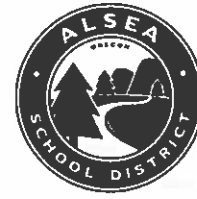


**Regular School Board Meeting  
Thursday, September 09, 2021  
7:00 P.M.**



Alsea School District 7J  
301 South 3<sup>rd</sup> Street  
Alsea, OR 97324  
541.487.4309  
www.alsea.k12.or.us

**Board: Jeff Davis, Ron Koetz, Linda Montanez, Risteen Follett, Deb Lundgren**

**Board members absent: NONE**

**Staff: Shirley Koetz, Marc Thielman, Nicole Davis, Keenan Elbers, Joy Jordan, Tim France,**

**Staff Online: Tim Pearson, Eric Clendinen, Holly Olsen, Jan Olsen, Suzette Vogler, Travis Rice, Karina Ferre, David Fricke, Randy Chilcote, Rich DuBord, Anna DuBord, Ricki Hendrix, Sandra Pinion, Katie Sapp, Molly Schulze**

**Students: None**

**Patrons: Terry Lundsford, Ryan Van Leuven**

**Online: Dani Elbers, Tim Pearson, Emily Lamb, Angela Jacobsen, Joni Olsen, CB Construction**

**1. Call to Order, Flag Salute at 1900**

**2. Approval of Agenda**

**Risteen Follett motioned to approve the agenda. Linda Montanez seconded the motion. All in favor. Motion passed unanimously.**

**3. Approval of Minutes – August 12, 2021**

**Jeff Davis motioned to approve the minutes with correction of missed item. Posting of Jobs. Deb Lindberg, seconded. All in favor. Motion passed unanimously.**

**4. Patron Comments –**

- A. Deb Lindgren stated that she had a patron ask about the last two Alsea year books, people have paid for them but haven't seen them to date. Shirley Koetz told her that some yearbooks just arrived, and that Mr. Roberts said last years', yearbook was almost ready to go to print, but did not have a date yet when it would be complete.
- B. Jeff Davis spoke as a Patron not a board member concerning problems with how the Alsea Pups Daycare is handling enrollment now that it has funding from Preschool Promise. They are denying children that live in our community and work for the school district. but accepting children who live in Corvallis, Waldport, Monroe. Would like to see this investigated by Mr. Thielman. Mr. Thielman stated that only 18 spots are funded. If you make too much money, you can't even pay. Mr. Thielman will be getting this worked out.
- C. Ryan Vanleuven asked about getting proof of some employee's credentials, guidance counselor, and Administrators her at the school. He also stated that he thinks it unfair for the school to purchase Stout's property for a million dollars, when we just verily passed a bond to repair our school. It is unfair to our community who are long term residents who no longer have any involvement with the school but still pay taxes.
- D. Risteen has two comments from two patrons: (1) Compliant about how we are hiring people, problem with advertising positions is not happening, no longer posted at community buildings i.e., Store, Library school bulletin board, and Café. Would like to see hiring more transparent. Should not be so difficult to post to the community or outlying areas. (2) Angela and Ryan Jacobsen would like to have clearer communication on new guidance for COVID. It seems like last year's guidance worked very well but this year's guidance seems more relaxed and is very hard to follow. The Jacobsen's out of an abundance of caution would like to have clear concise information so they can protect both their family but also protect other students and family.

**5. Superintendent's Report – Marc Thielman**

- A. Couple of changes in Policy concerning COVID, due to new Delta strain. Working closely with Benton County. Working hard to keep all Family's informed. With the last email sent out on prevention, identification, isolation and 3 to5 day rule. Marc Thielman said we are doing well even with the way COVID is spreading.
  - B. The school has purchased air purifiers for all classrooms, and large areas, i.e., library, SPED rooms, cafeteria.
  - C. The Delta Covid isn't as deadly, but it is long lasting. Risteen Follett asked for a crosswalk of how we should deal with each case. This is very confusing when some are vaccinated and some aren't, or others only did one shot but not the second. Plan was due on August 27<sup>th</sup>. It is in everyone's packet. It is a plan in progress and will changes as our guidance changes.
6. Elementary Report Shanon Rice  
Things are going well. We have first run of testing done. We are through with diebels testing and then MAPS testing starts next week. Everything is rocking and rolling, and Shanon Rice thinks it been a very mellow start for the new year.
7. MS/HS Report Eric Clendenin  
Echoing Shanon Rice's sentiment, off to a flying start, a little slow since we have had several students out and so number were down this week. Very proud of everyone new staff and students are bringing it. Kudos to everyone for the great job everyone is doing. Also, thanks to the lunch ladies for doing a great job.
8. Online Schools Report Tim France  
As of today, LAHO has 487, Greenways has 120, Alsea Options, 13, IEP's 88, 24 speech, 18 504's, 6 TAG, 1 ESL. Tim France will present a little later Presence Learning. The hardest thing with our Farm School and Bear Creek is internet. Tim France is working on that and hopes to have things running more smoothly soon.
9. Athletic Report Joy Jordan  
New hires:  
  - HS Head Volleyball Coach: Ricki Hendrix
  - HS Assistant Volleyball Coach: Travis Rice
  - MS Volleyball Head Coach: Shelby Faherty
  - MS Volleyball Assistant Coach: Liberty Ulm
  - MS Head Football Coach: Richard Olsen
  - MS Assistant Football Coach: Tanner Webb (accepted position 9/7/21)
Volleyball games to be rescheduled 9/7 and 9/9 r/t COVID exposure  
JV games confirmed with Mohawk and Eddyville  
JV game tentatively 10/13 with Santiam Christian JV2 and Philomath is optimistic that something can be scheduled with their freshman team.  
I have also emailed Falls City regarding a game 10/14 for Homecoming.  
Final Forms new web-based program to handle paperwork, player information, eligibility, team communications etc. to be completed within the next 2 weeks. Next league AD meeting 9/15.
10. Information  
None
11. Other News: Marc Thielman  
The Federal Government is focused on changes. I don't know what the ramifications are employer 100 or more which I haven't heard from the school or people about it but just be aware that that's a new thing that you could create some of those changes, and we'll do our best to maneuver that as we get more information and facts that are tested, see the details on just how far reaching it is the federal government actually has a lot of limits on what it can do. Sometimes it's just recommendations, and it'll be up to the state to decide what to do. So that's, why I'm saying we need to wait and see. Yes, the state can supersede federal, except for medical exemption.

Exception forms must be turned into Marc Thielman before the 18<sup>th</sup> of October. We are required to keep on file and if at some point, we are asked for we can provide.

## 12. Discussion Items

### A. Cash Flow/ Financial Reports.

Marc Thielman reported due to our CFO not being in attendance. This is a new format, we will move forward, probably in October with a regular cash flow that you're all used to. But what this report does is it puts all accounts down, and then it breaks things down by quarter so it's part one, the quarters, page two, or three, and four. What it does is gives us quarterly targets to hit as we as we do our budgeting. This has been the suggested format that auditors would like us to begin using a part of US financial. If you look down on expenditures by function, you'll see instructions for services. And then you'll see total period expenditures, and you can see five months. We are spending between \$400,000 and \$500,000 a month to operate the district. And obviously, we're looking at a report that looks different they are still doing clean-up on payroll and other accounts still not reconciled. Total expenditures \$137,000. Our revenue right now is 1.8 to 1.9 liquid cash. And obviously, we're looking at a quarter of a million and a half. It's just fascinating because in 2011 When I first came here, our entire budget was \$3 million. And now we're talking about spending our entire budget, probably less than a year. So, we have grown substantially as a district had some success. Perhaps the good news is, at the end of this report, we're estimating right now. very rough numbers and this number goes up and down. But right now, we've got about a million dollars in liquid cash outflow, but all the numbers and legends, and that includes estimates. But we don't have the audit, yet I think we're estimating to between 1.65 and 1.8. We have more money, more liquid money, beginning of this year than we've ever had.

### B. Stout Property Purchase Update/New Appraisal the

We have received the new appraisal and it came in 6 figures lower then the original. We will continue this discussion in executive session and then Marc Thielman will do as the board instructs him.

### C. Presence Learning OT/PT/Speech Services.

This services as a contract provider they provide speech pathologists. We would enter a contract with the service and then they, they would take care of our speech IPs for our kids. t's not necessarily as cheap as having our own person, but the flexibility of being able to transcend the geographic locations. I think it's a very reasonable contract to enter, my recommendation is that we authorize the presence learning contract for OTP speech services, it will greatly help our ability to serve a lot of kids. We have a minimum of 16.

### D. Bond Update.

We have the supply line shortages and we had to completely go back to the drawing board and re phase, the entire project. I think we finally landed at a good spot we started the bathrooms because that was the most cost-effective basis. The bathrooms are super complicated even complicated. They have run into a lot of crazy stuff plus snags. Some interesting construction was done in the 1940s. Turns out those janitors' closets between the two bathrooms in both buildings are load bearing. Redesign money we're going to eliminate a couple of doorframes which are very effective, and in the turnout will be very relieved or eliminate those because they're 11 to 13 weeks out. very expensive. That's good news we'll make money there and as long name we did encounter kind of affected concrete beams, so I'm sure you're all familiar with the camera. there

are between the two-bathroom walls is actually a load bearing wall, we assumed it would be the back of the closet, so into this thing we discovered that we've got a work around and it actually work out better. The contractors are all signed up and on board. They are being transparent, the only thing that I don't know right now is going with an epoxy flooring. The finish crews are working. My hopes and goals are that the restrooms are complete by October 14. Kirk is corresponding with Scott Marshall concerning all design.

- E. RSSL Safety Plan COVID Criteria, Marc Thielman discuss this in his superintendent report. The Rescue of Elementary and Secondary School Emergency Relief Fund, where we are providing OAR 581-022-0105 state operations for services. It is, a little different from what we had to fill out last year, it's a lot shorter, more narrative, but then there's a whole section on basically every step about how we are using the equity lens in each step-in order to make an equitable experience for our students. On page 11. you'll see ventilation and air flow; this is showing help with the Delta COVID. Plus, filtration exchange. Regarding aerosolized. So, we will keep modifying the report as new things come to light. We will keep up dating the document as things variant change.
- F. Organizational Chart –  
Marc Thielman discussed and explained Organizational Chart. Questions were asked concerning Certified Staff and what they need for credential.
- G. Jeff Davis is running for position 10 on the OSBA Board. He asked for the other board member's support.
- H. Surplus  
Keenan asked to be able to dispose of surplus as the construction is ongoing. He will give the board a list as to what he has disposed of regularly.
- I. Platform progress /update  
The Platform App that will bring all our programs together in one place where it will simplify our processes. We are about 2 weeks out from it being complete. Tim France will be the tester before it is launched to everyone else.
- J. Grant ODE #15547 Kitchen Equipment. This is a grant to purchase new equipment for our new cafeteria. We need the board approval to be able to except these funds. Deb Lindberg also asked about the shop grants. Marc Thielman explained about those as well.
- K. Purchase of 267 S Market St.  
The Administration would like to purchase this property now due to staff not having any space to grow or to go if Jake Anderson decided to sell. Marc Thielman said it would be a good investment in the long run. You can't lose money on property. If a time came when we didn't need to use the house any longer, we could sell it and return the funds to our school. There is a letter of intent in packets. \$200,000.00. Dani Schreiber stated that we would need to make it ADA compliant. Also, this takes away from families needing places to live.
- L. Lease Agreement for 3375 SW 53<sup>rd</sup> St., Corvallis, OR (Farm Program)  
Renegotiate this contract. New lease \$4600.00. This includes yard and house maintenance of \$800.00. Rent will raise in January to \$5400.00. Risteen Follett requested a return-on investment report at this location. Marc Thielman stated the school is doing well financially, and data is requested.
- M. Pioneer Connect HPEX Service Agreement Update. This is an update to what you already agreed on. We now need to get our phone system up and going.

N. David Fricke Promissory Note. We agreed to help David Fricke pay for classes for his position which we asked him to take. See packet for note.

O. Hires:

- a. Connie Adams - Substitute Classified
- b. Michelle Carpenter - Substitute Classified
- c. Liberty Ulm - Substitute Classified/MS Assistant Volleyball Coach
- d. Shelby Faherty - MS Head Volleyball Coach
- e. Ricki Hendrix, - HS Head Volleyball Coach
- f. Thomas Wright - Music Coach
- g. Richard Olsen – MS Head Football Coach
- h. Tanner Webb – MS Asst. Football Coach
- i. Carrie Neville - Distance Learning Special Education Aide
- j. Amanda Hoban - Distance Learning Special Education Aide

P. Resignations:

- a. Keith Davis, Classified Aide, Alsea

### 13. Action Items

A. Payment of Bills – August/ September 2021

**Risteen Follett motioned to approve the payment of bills. Linda Montanez seconded the motion. All in favor. Motion passed unanimously.**

B. Presence Learning OT/PT/Speech Services

**Risteen Follett motioned to approve the Presence Learning speech services contract. Deb Lindberg seconded the motion. All in favor. Motion passed unanimously.**

C. Jeff Davis Running for OSBA

**Deb Lindberg motioned to approve Jeff Davis to run for position #10 on the OSBA board. Risteen Follett seconded the motion. All in favor. Motion passed unanimously.**

D. Surplus

**Risteen Follett motioned to allow Keenan Elbers to dispose of property and report according. Deb Lindberg seconded the motion. All in favor. Motion passed unanimously.**

E. Grant ODE #15547 Kitchen Equipment.

**Deb Lindberg motioned to accept kitchen grant ODE#15547 Jeff Davis seconded the motion. All in favor. Motion passed unanimously.**

F. Purchase of 267 S. Market St. TABLED

G. Lease Agreement for 3375 SW 53rd ST. Corvallis, OR (Farm Program)

**Risteen Follett motioned to approve the lease of 3375 SW 53<sup>rd</sup> St. Corvallis, OR if Marc Thielman reports monthly on finances., and that a search continues for a new location due to the rate of the lease. Deb Lindberg seconded the motion. All in favor. Motion passed unanimously.**

H. David Fricke Promissory Note

**Risteen Follett motioned to approve David Fricke promissory note. Linda Montanez seconded the motion. All in favor. Motion passed unanimously.**

I. Hires:

- a. Connie Adams - Substitute Classified
- b. Michelle Carpenter - Substitute Classified
- c. Liberty Ulm - Substitute Classified/MS Assistant Volleyball Coach
- d. Shelby Faherty - MS Head Volleyball Coach
- e. Ricki Hendrix, - HS Head Volleyball Coach
- f. Thomas Wright - Music Coach
- g. Richard Olsen – MS Head Football Coach
- h. Tanner Webb – MS Asst. Football Coach
- i. Carrie Neville - Distance Learning Special Education Aide

j. Amanda Hoban - Distance Learning Special Education Aide

**Jeff Davis motioned to approve the hiring positions a-j. Deb Lindberg seconded the motion. All in favor. Motion passed unanimously.**

J. Resignations:

a. Keith Davis, Classified Aide, Alsea

**Kristen Follett motioned to accept Keith Davis resignation. Linda Montanez seconded. Jeff Davis abstained All in favor. Motion passed unanimously.**

14. Other Business

None

Break: 2140

Entered Executive session at 2155


15. Executive Session to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting. ORS 192.660(2)(b)

End of Executive Session: 2325

16. Next Meeting Date: October 14, 2021 – Regular board meeting

17. Adjournment at 2325.

As recorded by,  
Shirley Koetz

Board Chair:   
Ron Koetz

Clerk:   
Marc Thielman