

**Regular School Board Meeting  
Thursday, November 19, 2020  
7:00 P.M.**



**Alsea School District 7J  
301 South 3<sup>rd</sup> Street  
Alsea, OR 97324  
541.487.4305  
www.alsea.k12.or.us**

## MINUTES

**Board: Jeff Davis, Ron Koetz, Linda Montanez, Deb Lindberg, Aaron Schneider [Virtually]**

**Board members absent: None**

**Staff: Cora Martin, Shanon Rice, Marc Thielman, Katie Sapp, Keith Davis, Nicole Davis, Nathan Roberts**

**Students: None**

**Patrons: Pioneer Tanya, Vince and Derek from Pioneer, Roxanne Wilson and Willow Muir with 5<sup>th</sup> Corner Academy**

**Virtual Attendees: Angela Jacobsen, Anna DuBord, Jason Wilson (5th Corner Academy Board Chair), Brynn Campbell, Carmen Martin, Dan H, Dani Elbers, David Crowe, Eric Clendenin, Holly Olsen, Keenan Elbers, Kimmy Schenter (5th Corner Academy), Lauren Stouder, Lori Greenfield, Randy Chilcote, Shirley Koetz, Jamie Olsen**

1. Call to Order, Flag Salute at 1902
2. Approval of Agenda  
**Deb Lindberg motioned to approve the agenda as presented with amendments. Jeff Davis seconded. All in favor. Motion passed unanimously.**
3. Approval of Minutes – October 8, 2020  
**Jeff Davis motioned to approve the minutes as presented. Deb Lindberg seconded. All in favor. Motion passed unanimously.**
4. Patron Comments – None
5. Middle School/High School Report – Eric Clendenin
  - A. Kudos to K-12 staff in the building with the nature of how the year has rolled out our staff has been amazing. All staff – everyone is working hard to make this school year work
  - B. Staff and students are excited about the bond. Eric thanked Marc, Katie, Shanon and Tim for their work on this process. And a HUGE thank you to the community.
  - C. We are still gaining students in-building. We have waiting lists for most grade levels. The teachers are doing a great job being flexible as we add students to their courses regularly.
  - D. The leadership class put on a great all school assembly right before Halloween which was greatly received across the school
  - E. We will have to cancel J-Term for January to finish up Semester 1 as we have had a lot of closed days.
  - F. We are looking at a new teacher evaluation program that we will be using this year.
  - G. Tim France and Eric are looking forward to AP offerings for future years.
6. Athletic Director Report – Nicole Davis
  - A. **New hires: None**
  - B. **Resignation: None**

**C. Openings:**

- i. MS Head Football Coach
- ii. MS Assistant Football Coach
- iii. MS Head Girls Basketball Coach

**D. Athletic Staff Inquiry Questions for COVID Sports Resuming 11/5/2020:**

- i. OSAA direction says volleyball can be played in season one without many restrictions [outside of masks and social distancing]. Are we just following the VB plan book, or for equity's sake not letting the girls scrimmage? Yes, the girls are allowed to scrimmage and can start intrasquad competition. As an athletic staff we have decided not to seek out competitive competition with schools that have started in person learning for High School to help keep down the possible spread of COVID cases. In regards to equity, we feel that following the guidelines the governor has set forth would be in the best interest for our athletes. We have discussed starting a male volleyball team or allowing those boys interested to practice with the girls volleyball to give them the opportunity to have some sort of competition. The OSAA has posed this as a possibility.
- ii. Have we set up an activity bus? If not, how do you propose I get any kids who stay after school tomorrow to practice home? Will this be communicated with coaches so we know what to tell parents? A few months ago Carmen asked that I provide her with a list of students (male/female and practice days) who will need to ride the activity bus, I passed this along to the coaches who were running the practices and had them email Carmen directly.
- iii. Can someone [an adult, not one of the teens] survey all HS students to see if they plan to play volleyball this year and provide a list of students, their contact information, and their parents contact information so I can reach out and get things set up? If this isn't feasible, can someone just give me a list of current students, in building students to reach out to? Ricki set out an interest survey a few weeks back and I gave it to every female athlete in HS. The boy's side hasn't expressed the need for a survey at this time.
- iv. Do we have to use the cohorts for sports that we use for the school day? If so, what are those cohorts at the HS level [I think they are 9-10 and 11-12, but since I don't work with the kids every day I'm unsure if this is the case]. No, sports are their own cohort according to the OSAA. This is why we have all the coaches use the blinders that I provided at the start of the summer to record all athletes' temperatures prior to the start of practice. (I know that we take them multiple times during the day already, but this creates a new cohort in the eyes of OSAA)
- v. Do we have to clean and sanitize the gym before and after use per the guidance by OSAA or is someone else taking care of that? As per our COVID opening plan the facilities are sanitized throughout the day. However, I do require the coaches to sanitize all equipment used and touched during practice.
- vi. Can we put the net up and leave it up, or does it need to come down every evening? I would like the net to be torn down after every practice so that it doesn't interfere with the next days PE classes, unless the PE teachers had said they will be using it for a unit. I would also like to purchase a system that is more lightweight and user friendly for easy tear down and set up. We also need to make our up judge stand safer for use when sports can resume (last season there was comments made about it's safety by our Commissioner)
- vii. Does someone have a list of students who have their physicals done who are allowed to participate that we can work from? Could this be shared as a google sheet that we can refer back to as kids turn in their stuff so coaches can be on top of it? Jackie has an excel file on her computer that I am working into converting into a Google Sheet so that the information can be shared with the coaches.

- viii. Have all coaches completed their annual trainings to be able to coach at this point? Including SafeSchools? Do we have verification that they have reviewed their sport specific OSAA Plan Book so we can be assured they are following OSAA guidance? No, this is something that I struggle with yearly. I have emailed all coaching staff what they are required to complete and have had little in the way of completion. With that being said I have set a hard line as for when they will be done by and if they have not completed the required OSAA Certifications they will not be allowed to coach their respective sport until it is done.
  - ix. What protocols are in place for students or coaches who do not follow the required guidance? Please see above question for the consequences of the Certifications not being met. With any continued disregard for the ascertaining of these certifications, employment will be reconsidered and the possibility of termination will be considered. This is directly due to the safety issue that is being disregarded.
  - x. Are we running eligibility? Do I need to monitor grades and ensure kids are passing classes? Do I need to have a parent meeting prior to starting up, as required in the past? For the "fall" or Season 1 we have not been running grades, however, we will be meeting as an athletic department to discuss having the grades run since it corresponds directly to our policy for participation in practices.
- E. Sports Update:** The boys and girls teams have been doing some after school training and conditioning for the past 2 months and we have a great turn out. Volleyball/Basketball has 19 girls and Basketball/Football have 11-20.

The league is still making schedules in preparation for the upcoming seasons, but we will not hear from the OSAA on a definite answer till December 7th.

Early on Wednesday the Executive Director of the OSAA sent out an email that was a quick and dirty recap of how the new executive orders impact school sports 11/18 - 12/2:

- i. Prohibition on all K-12 School Sports indoors, including conditioning, training and competition.
- ii. Outdoor training, conditioning and competition is still allowed for non-contact and minimal/medium contact sports for schools utilizing On-Site, Hybrid, or Comprehensive Distance Learning.
- iii. Outdoor training and conditioning is still allowed for full-contact sports for schools utilizing On-Site, Hybrid, or Comprehensive Distance Learning provided they don't include full contact of any kind.
- iv. Mask/face coverings must be worn when actively participating in an outdoor sport.
- v. Closure of indoor and outdoor swimming pools, licensed spa pools and indoor sport courts.
- vi. Limit the maximum capacity for each outdoor K-12 school sporting event to 50 people. Maintain physical distancing of at least six (6) feet per person.
- vii. Individuals must self-quarantine for 14 days upon return to Oregon if they have traveled out of state for recreational purposes or as part of an athletic traveling team.

What this means for us is that we will observe these orders fully and encourage our student athletes to stay active until we can resume after school activities Dec 3rd.

## 7. Director of Student Services Report – Shanon Rice

- A. We are just over a one quarter of the way through the school year, and we have our DIBELS and MAPs testing completed. We use DIBELS as an additional data point for the elementary, it is also a universal screening tool to help us determine different ways to

assist students. We use data from both assessments along with classroom data to drive discussion during Data Team meetings to make decisions about core instruction and the Special Education referral process.

- B. All of this is amazing as we build a MTSS Framework for our district. Multi-tier system of supports, or MTSS, is a framework that many schools use to provide targeted support to struggling students. It focuses on the “whole child.” MTSS supports academic growth and achievement, but it also supports many other areas. This includes behavior, social and emotional needs, and absenteeism. The multi-tiered supports are a huge part of MTSS. These tiers of support increase in intensity from one level to the next. For example, some kids receiving small-group interventions may need to “move up” to one-on-one help. The MTSS model can help general education students receive interventions sooner. It can also help identify sooner which students need special education.”
- C. In our first round of Data Team meetings, we were able to carve out some very specific areas to provide targeted supports in the elementary classrooms. K-3 is working on providing explicit phonics instruction while grades 4 and 5 are aligning with some programs that will support the learning and strengthening oh phonics skills.
- D. Special Education is rocking and rolling! David Fricke is doing a great job running that department, he is working many long and extra hours to get the job done. We have had a larger than average influx of students with a variety of needs, so our brick and mortar Special Education Department is nearing capacity for one teacher. Lloyd seems to be holding his own pretty well with the online programs currently, but those numbers are also going up pretty quickly. I will have more firm numbers after the December count is completed in the middle to end of next month. Our leadership team has been keeping close tabs on this growing situation and discussing the possibility of adding to the SpEd staff to support the growing needs, wherever that may be.

#### 8. Superintendent Report – Marc Thielman

- A. Marc Thielman has been making contact with multiple contractors in regards to school build. This is our time to inquire with people who are going to good partners in this. It would be nice to keep it with a local builder to help support our communities.

#### 9. Information – 5<sup>th</sup> Corner Academy presentation. They have grown from five students to 10 students. They serve high needs students. The school has prepaid 5<sup>th</sup> Corner Academy \$20,000 for services. They would like to continue to work with the district to provide services.

#### 10. Other News

#### 11. Discussion Items

- A. Financial Reports – engaged in our audit. Currently updating our numbers from growing enrolment to give a more accurate number. We need to slow down on our spending and be more intentional with our choices for spending to be able to continue meeting our payroll. (insert slurpy) Strategic spending at this time.
- B. Phone System Bid presentation – move to right after patron comments. Vance, Derek and Tonya Howie from Pioneer Telephone presented their bid for bringing our phone system into the 21<sup>st</sup> century. The district will purchase the phones outright, but they will maintain the system. They are offering us all equipment at their cost to us. They can do the wiring during the Christmas break with a goal of having us up and running early January. Aaron Schneider pointed out that this is a Board supported Infrastructure Goal.

- C. Bond Update – waiting for board to send us abstract of the votes. Next month the certification process will be sent here and board has to certify it. Two options: Move forward with same bond attorney and finance company or we can go shop around for a new one. Same goes for the architect,
- D. Secure Bond Council- Courtney Dawes/ Mersuro/Shannon
- E. Secure Bond Finance Company – Matt Donahue; DA Davidson
- F. Secure Bond Architect – Straightline LCC – Scott Marshal
- G. Greenways Contract – Marc Thielman presented the updated Greenways contract for board approval.
- H. Division 22 Standards – the board reviewed the Division 22 Standards as presented by Marc Thielman
- I. Music Program Stipend – Catherine Ellis was not able to attend the meeting in person. The board would like her to attend and present about the music program in the future. Katie Sapp asked if she and Eric Clendenin could answer their questions about the program as it is up and running and kids are loving it.
- J. Hires:
  - a. Kelly Ostler – Substitute Aide
  - b. Haley Winters – Learn at Home Oregon 5<sup>th</sup>/6<sup>th</sup> Language Arts and Social Studies
  - c. Nicole Martin – Learn at Home Oregon 5<sup>th</sup>/6<sup>th</sup> Math and Science

## 12. Action Items

### A. Payment of Bills

**Deb Lindberg motioned to approve the payment of the bills as presented. Jeff Davis seconded. All in favor. Motion passed unanimously**

### B. Phone System Purchase Approval

**Ron Koetz motioned to approve purchase of the new phone system through Pioneer Telephone. Linda Montanez seconded. All in favor. Motion passed unanimously**

### C. Secure bond council

**Jeff Davis motioned to secure Matt Donahue, from DA Davidson as our Bond Council. Linda Montanez seconded. All in favor. Motion passed unanimously**

### D. Secure Bond Finance Company

**Jeff Davis motioned to secure as our Bond Finance Company. Linda Montanez seconded. All in favor. Motion passed unanimously**

### E. Secure Bond Architect

**Jeff Davis motioned to secure Straightline LLC, Scott Marshall as our Bond Architect. Linda Montanez seconded. All in favor. Motion passed unanimously**

### F. Greenways Contract

**Ron Koetz motioned to approve the Greenways Contract as presented. Jeff Davis seconded. All in favor. Motion passed unanimously**

### G. Division 22 Standards

**Tabled until December Meeting.**

H. Music Program Stipend

**Deb Lindberg motioned to approve the minutes as presented. Ron Koetz seconded. All in favor. Motion passed unanimously**

I. Hires

- I. Kelly Ostler – Substitute Aide
- II. Haley Winters – Learn at Home Oregon 5<sup>th</sup>/6<sup>th</sup> Language Arts and Social Studies
- III. Nicole Martin- Learn at Home Oregon 5<sup>th</sup>/6<sup>th</sup> Math Science

**Deb Lindberg motioned to approve the hire of Kelly Ostler, Haley Winters, and Nicole Martin; Ron Koetz seconded. All in favor. Motion passed unanimously**

**13. Other Business – None**

**14. Next Meeting Date: December 10th, 2020 – Regular Board Meeting**

**15. Adjournment at 2020**

As recorded by,  
Katie Sapp

Board Chair:

  
Aaron Schneider

Clerk:

  
Marc Thielman