

Alsea School Board Regular Board
Meeting
Thursday, August 11, 2022 7:00 PM Pacific

Alsea School Library
301 South 3rd Street
Alsea, OR 97324

1. Call to Order
At 7:12 PM

2. Flag Salute

3. Approval of the Agenda

Move to accept agenda after the following changes, no minutes. Add patron comments as #7 under financial reports, # 8 will be consent agenda and move each item down one number from there; Seconded; All in Favor. This motion, made by Linda Montanez and seconded by Ryan VanLeuven, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0

The following changes were made to the Agenda: there will not be minutes to approval. They will be removed from the consent agenda. Add patron comments as #7 under financial reports, # 8 will be consent agenda and move each item down one number from there.

4. District Recognition

Roxie Smalwood was recognized for the excellent job she has done getting SIS updated and a new registration process up and running. She has gone above and beyond.

5. Superintendent Report

Sean Gallagher

a. ODE Audit Report

b. Bond update

Scott Marshall, CB Representative, BOC Representative

Sean Gallagher stated that all is going well. Still working on personnel reports • Starting to train staff on new processes for submitting requisitions. This will make a better way to track purchases and spending. We are ready for next week. He invited the board to our first day of inservice breakfast at 7:30 am on August 16th Our new kitchen lead will be preparing a wonderful breakfast. We have hired Sara Cash and she will be working to promote our school, students and staff. She will make sure that we are as transparent as possible with our community. Sara and Nathan will be working with ESD to update our website as everyone knows it is out of date. We have a new tab on our web page entitled Superintendent. In the future, all the administrative reports will be there for everyone to read. Still working on our HR reset. Reset means balance. We have people who are being compensated both too much and some not enough. We will be working to get everyone where they need to be. This re-balance will help us to repair our slow bleed. Working on getting full control of facebook. Boardbooks will be open to everyone 24 hours in advance. COVID management plan has been placed on our website with the latest information.

Bond report: Scott Marshall and Andy the board report is attached. Scott Marshall let all know

that building permits have been issued. Dirt is moving for the VOC building. HVAC is starting to be worked on. Costs are still rising and it is still hard to impossible to find contractors. Andy said that due to the number of organics, we had to go down another foot and add more gravel. A chain link fence has been ordered and will be installed. They also have a porta potty for work far away from the school. We were able to save the huge trees in the back. Students from the school's forestry class will be able to help remove the trees along the road. Which will need to be removed for water lines.

6. Financial Report

a. Personell Report

LaRae Sullivan presented and explained the financial spreadsheet and graphs. The board was very pleased with the new format and said the reports were much clearer to read. LaRae stated that our ending fund balance is estimated at 1.4 million. We have a working budget of \$96,000. There was discussion and questions on the transportation budget. Board was very happy about the new format for the report, graphs and charts.

7. Consent Agenda

a. Approval of Minutes

b. Approval of Bills for July and August

Patron Comments were added after the Budget report. Risteen Follett let the patrons know that that board has set new procedures for patron comments. People in the audience still need to fill out a comment sheet. Online patrons will need to submit an email to shirley.koetz@alsea.k12.or.us by noon the day of the meeting. Everyone will get 3 minutes and if we have students they will be allowed to speak first. We have set aside 30 minutes for patron comments.

Patron Comments: Jamie Olsen, who asked about curriculum adoption. What is the procedure? Do parents have any say in choosing curriculum? Mr. Gallagher responded: we have a policy on this [IIA-AR - Instructional Materials/Program Adoption Procedure](#). Deb Lindberg asked if Mr. Gallagher would read the policy. While he prepared, Ryan VanLeuven commented, as a patron for the Fire Department, that our YTP students, as part of their required work for a community service project cleaned up around the fire hall and down Market Street. The students filled all the potholes on Market Street. The staff at the fire hall wanted them to know that they did an outstanding job and the fire department really appreciated the hard work they put into getting things accomplished. They also thanked Mr. Fricke, Roxy Kelly and the work supervisor, Sara Littlefield. Robert Webb stated that if we need poles, both regular and climbing poles, that Stella Jones and consumer power may be able to donate. Mr Gallagher read policy [IIA-AR - Instructional Materials/Program Adoption Procedure](#).

8. Action Items:

- a. Library Books Recommendation
- b. Approval of Corvallis Food Service Contract for 2022-2023
- c. Approval of the Retention and Recruitment of K-12 Educator Grant
- d. Second Reading of Policies (Personnel Policy Revisions)
 - i. GAA Personnel Definitions
 - ii. GAB Job Description
 - iii. GB General Personnel Policies
 - iv. GD Classified Staff/Classified Positions

v. GCN/GDN Evaluation of Staff

e. Vote on Superintendent Search Process

Move to approve the sell and or disposal of out date or damaged library books; Seconded, All in Favor. This motion, made by Deb Lindberg and seconded by Ryan VanLeuven, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0 Move to approve the contract with Corvallis Food Service for the 2022-2023 school year; Seconded, all in Favor. This motion, made by Ryan VanLeuven and seconded by Deb Lindberg, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0 Move to approval the Retention and Recruitment of K-12 Educator Grant; Seconded, All in Favor. This motion, made by Deb Lindberg and seconded by Linda Montanez, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0 Move to Approve changes and final revisions to the Personnel policies i. through v; Seconded, All in Favor. This motion, made by Robert Webb and seconded by Linda Montanez, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0 Move to approve starting a search for a new Superintendent; Agency being used for the search will be OSBA with COSA, External /Internal search and Deb Lundberg will offer to be contact person. Seconded, All in Favor. This motion, made by Deb Lindberg and seconded by Ryan VanLeuven, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0

a. Sean Gallagher explained that he had Mary O'brien in the Library all summer doing an inventory of all the books. Many books have not been read in years, some are heavily damaged or very old and out of date. We will be having a book sale to get rid of these books. All money made from the sale will be used to purchase new books.

b. Sean Gallagher talked a little about the contract and how, when talking with Corvallis Food service we are saving \$34,000 this year. . The Board read the contract and discussed how it is a very good contract.

c. The Board approved the Retention and Recruitment grant for educators K-12.

d. We had a second reading of the Personnel Policy revisions. No adjustments were made to GAA, GAB, GB, GD, GCN/GDN

e. Discussion to identify how the board wanted the Superintendent's search to go was discussed. They will go with OSBA-Cosa. They will advertise both internal and external. Deb

Lindberg offered to be the point of contact. We will be working with Vincent Adams through COSA..

9. Hires:

- a. Brenda Bellinger, Online Teacher LaHO
- b. Kristina Severns, 1st Grade Teacher Alsea Brick and Mortar

Resignations:

- a. Tracy Stanton, SPED Teacher

Move to hire Brenda Bellinger, and Kristina Severns; Seconded, All in Favor. This motion, made by Deb Lindberg and seconded by Robert Webb, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0 Move to accept the resignation of Tracy Stanton; Seconded, All in Favor. This motion, made by Risteen Follett and seconded by Linda Montanez, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0

New hires Brenda Bellinger LaHO, and Kristina Severns 1st grade teacher.

Resignation of Tracy Stanton SPED Teacher

10. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (ORS 192.660(2)(h))

Move to accepted the hiring of Brenda Bellinger and Kristina Severns; Seconded, All in Favor. This motion, made by Deb Lindberg and seconded by Robert Webb, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0 Risteen Follett moved to adjust Katie Sapp's contract from a 240 calendar to a 260 calendar contract until December 31, 2022 per the agreed upon original separation agreement dated November 18, 2021; Seconded, All in Favor. This motion, made by Risteen Follett and seconded by Deb Lindberg, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0

Went into Executive Session at 8:40pm

Returned to Open Session at 9:22

Risteen explained that we have one more thing to vote on in a public session concerning Katie Sapp's contract.

11. Adjourn:

Move to To adjust Katie Sapp's contract from a 240 calendar contract to a 260 calendar contact ending December 31, 2022 per the agreed upon separation agreement dated November 18, 2021; Seconded, All in Favor. This motion, made by Risteen Follett and seconded by Deb Lindberg, Carried.

Risteen Follett: Yea, Deb Lindberg: Yea, Linda Montanez: Yea, Ryan VanLeuven: Yea, Robert Webb: Yea

Yea: 5, Nay: 0

