

Alsea School District 7J

"Alsea School and Community share Responsibility for Creating a Safe Learning Environment where Performance and Behavior Reflect High Expectations"

Alsea School Library

Thursday, May 12, 2022, 7:00 PM

Regular School Board Meeting

MINUTES

Board Members Present; Linda Montanez, Deb Lindberg, Risteen Follett, Sean Gallagher, Shirley Koetz, Guest Vincent Adams (OSBA/ Corvallis Board Member) after appointment to the board Ryan VanLeuven, Robert Webb.

1. Executive Session: 6:02pm

To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (ORS 192.660(2)(h))

Left Executive Session: 6:30

2. Call Meeting to Order – Open Session 6:31

3. Pledge of Allegiance

4. Approval of Agenda

5. Early Items

a. Celebrate Student Success

Mr. Tim France gave us a presentation of his LAHO students, and their artwork. Everyone seemed to enjoy seeing how well LAHO is going. The kids were impressive.

b. Staff Honors

Nicole Davis was presented with the OADA 1A Athletic Director of the Year Mountain West League award. Congratulations on a job well done.

6. Citizen Input

- a. Terry Lunsford talked about the success of the Donkey Basketball game. Thanks to all the volunteers. A special thanks goes to Suzette Vogler and Kaylie Bennett for the delicious dinner. They did an amazing job. The booster club raised \$1480.00. They plan on doing it again since everyone is asking for it to happen again.
- b. Russ Ceperich asked that the minutes get on the website. Linda let him know that they will be posted next week, and the only ones not being posted are for the meeting tonight due to minutes having to be approved by the board before they can be put on the web.

7. Board Position Appointments

a. Review letter of Intent

Letters of intent were reviewed by the present 3-member board.

b. Conducted Interviews

Interviews were conducted with Sara Cash, Robert Webb, Jamie Olsen, Soren Rounds, Ryan VanLeuven, and Jeff Davis; they were each asked the same three questions.

c. Recommend Appointments

The board took the time to do a rating sheet for each candidate. They each scored the applicants; they came back together and determined the top two candidates. They were Robert Webb, Ryan VanLeuvan.

d. Approve Appointments

Risteen Follett moved to approve Ryan VanLeuven for position #3; Deb Lindberg seconded all in favor, passed unanimously.

Deb Lindberg moved to approve Robert Webb for the position #4; Risteen seconded all in favor, passed unanimously.

e. Oath of Office

Linda Montanez, Board Chair gave the oath of office to Ryan VanLeuven, and Robert Webb. She welcomed them and they became part of the board.

8. Consent Agenda

a. Approve Minutes

April 14, 2022, May 5, 2022, April 12, 2022, March 3, 2022, March 1, 2022, February 26, 2022, February 22, 2022

b. Approve Bills

Risteen motioned to approve the consent agenda, (approve the minutes, and bills for payment; Deb Lindberg seconded, All in favor, Passed unanimously.

9. District Reports and Information

Comments from the Superintendent

Presenter: Sean Gallagher

Sean thanked the booster club for a job well done. He explained that he will be doing fireside chats soon where anyone who would like can come and ask him questions. We are still working to get someone to come and help do our human resource reset and policy review but hoping that starts soon. I'm really interested in increasing communication and I'm presenting an organizational chart of hierarchical changes to the board for approval tonight and that includes a public information officer position which is not a full-time position but would show Alsea School student and staff success. It would be a service contract. It's a way to deliver positive news and promote our school.

I'm looking to make some serious decisions concerning personnel and what will best work for the school and our students. We will need to find a new Business Manager since Nancy Hall's contract ends June 30, 2022, and she has stated she doesn't plan on staying. We really need a Guidance Counselor to help with both academic planning but also someone who can help the students to find emotional help as well.

Budget meeting is on May 19, 2022, dinner at 5:30pm, meeting at 6:00pm. the budget is probably the biggest driver for any school district in terms of checks and balances making sure that the school district is spending the tax dollars the best way possible. Nancy and I have been working on the budget and we predict that this will be the best budget that this district has seen in a long time. We still have a long way to go. We will still have ups and downs but now the right money should be put in the right drawers. It's hard to build a budget if you've charged expenditures to transportation that really should have been in food service, or it should have been in curriculum, so we've been doing a lot of fixing these issues of money being in the wrong account. Our budget is on the mend but will take time and work to get it where it should be.

I have Lori Greenfield helping me in reviewing and getting curriculum materials. We are having teachers look at language arts textbooks and curriculum materials for next year. We are also looking at math there's been some holes we've identified with the math program. I'm really excited about the process and that it is more inclusive and transparent with staff and we're going to want input from parents. We need the right resources, but a lot of what we use is state driven.

b. District Reports

- a. Eric Clendenin - MS/HS Administrator
- b. Tim Pearson – Elementary Dean of Students
- c. Tim France – Online Administrator
- d. Cheryl Doe – SPED Administrator
- e. Carman Martin/Rich DuBord – Transportation Management
- f. Keenan Elbers - Maintenance Supervisor
- g. Joy Jordan – Athletic Director

c. Bond Project Update

- a. Presenter: Scott Marshall – Architect
- b. Sean Gallagher – Superintendent

Sean Gallagher let everyone know that we have a focused bond approved list now. Scott Marshall was given the list so he could go ahead and really drive forward. It is going to include a new vocational or CTE center. We will have a new kitchen and cafeteria. The electrical will get an upgrade that we must do since at present we are over taxing the system. Scott Marshall explained where we are and what the issues are that we face. Still waiting on permits but he is calling them hoping being a squeaky wheel we help to get them to us. GMC is working on getting bids for the hallway and electrical. CPI is still working on getting the generator which is around \$750,000. Scott Marshall explained how the construction needs to happen in a sequence because one thing must be done before another can be started. So far, the bond expenditures today which includes student toilet rooms, plans, and permits fees, engineering designs is \$384,739 and we then have around \$4 million left for all the rest.

d. Financial Report – Nancy Hall

Nancy gave the following report. She went over some of the highlights. The main highlight is the adjustment for the 22-21 school year and that's going to be approximately \$820,000 the reason for that is that there was an underestimation of the number of students that would be attending school and so the way the state works in this case they would have gone reported in December of 2019 and then your best estimating how's the year goes. There's actual reporting of the ADM and the state makes adjustments to payments to school districts during that year. The final reconciliation isn't until the year after so this May 2022 is the reconciliation is for the original estimate that went in December of 2019. The December 2019 estimate was extremely low and so the total number of students went up considerably, amounting to a large amount of money. The biggest change that you see in the financial report is salaries and benefits. We have anticipated the ending balance which includes Teachers' salaries since they are paid for 12 months the end of June, they actually get three checks and that's why you'll see three months' worth of salary and three months' worth of benefits.

So, employee benefits will also see a big jump and those are for the July and August so for instance for medical insurance there's three postings in June.

10. Action Items:

a. Alsea Booster Club Grants

Alsea Booster Club asked for permission for the board to approve two grants they put in for and received. They will be purchasing Flags, pole, lights, etc. for the football field and gym.

Risteen Follett made a motion to approve the grants that the Alsea Booster Club obtained to purchase items from the grants as specified; Ryan VanLeuven seconded, All in Favor, Passed Unanimously

b. HS Track Team Overnight

c. **Risteen Follett made a motion to approve the overnight track team trip; Ryan VanLeuven seconded, All in Favor, Passed Unanimously**

d. May 13th Make-up Day

Sean Gallagher is requesting that we make May 13th a makeup day. After Tim France added up our attendance days, we needed one make-up day to make our required days in school.

Risteen Follett made a motion to approve the May 13th makeup day; Deb Lindberg seconded, All in Favor, Passed Unanimously

e. Approve Keenan's Shed Rebuild

Keenan Elbers asked for approval to tear down the old garage beside the pre-school and build a new one in its place to store all the equipment that is taking up space in the bus barn or setting out in the weather.

Deb Lindberg moved to table until board has received an itemized list of cost, materials and permits; Risteen Follett seconded, All in Favor, Passed Unanimously

f. New Bell System/Emergency Intercom System

Keenan Elbers presented the new bell system/intercom system, which will work for all buildings.

Ryan VanLeuven moved to purchase the new bell/emergency intercom system; Robert Webb seconded, All in Favor, Passed Unanimously

g. Instructional Calendar 2022-2023 Final

Risteen Follett made a motion to approve the instructional calendar for 2022-2023; Deb Lindberg seconded, All in Favor, Passed Unanimously

h. Bond list priority

Sean Gallagher presented the list of priorities to the board for the bond.

Risteen Follett motioned to approve the bond priority list; Ryan VanLeuven seconded, All in Favor, Passed Unanimously

a. Superintendent Contract

Sean Gallagher's contract was presented and there was discussion.

Risteen Follett motioned to accept the superintendent's contract; no one seconded. The Board Chair made a motion to approve and seconded. No responses so the Board Chair asked for roll call vote. Risteen Follett voted yes, Deb Lundberg voted no, Robert Webb voted No, Ryan Van Leuven abstained, Linda Montanez voted yes, motion failed.

Ryan Van Leuven asked if the board could have another meeting to discuss Sean Gallagher's contract after he and Robert Webb had time to review the contract and ask question if needed.

Ryan VanLeuven requested that we table the vote on Sean Gallagher Contract to a future meeting; Deb Lindberg seconded, all in favor, Passed unanimously.

Board discussed when they could have a special meeting to discuss the superintendent contract. Ryan VanLeuven and Robert Webb said they just wanted time to read the contract and to meet with Sean to learn enough to make an informed decision.

Risteen Follett motioned to have a Special Board Meeting on May 17, 2022, at 6:00pm to discuss the superintendent's contract; Ryan VanLeaven seconded, All in Favor, Passed unanimously.

J. Superintendent Organizational Chart

Sean Gallagher presented his organizational chart and asked for approval. Discussion due to concerns about the Title IX coordinator. It is a job that would just be an additional duty. Also, questions were answered concerning the Technology Director position.

Ryan VanLeaven motion to accept the organizational chart; Risteen Follett seconded, All in Favor, Passed unanimously.

k. Teacher Appreciation Week Resolution

Sean asked that the board approve a resolution to have a yearly teacher appreciation week in May each year.

Risteen Follett motioned to approve the teacher appreciation resolution; Ryan VanLeaven seconded, All in Favor, Passed unanimously.

l. Bus Purchases

Rich Dubord presented the request to purchase Buses. This is a request to purchase two buses, one for WLA and one for Kings Valley. Other grant eligible buses have already been approved and we're just requesting these two. I think these may have been missed on prior board meetings and were trying to catch up because we had five buses approved with grants. we've already received two buses and then these other two are required to bring our schools up to the EPA requirements because January 1st of 2025 buses that are 2007 and older cannot be used by public schools anymore and that's what brings us here the grant gives us with the 30% of the cost of the bus getting reimbursed. Sean Gallagher said we have spent a lot of time looking at our transportation liens and contracts. This is solid request; we had a look at this and believe this was a communication misunderstanding at some point along the way quite a while ago so this is a kind of cleaning up of what should have been in front of the board awhile back.

Deb Lindberg motioned to approve the purchase of two buses; Risteen Follett seconded, All in Favor, Passed unanimously.

11. Board Business:

OSBA Summer Conference

Board Chair Café

OSBA Boardsmanship Training Dates

Sean reminded the board about the OSBA Summer Conference. We have two slots one for

Risteen and Ryan VanLeaven has said he would like to take the second slot. Shirley will let

OSBA know, who will fill the slots. Sean also reminded the board about the Board Chair Café.

The board discussed and decided on a day for training from Vince Adams OSBA. June 22, 2022, and 5:00pm.

12. Personnel Consent Agenda:

1. Resignation - Tim McIlroy – Substitute Bus Driver, KV
2. Resignation – Micah Kruzic – Teacher, LAHO
3. Resignation - Priscilla Aquirre, Instruction Aide, LAHO
4. Resignation – Rhonda Patrasek – Teacher, Bear Creek, Creswell

5. Margaret Crockett - Temporary Aide - Bear Creek, Creswell
6. Resignation – Liz Garza – Sub Bus Monitor, Sub Aide, Alsea
7. Ashley Martinez - Sub Bus Monitor, Sub Aide, Alsea
8. Leave of Absence – Molly Schultz, HS English Teacher, Alsea
9. Personnel Change - Eric Clendenin - Principle K-12
10. Public Information Officer - Contract - Part time
11. 2020-2023 Staffing for Online Programs

Risteen Follett motioned to approve the personnel consent Agenda; Ryan VanLeuven seconded, All in Favor, Passed unanimously.

13. Key Dates and Calendar Updates:

Important Dates:

Budget Meeting, School Library May 19th 6:00pm
Kindergarten Roundup and Step-up May 26th 2:30pm
Graduation and Finals Week is Tuesday, May 31 to Friday, June 3.
J-Term is Monday, June 6 to Thursday, June 16.
Prom is Friday, June 3 from 7-10pm at the Beazell Barn in Wren.
Senior Banquet, Wednesday, June 8 at 7pm in the AHS gymnasium.
Graduation, is Friday, June 10 at 7pm at the AHS Football Field and Grandstand
8th grade Promotion, June 15 at 6:00pm

14. EXECUTIVE Session: 10:00pm

To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing. (ORS 192.660(2)(b))

15. Open Session: 11:01

16. Decision to Handle Compliant

Linda Montanez motioned to set the compliant aside to allow the proper de-escalation to allow the policies and procedures to occur; Risteen Follett seconded, All in Favor, Passed unanimously.

Risteen Follett motioned to adjourn; Robert Webb seconded, All in Favor, Passed unanimously.

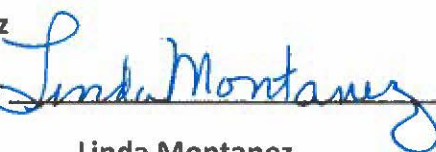
Adjournment: 11:02

Next Meeting Date: June 9, 2022 – Regular Board Meeting


As recorded by,

Shirley Koetz

Board Chair:


Linda Montanez

Clerk:


Sean Gallagher