

Procedures for Addressing The Board

The Board Chair will invite members of the public to speak during the meeting. Any person who is invited to speak should adhere to the following procedure:

- Fill out a patron comment card. Available in person, or on the school website under the Board Meeting Minutes and Agendas section. **Please submit requests to comment virtually to the Board Secretary**
- State your name, and the topic to be addressed.
- If representing an organization or group, identify the group. A spokesperson should be designated to speak for a group of people who come before the Board with a common purpose.
- Written/printed material intended for the Board should be given to the Board secretary for distribution.
- Please limit comments to three minutes.
- Patron Chat and Microphone function for online meetings will be limited to the 'Patron Comment' portion of the Board meeting. Functionality will be disabled for the rest of the meeting except at request of the Board or Superintendent

Note: The Board often does not respond to patron comments on the spot. This allows the Board additional time to research and reflect on particular issues.

Presenting Petitions

Petitions may be accepted at any Board meeting. No action will be taken in response to a petition before the next regular meeting. Petitions will be referred to the superintendent for consideration and recommendation.

Criticism Of Staff Members

Speakers may offer **objective** criticism of district operations and programs, but the Board **will not hear complaints concerning individual district personnel**. The chairperson will direct the visitor to appropriate means for Board consideration and disposal of legitimate complaints involving individuals.

Decorum

Participants (both online and in person) in Board meetings will maintain an atmosphere of professionalism and decorum. Personal attacks, false statements, libel, slander, foul language will not be tolerated and may result in immediate removal from the meeting.