Bishop, 2nd team Bailey Ellis and Liberty Ulm, Honorable Mention Amber DuBord and Maddy Zavaleta.
- ii. HS FB: We had the following players receive awards: Malachi Larson QB Honorable Mention, Dillon Elbers RB 1st team, Trayss Smith WR 2nd team, Chevy Coats and Dale Martinez OC Honorable Mention, Jason Gefroh DL/DE 1st team, Owen Aldous LB/Corner 2nd team, Dillon Elbers LB/Corner 1st team, Trayss Smith Safety 3rd team, and Owen Aldous Utility Player Off/Def 2nd team.

E. Winter Sport Update

- i. HS Boys BB: We've got about 9 kids out and they're young, but I'm excited to see how things go this year with them. Their first game is Dec 4th at North Douglas 7 PM.
- ii. HS Girls BB: We have about 9 girls signed up, but only about 7 solid players. They have their first game scheduled Dec 4th, along with the boys, at North Douglas at 5:30 PM.
- iii. MS Boys BB: We have already had their first game and played well considering how many young players we have this season. They don't play again until after Thanksgiving break.

8. Dean of Students – Eric Clendenin – Eric noted that we are seeing a little higher incidences of behavior issues going into the holidays, but we are dealing with them when they pop up. This is typical for this time of year. Eric Clendenin noted that we highlighted positive attenders at our PBIS assembly today and that we had a ton of kids k-12 with 90% or greater attendance for the 1<sup>st</sup> quarter.

9. Superintendent's Report – Marc Thielman

- A. SSA/ ESI update: Marc Thielman talked about how funding is coming in through the state. Joni Olsen asked clarifying questions about how the process works and what the timeline is for the process. Marc Thielman and Katie Sapp talked about the SSA/ ESI/ ESSA funding and timelines for the different pots of funding for these programs.

10. Discussion Items

- A. Cash Flow/ Financial Reports – Ending fund balance is currently predicted to be below average and we need to tighten our belts and cut expenses in order to remain where we are at present. Marc Thielman talked about how we will be doing more analysis of the trends for revenue and spending and will have a more detailed report next month.
- B. Athletic Eligibility Policy pilot update – Marc Thielman talked about the history of OSAA’s eligibility requirements over the years that started with high standards that have lowered over time for GPA. Katie Sapp handed out the OSAA academic policy, a handout with the standards for the pilot, our current policy and Philomath High School’s policy. Alsea has one of the toughest academic eligibility policies in the state and has had a tough time of fielding some teams for the last decade.

Joni Olsen asked why the District hadn’t communicated these changes to the community. Board members were also concerned about this fact. Marc Thielman admitted that the District should have done a better job of letting parents know about the change and apologized for this and stated we will try to do better in the future. The Board, staff, and patrons had a conversation about the policy, its history and what people want the future to look like.

Samantha Pedder presented the letter she received that concerning her student athletes that included the caveat that players “may” lose playing time if they don’t improve their grades over time. Her family did not see this to be the case with the pilot which they found very frustrating.

Joni Olsen requested data on how this is working. Eric Clendenin and will send more information out to all parents to close the gap in the knowledge about the pilot. After semester grades are finalized, the district will analyze and share data about the effects of the policy pilot.

- C. District Goals – tabled until next month.
- D. Permits for the preschool – we are working with the County to get needed permits and hope to have afternoon preschool up and running soon.
- E. Spanish Class trip – Terri-Anne Thalman presented a proposal to create a Spanish Club and for the Spanish Club to be allowed to take a mission trip to Ensenada [see proposal in Board Book]. Deb Lindberg asked what our liability will be with a trip out of country? We can follow up with our insurance company about liability. Marc Thielman mentioned that we need to consult with our attorneys and auditors to ensure that we can legally send kids/ fundraise for this trip. The Board was supportive of having a Spanish club. Thielman and Sapp will consult with our lawyers and auditors and return with more information.

- F. Heat for the playshed – Keenan Elbers would like to finally finish the playshed and add heat. He is looking at a propane heat source. The total cost for the project will be about \$4,800. Marc Thielman supports this idea. We received bids from CJ Hansen, Hendrix's Heating and Stephens Heating. Keenan Elbers prefers the CJ Hansen bid due to working with them on other school projects. Jeff Davis pointed out that the bids chosen needs to come in at less than \$5,000 to be approved.
- G. Overnight HS Basketball Trips
- i. Bandon Tournament, Bandon, OR – Boys and Girls Teams – January 3-4, 2020
  - ii. State Playoffs, Location TBD – Potential games for Girls and/or Boys – February 28-29, 2020
  - iii. State Playoffs, Baker City, OR – Boys and Girls – March 3-8, 2020
- H. New Hire
- i. Elizabeth Garza – MS Boys Basketball 1-on-1
  - ii. Joe Martinez – MS Boys Basketball Coach
  - iii. Joe Martinez – MS Girls Basketball Coach
  - iv. David Crowe – HS Boys Basketball Coach
- I. Final Reading Policy Updates – the board reviewed all policies. Notes on each individual policy can be found in the board book.
- i. BBAA – Individual Board Member's Authority and Responsibilities – Optional
  - ii. ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone - Conditionally Required
  - iii. GBC-AR – Staff Ethics - Optional
  - iv. GBDA – Mother Friendly Workplace, (Repeal)
  - v. GBEBA – Staff - HIV, AIDS, and HBV- Highly Recommended
  - vi. GBH/JECAC – Staff/Student/Parent Relations – Optional
  - vii. GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff – Highly Recommended
  - viii. GBNA-AR - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures – Staff – Highly Recommended
  - ix. GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault, or Stalking Leave – Highly Recommended
  - x. IGDJ – Interscholastic Activities - Optional
  - xi. JEC – Admissions\*\* - Optional
  - xii. JECAC/GBH – Staff/Student/Parent Relations – Optional
  - xiii. JECB – Admissions of Nonresident Students - Highly Recommended
  - xiv. JECB-AR(1) - Admissions of Nonresident Students - Optional
  - xv. JECB-AR(3) - Admissions of Nonresident Students (DELETE)
  - xvi. JECF - Interdistrict Transfer of Resident Students - Optional
  - xvii. JECF-AR - Interdistrict Transfer of Resident Students - Optional

- xviii. JFCF-AR - Harassment, Intimidation, Bullying, Cyberbullying, or Teen Dating Violence Reporting Procedures – Students (Version 1) - Required
- xix. JFCF-AR - [Hazing, ]Harassment, Intimidation, Bullying, [Menacing, ]Cyberbullying, or Teen Dating Violence Reporting Procedures – Students (Version 2) – Required
- xx. LBE – Public Charter Schools - Highly Recommended
- xxi. AC – Nondiscrimination, Required
- xxii. AC-AR – Discrimination Complaint Procedure, Required (board adoption required)
- xxiii. EFAA-AR – Reimbursable Meals and Milk Programs, Required (board adoption required)
- xxiv. GBDA – Expression of Milk [or Breast-feed] in the Workplace \* (previously known as Mother Friendly Workplace), Required (10 or more employees)
- xxv. GCDA/GDDA - Criminal Records Check and Fingerprinting, Required
- xxvi. GCDA/GDDA-AR - Criminal Records Check and Fingerprinting, Required
- xxvii. IGAI – Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education\*\*, Highly Recommended
- xxviii. IGBBA – Talented and Gifted Students – Identification\*\*, Required
- xxix. IGBBA-AR – Appeal Procedure for Talented and Gifted Student Identification and Placement, Optional
- xxx. IGBBC – Talented and Gifted – Programs and Services\*\*, Highly Recommended
- xxxi. IGBBC-AR – Complaints Regarding the Talented and Gifted Program, Optional
- xxxii. IICC – Volunteers, Optional
- xxxiii. IKF – Graduation Requirements\*\*, Required (Versions 1 and 2)
- xxxiv. JED – Student Absences and Excuses\*\*, Required
- xxxv. JFCF – [Hazing,] Harassment, Intimidation, Bullying, [Menacing,] Cyberbullying, Teen Dating Violence or Domestic Violence - Student, (Versions 1 and 2) Required
- xxxvi. JFCJ - Weapons in School, Required
- xxxvii. JGAB – Use of Restraint or Seclusion\*\*, Required
- xxxviii. JGAB-AR – Use of Restraint or Seclusion, Required DELETE –
- xxxix. JHFDA - Suspension of a Student's Driving Privileges DELETE –
  - xl. JHFDA-AR(1) - Request for Suspended Driving Privileges - Conduct DELETE –
  - xli. JHFDA-AR(2) - Notice of Student Withdrawal from School
  - xlii. KL – Public Complaints\*/\*\* (Versions 1-4), Highly Recommended
  - xliii. KL-AR[(1)] – Public Complaint Procedure, Highly Recommended
  - xliv. KL-AR(2) – Appeal to the Deputy Superintendent of Public Instruction, Highly Recommended

## 11. Action Items

### A. Payment of Bills – September/ October

**Jeff Davis motioned to approve payment of the bills. Linda Montanez seconded. All in favor. Motion passed unanimously.**

B. Surplus

Aaron Schneider motioned to approve the surplus of property as presented. Linda Montanez seconded. All in favor. Motion passed unanimously.

C. Preschool Heat Bid Award

Jeff Davis motioned to award the bid to CJ Hansen to install the preschool heat system. Linda Montanez seconded. All in favor. Motion passed unanimously.

D. New Hire

i. Tara Lauer – Bus Monitor & Activity Van Driver

Linda Montanez motioned to hire Tara Lauer as presented. Aaron Schneider seconded. All in favor. Motion passed unanimously.

E. Policy Adoption –

Jeff Davis motioned to approve all policies as listed with notations made in the policy update book through our discussion.

12. Other Business – none

13. Next Meeting Date: Thursday, December 12, 2019 – Regular Board Meeting

14. Adjournment at 2020

As recorded by,  
Shirley Koetz

Board Chair:   
Ron Koetz

Clerk:   
Marc Thielman