

Alsea School Board Meeting
Thursday, June 8, 2023
Regular meeting 7:00 PM
Alsea School Library



Alsea School District 7J 301 South
3rd Street
Alsea, OR 97324
541.487.4305

Board members present - Risteen Follett, Linda Montanez, Deb Lindberg, Soren Rounds, Ryan VanLeuven

Board members absent - None

Staff present - LaRae Sullivan, Lora Nickle, Nathan Roberts, Sean Gallagher

Patrons - Terry Lunsford, Angela Jacobsen, Karyn Elton, Russ Ceperich

Patrons/Staff online - Eric Clendenin, Aimee Hart, Brynn Campbell, Holly Olsen, Jamie Olsen, Kari VanLeuven,
Sara Cash, Heather Shunk, Cheryl VanLeuven, Forrest Miller, Carmen Martin, Anna Dubord, Laurel Arnold

1. Call to Order 1901
2. Flag Salute
3. Approval of the Agenda - Agenda approved as presented.
4. Budget Hearing
 - a. Open Budget Hearing as per ORS 294.545 the governing body must hold a budget hearing on the date specified in the public notice to receive citizen's comments on the budget document as approved by the budget committee.
 - b. Public Comment - None
 - c. Close Budget Hearing
5. Approval of Minutes -
 - a. April 27, 2023
 - b. May 11, 2023
 - c. May 22, 2023
 - d. May 30, 2023

Soren Rounds motioned to approve the minutes for April 27, May 11, May 22 and May 30, 2023. Deb Lindberg seconded. All in favor yea.
6. District Recognitions

ALL building students, online students, IAs, learning coaches and teaching staff. Thank you for your hard work, perseverance and dedication!

 - a. Brick and Mortar
 - i. Students
KG - Sara Linford and Macyn Woosley
1st - Isabella Thomas and Oly Olsen
2nd - Danika Kelley and Courtenay Larson
3rd - Aria Vance and Logan Cleveland
4th - Kairie Peacock and Avik Wamsley
5th - Kora Thorson and Maveryk Manwarren
 - b. Learn at Home Oregon
 - i. Staff - Colleen Bauer
 - ii. ALL LaHO students, learning coaches and staff for their hard work and perseverance all year!
7. Bond Project Update - Chris and Nancy Giggy

Mr. Giggy gave an update on the status of the Bond projects. The monthly report was included in the board packets. The panel room concrete pad has been poured, today the slab and retaining wall were poured. They still have some concrete that needs to be poured. All of the supplies needed have been ordered. Currently they are about 5 weeks behind schedule. Currently the master schedule has not been updated.

The HVAC project supplies have been received. Once the students are released for their summer break the construction crews will start. The Vocational building has been in design. Two meetings with staff have been held for input. Included in the board packets are site plans and floor design plans. The final design should be available by the end of July. By August a schematic design should be ready for final approval. Also included in the board packets is the budget update with no changes at this time. Tonight all the Giggy's are looking for is the approval to keep moving forward with the Vocational Building design so they can move forward with getting the schematic report done.

8. Superintendent Report - Sean Gallagher

Mr. Gallagher referred to the memo attached to this agenda.

- Board Development
 - OSBA Policy Revision, complete and being uploaded to the district website
- Efficient and Effective Board meetings
 - OSBA Professional Development and training
 - Regional and State Conferences, only one of two statewide trainings were attended through OSBA this year.
 - OSBA Board Chair Development & Training Network in other districts were regularly viewed and evaluated.
- Guide, evaluate, and supervise the Superintendent
 - Restore Superintendent evaluation process. The evaluation tool was put into place but collectively decided not to use it for an outgoing Superintendent.
- School Improvement
 - Create a district 'Continuous Improvement Plan'
 - OSBA sponsored charter review, the district is still on the OSBA waiting list for this project
- Increase communications to Board of Directors, Staff & Community
 - Board Weekly Notes
 - Regular attendance at staff meetings
 - Fireside Chats
 - Public Information Officer generated press releases
 - Implementation of BoardBooks
- Personnel
 - Restructure Alsea SD Hierarchical chart
 - HR Reset - rebalance salary schedules, update job descriptions, update contracts.
 - Restore clear expectations
 - Hiring - freeze outside hiring for the 2022-23 SY. Necessary positions with natural attrition of non-necessary positions.
 - Restore Staff evaluations
 -
 - Author Faculty Handbook
 - Leaves
 - Processes
 - Expectations
 - Position Classifications
 - Hiring Process
 - Teacher mentoring
 - Training for substitutes and Instructional aides
 - Negotiations
- Budget
 - Restore a 10-15% cash carryover
 - Restore checks and balances
 - Restore a sustainable budget
- Programs
 - Refocus district on priority programs that meet Division 22 standards

- Reestablish HS Accreditation Project
- Oregon records management system
- Conversion from SIS to Synergy
- Curriculum
 - Lead district in restoring curriculum cycles and curriculum that meets state standards
 - ELA Textbook Adoption K-12
 - Math Textbook Adoption 7-12
- State/Federal Reports
 - Restore a system of gathering and reporting accurate data
 - Reassign appropriate personnel to be in charge of certain state reports
- Facilities
 - Bond Project
 - Restore order with checks and balances
 - Ensure that the community garners the best value for their tax money.

Lastly Mr. Gallagher thanked the community for allowing him to serve in this capacity. I has been a true honor, you are a special community.

9. Financial Report - LaRae Sullivan

Ms. Sullivan touched on some of the highlights. We are on an estimated ending balance of \$3.6 million with estimated appropriated funds for expenditures. The budget for the 2023-24 school year was based on the \$9.9 billion budget approved by the state. Interest rate has increased a little to 3.88% as of May. For the revenue side of things we are still waiting for some fund repayments from Kings Valley and Willamette Leadership Academy for overpayment on the bussing contracts. The last Common school funds will come in later in July. The state school fund had a slight increase due to other districts property taxes and overall enrollment. On the expenditure side are projections through 6/30/2023. This includes final payrolls, bills etc. For appropriations, we have not overspent on our budget.

10. Patron Comments - Karyn Elton, she and her family moved here just over a year ago from Albany, she currently teaches at LBCC driver's ed. and is a court appointed advocate for foster children. Her oldest is a scholar. Her younger student who is 6 was being bullied. She worked with the school in Albany and they would not make any special accommodations. When they moved to Alsea she was advised to send her daughter to Philomath because they had better resources. However, that would have created a hardship to drive her daughter back and forth to school. She has been amazed at the staff who have worked with her daughter to help her be successful. Her purpose for attending tonight's meeting was to thank the school for all of their help to make her daughter successful. Her concerns are with the loss of classroom helpers what will be the plan moving forward? Mr. Gallagher asked if he could call her to talk about what next year will probably look like and more in depth with her personal concerns.

11. Board Comments

Linda Montanez addressed the board, she thanked everyone for the support of the community and addressing concerns. It has been kind of sad but she is looking forward to relaxing after serving for the past eight years. Risteen Follett said that Linda has been an amazing mentor. She acknowledged her history in the community and how helpful she has been. She thanked Ryan VanLeuven for stepping up when the board needed to quickly fill a position. Soren Rounds also thanked Linda Montanez for encouraging him to step up and take a seat on the board.

12. Action Items

- a. Resolution 13-10 - FY 23.24 to adopt budget - Risteen Follett motioned, Be it resolved that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2023-24: In the amount at the rate of \$5.0811 per \$1000 of assessed value for permanent rate tax; In the amount at the rate of \$0.00 per \$1000 of assessed value for local option tax; and in the amount of \$97,000 for debt service on general obligation bonds.

- b. Be it resolved that the taxes imposed are hereby categorized for the purposes of Article XI section 11b as:

Permanent Rate Tax.....\$5.0811 / \$1000

Local Option Tax.....\$0.00 / \$1000

Excluded from limitation - General Obligation Bond Debt Service.....\$97,000

Ryan VanLeuven seconded. All in favor yea.

- c. Payment of Bills - May 2023 Ryan Van Leuven motioned to approve the payment of the bills for May 2023. Linda Montanez seconded. There was no discussion. All in favor yea.

- d. Approval of hire recommendations

i. Ben Brumbaugh, Elementary teacher

ii. Seth Stevens - Ag Science teacher

iii. Heather Shunk, LaHO Principal

iv. David Lynch, Art CTE teacher

Risteen Follett asked if there was any conflict of interest to approve the above hires in one batch as opposed to individually. Hearing none, Deb Lindberg motioned to approve. Ryan VanLeuven seconded. All in favor yea.

- e. Resignations

- i. Mary Jackson, Building teacher Deb Lindberg motioned to accept the resignation of Mary Jackson. Ryan VanLeuven seconded. Risteen Follett extended a thank you to Ms. Jackson for stepping in to fill this position and helping with updating the math curriculum. All in favor yea.

13. Key Dates

June 9, 2023 - School in Session

June 9, 2023 - Graduation, 7:00 PM

June 14, 2023 - 8th Grade Graduation / MS Awards, 5:30 PM

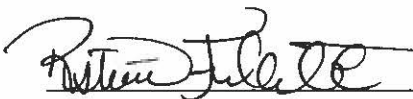
June 15, 2023 - Early Release, Last day of school, 12:20 Release time

June 16, 2023 - Grading/Inservice

July 13, 2023 - Regular School Board meeting

July 17th & 18th - School Board Training, 5:00-8:00 PM

14. Adjournment 2003



School Board Chair

7/13/23
Date



Superintendent

7/13/23
Date