



**District Administration Office**  
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## MEMO

Date: 3/31/22

To: Scott Marshall – Principal, AIA – NCARB, Straightline Architects

From: Sean Gallagher – Superintendent

Re: Prioritized List Proposal for Bond Project

Thanks for sending me your thoughts and recommendations regarding how to prioritize our bond project. Due to current budgetary conditions, we only have approximately \$4.3 million available between the bond resolution and the state matching funds. This is a significant decrease what was originally proposed when the bond project was sold to the public. I have met with the district administrative team, and we have come up with a list of priorities that we would like for you to consider, analyze, and get your feedback on. We tried to narrow it down based upon projected enrollment numbers, needs of the school, and prioritization of infrastructure. I look forward to hearing from you on this proposal.

Proposal:

The district would like to focus on the following projects which are listed by priority:

1. Electricity
2. HVAC
3. Bathrooms
4. Cafeteria
5. Shop
6. Windows
7. Classrooms/Office Space

The “Classrooms/Office Space” refers to the original designs that included offices and classrooms on the south end of the building facing the football field. This particular category would be considered our “flex” category based upon how you recalculate the costs, the

efficiency of the project, and any additional funds that the district may find during the budget process as a contribution to the bond project.

I also am predicting that there may be a change in the Architect/Engineering fees due to the decreased scope of the project. Thanks for your time, I look forward to your response.

Sean Gallagher  
Alsea SD Superintendent