

Alsea School Board Meeting
Alsea School Library
Thursday March 9, 2023
Executive Session 6:00 PM
Executive Session 6:30 PM
Regular Board meeting 7:00 PM



Alsea School District 7J
301 South 3rd St
Alsea, OR 97324
541.487.4305

MINUTES

1. Executive Session - 6:00 PM
To consider the employment of a public officer, employee, staff member or individual agent. (ORS 192.660(2)(a))
2. Executive Session - 6:30 PM
To consult with counsel concerning current or possible litigation. (ORS 192.660(2)(h))
3. Call to Order - 1904
4. Flag Salute
5. Approval of the Agenda - Agenda approved with no modifications
6. Local Service Plan Presentation - Jason Hay, LBLES
Here to answer any questions new board members may have as to what services the ESD provides. ESD provides core services they have provided to the Alsea School District. Tier I and Tier II services are available. The Local Service plan is updated every other year. Jason Hay touched base on the new Synergy program. Synergy is the new system that was chosen to replace the outdated system we currently use. It is a much more robust system. It operates in real time. ESD hopes that the change over will be a smooth transition with all the work that has been done up front.
7. Superintendent Report - Sean Gallagher
 - a. Bond GMP update - Chris & Nancy Giggy
The report and budget summary are a part of the board packet presented tonight.. Last month the board was presented with four updated documents. Updated costs for the HVAC system. Emphasis on the three things that have been presented will still not be visible to the community as they are internal upgrades. The panel room work will begin next week. The fourth package or the Vocational Room, the original plans came in at 2.6 million. The architect felt like he trimmed costs as much as he could. Thus, the construction on that has stopped until we can come up with a more affordable option. The HVAC system was more than what we needed or over designed. The estimate was for a worse case scenario. The current design was to put one unit in each classroom as opposed to multiple. It will be a multiple level upgrade. The switchgear is a way to get the power from the CPI box to the building and has been ordered. The prediction for the system to be in full operation is June 2025.
 - b. Aligning for Student Success - Aaron Miller
General - Integrated guidance, What is needed from the Alsea School District as well as input from the public. Risteen Follett asked how the team wanted the public feedback? Surveys, email? Yes, have the public ask questions at this time as they come up or at the end of this meeting. Risteen Follett asked the public to hold questions until the end of the presentation. As shared last month the community engagement has occurred. Staff, students and community members have all been asked for input. All factors were put into place to reach the outcome.
The team worked together to answer the questions for the project. Artifacts are presented to you as well as the questions and responses in the board packets.

The applications placed before you will need to be approved in order to move forward. This needs to be submitted to ODE by March 31. If it is submitted on time ODE will work with the district to fix any issues with the plan. If the plan is turned in late this will result in no funding received.

The State will focus on the following growth targets: Attendance rates, 3rd grade reading scores, 9th grade on track to graduate, 4 year graduation rates and 5th year graduation rates. The growth target can be added as part of the application but is not required. Other growth targets are: "Stretch" target, this is a lofty goal of targets we would like to meet. "Regular" target and "Gap" target which focuses on students who are being underserved.

Sean Gallagher wanted to point out that the 'Alsea engagement' and Student survey are a good place to look to see where we are, what the students would like to see added. Soren Rounds asked how many community responses were received. Tim France let us know that they received approximately 10. This is a new process so we do not know how many of the plans that get submitted to ODE will be approved the first time and how many have to go through multiple submissions. The plan that is presented to you is the plan that will be submitted to ODE with any edits or changes needed,

Questions from the community:

Sara Cash, stated that the community is confused as to how they can get involved. Sean Gallagher responded: This process will occur every two years but on the district level this will be an ongoing process and there will be continued opportunities for the community to be involved. This is the first review of what was put into place initially. Growth targets are being requested by ODE but are not required. The District will have their own goals, The State will have their set of goals. The district goals will be set with community help.

a. Suicide Prevention Plan update - Haylie Rose (Sean Gallagher)

Sean Gallagher presented for Ms Rose. Updates provided in the board packet. Haylie Rose has looped in with LBLESD to provide training for our staff on how to identify signs and symptoms to look for in students. This training has been delayed however due to snow days. Haylie has also been working to address Senate bill 22 which is to address social and emotional issues. Also known as 'Addie's law' She has also been working with Benton County to provide those services to Alsea students. The curriculum for the elementary level as well as developing a 'prevention team' needs to be put into place.

8. District Recognition: No information available. This will be moved to the April board meeting.

a. Building

I. Employee

Ii. Students

9. Financials

a. Monthly Accounts

i. Referred to the Memo- items to consider, Maintenance of Effort, State school fund May reconciliation for the past years and the decrease of students. For March 1st there was a loss of 12 students. One for Brick and Mortar, Eleven for LaHO.

ii. Revenue - 10.3m expected as of February.

iii. Expenditures for function 1000 (elementary function) (HS function) is about \$400k per month and function 2000 is approximately \$800k per month at this time.

iv. Supplemental budget style, explained how to better understand the reports on the budget to help with the confusion of the board on the changes in figures. Based on the \$9.9b state estimated budget report based on November 23rd numbers, this format shows the \$4.3m revenue loss. The state school fund, State level has increased distinct funds based on the December 22nd actuals giving us more funding. For the month of March the board will see a full revenue of \$11.3 resulting in a 700k gain.

v. Reconciling the 'May surprise' after adjustment it should be about a \$300-\$350k increase in funds.

This will help our budget for the 23-24SY

If we save 2m . LaRae reported more to the actuals which will help us in the long run and spare us from future 'May surprises'

New state money -

SIA grant changes: for this year is an increase. We were budgeted for 500k but received 700k

The district will have a 7.3m budget for the 23-24SY. We need to continue to trim costs.

DL wanted to know if there are any grants that we can apply for that will help to offset costs?

RF wanted to know what kinds of things we can be looking for in the next three years to help balance things out so that we don't run into these situations again.

- Food service, transferred \$\$\$ would like to wait until closer to June before transferring the balance so that we don't over transfer.
- Resolution 23-07,
- Update of the budget committee. Referred to the memo in the board packet to approve the resignation of Kenny Vogler and appoint Jaime Olsen in his stead.

10. Payment of bills for February 2023

ASB accounts, deficit in the Forestry account as well as Yearbook. Yearbook has been making sales to reduce the negative balance with the anticipation that it will be cleared by the end of the year,

Expenditures are more this month than they were for the last two months.

No further questions from the board, motion to approve the payment of the bills for February, Linda Montanez, Deb Lindberg seconded. All in favor yea.

11. Discussion

- a. First Reading of Policies: IA-LGA-AR(2) - opened and approved for 2nd reading next month.
- b. Budget Committee members (updated), appointing an AD HOC member Naomi Chadwick.
- c. Grant Application and MOU - Sara Littlefield, working with Vina Moses who has been very supportive of our community. They want to expand their support to rural communities. Sara is hoping to partner with them, Vina is donating 5k to help build the shed. Naomi has been a huge support with the Grant writing. Total cost for the shed is 13,040. The remainder of the cost over the \$5000k will be achieved with grant money. The grants have not been secured yet but it is looking very good. Sara has heard support from other Organizations in Corvallis.
- d. Discuss general funds allocated to Bond work - \$474,500 needs to be discussed to have these funds put back into the general funds. Transfer can be automatically 'undone' by a journal entry. This is something that can be approved tonight. Board will allocate for that to be done. Thank you Ryan.
- e. Instructional Calendar 2023-24 - first reading, some of the calendar is determined by the Corvallis food service. They do not bring back their staff until after September 1. We are changing our start date to help mitigate that. Moving our start date up to one week before September 1. Change in fall conferences. Christmas break is still 2 weeks. Spring break is moved to the last week of March. End date will still be the middle of June. There will also be a lot of bond work done over the summer so the later start date will help them to have more time to complete projects.
- f. 2023 Football Season - Tim France, recommending a 6 man league. We will contest the ADM count with no longer having the online HS programs which will lower our numbers, OSAA should be able to adjust our district back down. SGallagher recommends that we go to a 6 man team regardless of what OSAA does. If OSAA does not approve us for 6 man but we play 6 man anyway this would mean that our teams would not be eligible for playoff games. We as an admin team feel that the safety of our students is far more important.

12. Patron Comments

- a. Jamie Olsen - Sean, disappointed to hear that we have staff that still do not know who he is. She heard a statement on Monday that decisions were going to be made by date of hire and not based on performance. ADMw for 1100 students. We are operating at half of the capacity. Sara Marrs - unable to be online, concerned parent. Cutting of staff, hopes that everything is being looked at before cutting aides.
- b. Sara Marrs - as a concerned parent, expressing concern for the cutting of staff. While understanding that this has to be done because things were not done correctly. The main concern is the cutting of teacher aides. Students have bonded with them, students count on them for extra help that is needed. Sara asked Mr Gallagher if he has physically sat in any classrooms to see what it is like and what the aides do? Behaviors in the classroom takes away from what the teacher has to deal with. Sara is disgusted by the comment to not be able to let go administrators but it is okay to let the classroom aides go. She encourages parents to be more involved if aids have to be cut.
- c. Terry Lunsford - questions about budget committee, May of 2022 minutes have not been posted online. Would like a copy of the audit report that just came out. In the past years, reviewing the policy with transparency and checks and balances in place. She wants to make sure that the board appoints these positions. 6 man football, our students thrived at 6 man. It is not a hit with the community. Grandson would be heartbroken if our teams do not have an opportunity to go to playoffs.

13. Board Comments - Ryan VanLeuven would like to thank everyone for their comments. Whether it has been online, email or in person. Soren Rounds agreed that it is nice to have community involvement. This school is rich in history and it is nice to hear. Risteen Follett extends a huge thank you to the classified staff. You are the first phone call when a parent calls their students in sick. You are the first person to greet our students when they get off the bus. You handle the outbursts so that the teacher can take care of their class. As a board member I appreciate you.

14. Approval of Board Minutes: January 12, February 9 and March 6, 2023 - Deb Lindberg motioned to approve, Ryan Van Leuven seconded. Deb Lindberg motioned to approve the minutes for January 12, 2023, February 9, 2023 and March 6, 2023 work session minutes. Ryan VanLueven seconded. Soren Rounds reminded the board that he was not a sworn member of the board for the January meetings. He requested that he abstain from the January minute approval. Deb Lindberg amended her approval of minutes for January 12, 2023. Ryan VanLeuven seconded. All in favor, Soren Rounds abstained. Deb Lindberg motioned to approve the minutes for February 9, 2023 and March 6, 2023 work session. Ryan VanLeuven seconded. All in favor yea.

Action Items:

Risteen Follett neglected to point out the need to add an action item to have a future RIF work session. She asked the board to approve the addition of this item.

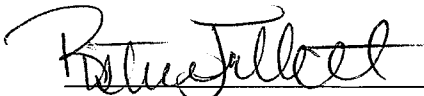
- a. Approve Board Policies IA-LGA-AR(2). No Action taken at this time.
- b. Instructional calendar Deb Lindberg moved to accept the instructional calendar for 23-24 as first reading. Risteen Follett seconded. All in favor yea.
- c. Certified staff contract renewals. Sean Gallagher asked the Board to approve the contract renewals presented to them in the Executive session. Ryan VanLeuvan motioned to approve, LindaMontanez seconded. All in favor yea.
- d. Aligning for student success. Sean Gallagher is asking for the Board to approve moving forward with a reminder that these are working documents. Risteen Follett motion to approve with edits of the early childhood remove the wording that the district has appointed a 1.0 FTE instructional assistant and evaluate for grammar and spelling. Deb Lindberg seconded. All in favor yea.
- e. 2023 football season, Deb Lindberg moved to a 6 man team. Ryan VanLeuven seconded. All in favor yea.

- f. Approve HVAC GMP. Ryan VanLueven motioned to approve HVAC GMP, Linda Montanez seconded. All in favor yea.
- g. Budget committee appointment of Jaimie Olsen. Ryan VanLueven moved to approve Jamie Olsen to appointment, Linda Montanez seconded. All in favor yea.
- h. Resolution 23-07 accepting additional SIA grant money. Deb Lindberg motioned to approve. Soren Rounds seconded, all in favor yea.
- i. Resignation letter from Heather Shunk, Deb Lindberg motioned to accept the resignation, Risteen Follett seconded. All in favor yea.
- j. Reduction in force work session Sean Gallagher anticipated to be completed with the HR reset by next week. Work session on March 16th at 6:00 PM. Staff feedback needs to be scheduled prior to this session. For the work session administration would be invited. Deb Lindberg motioned to set the work session for March 16th at 6:00 PM. Soren Rounds seconded. Risteen reminded the board to send their questions to Mr. Gallagher. Mr. Gallagher will also set a Listening session to hear staff concerns.

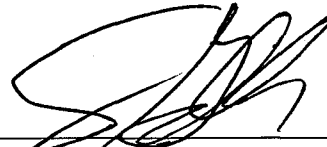
Adjournment - 2128

Key Dates and Calendar Updates

March 20-24, 2023	Spring Break
March 21, 2023	FireSide Chat - Virtual Only
March 28 & 29, 2023	Pottery Club



Risteen Follett, School Board Chairperson



Sean Gallagher, Interim Superintendent