

School-Level Communicable Disease Management Plan

School Year 2023-2024



School/District/Program Information

District or Education Service District Name and ID: Alsea School District 7J - 1899

School or Program Name: Alsea Charter School

Contact Name and Title: Krista Nieraeth, Superintendent

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Table 1.



Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Plan Types	Hyperlinks and Descriptions
<p>School District Communicable Disease Management Plan OAR 581-022-2220</p>	<p>Please visit http://www.alsea.k12.or.us to see the District’s Communicable Disease Management Plan. District policies, which can be found at https://policy.osba.org/alsea/, that apply to this plan include JHCC/GBEB-AR, GBEB/JHCC-AR, EBC/EBCA and JHCC.</p>
<p>Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases. OAR 333-019-0010</p>	<p>District policy JHCC/GBEB – AR and GBEB/JHCC – AR defines restrictable diseases under OAR 333-019-0010 and the steps that district and school administrators must do to exclude a student from school, requirements for reporting, and how students may return to school from a restrictable disease.</p>
<p>Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220</p>	<p>The district designated an isolation room in each building for staff or students who become ill with symptoms of a disease that can exclude the staff or student from school. These rooms will be adequately supervised and equipped to provide first aid and isolate a sick student and/or staff member. The room will be adequately cleaned after each use.</p>
<p>Emergency Plan or Emergency Operations Plan OAR 581-022-2225</p>	<p>EOPs are developed in conjunction with the local ESD and can be found at the district office.</p>

Plan Types	Hyperlinks and Descriptions
Mental Health and Wellbeing Plans such as those prepared for Student Investment Account (optional)	<i>Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of a communicable disease outbreak.</i>
Additional documents reference here:	



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> • Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. • In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. 	Krista Nieraeth, Superintendent and K – 6 Principal	Bart Rothenberger, 7 – 12 Principal

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
	<ul style="list-style-type: none"> Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners. 		
<p>School Safety Team Representative <i>(or staff member knowledgeable about risks within a school, emergency response, or operations planning)</i></p>	<ul style="list-style-type: none"> Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system. 	<p>Krista Nieraeth, Superintendent and K – 6 Principal</p>	<p>Bart Rothenberger, 7 – 12 Principal</p>
<p>Health Representative <i>(health aid, administrator, school/district nurse, ESD support)</i></p>	<ul style="list-style-type: none"> Supports building lead/administrator in determining the level and type of response that is necessary. Reports to the LPHA any cluster of illness among staff or students. Provides requested logs and information to the LPHA in a timely manner. 	<p>Betsy Brooks, School Nurse</p>	<p>Roxie Smallwood, HR Executive Assistant</p>
<p>School Support Staff as needed <i>(transportation, food service, maintenance/custodial)</i></p>	<ul style="list-style-type: none"> Advises on prevention/response procedures that are required to maintain student services. 	<p>Krista Nieraeth, Superintendent and K – 6 Principal</p>	<p>Bart Rothenberger, 7 – 12 Principal</p>

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Communications Lead <i>(staff member responsible for ensuring internal/external messaging is completed)</i>	<ul style="list-style-type: none"> Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. Shares communications in all languages relevant to school community. 	Krista Nieraeth, Superintendent and K – 6 Principal	Nicole Davis, School Secretary
District Level Leadership Support <i>(staff member in which to consult surrounding a communicable disease event)</i>	<ul style="list-style-type: none"> Has responsibility over communicable disease response during periods of high transmission in community at large. May act as school level support to Building lead/Administrator activating a scaled response. Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	Krista Nieraeth, Superintendent and K – 6 Principal	Roxie Smallwood, HR Executive Assistant
Main Contact within Local Public Health Authority (LPHA)	<ul style="list-style-type: none"> Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	Betsy Brooks, School Nurse	Krista Nieraeth, Superintendent and K – 6 Principal
Others as identified by team		Lora Nickle, Executive Assistant	Keenan Elbers, Maintenance Supervisor



Section 2. Equity and Continuity of Education

Preparing a plan that centers equity and supports mental health

Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of outbreaks (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)

- <https://www.oregon.gov/ode/students-and-family/healthsafety/Documents/Decision%20Tools%20for%20SY%202020-21.pdf>
- https://www.oregon.gov/ode/StudentSuccess/Documents/69236_ODE_CommunityEngagementToolkit_2021-web%5B1%5D.pdf
- https://www.oregon.gov/ode/students-and-family/equity/NativeAmericanEducation/Documents/20.10.13_%20Web%20Accessible%20Tribal%20Consultation%20Toolkit.pdf



¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

Table 3.

Centering Educational Equity

OHA/ODE Recommendation(s)	Response:
<p>Describe how you will ensure continuity of instruction for students who may miss school due to illness.</p>	<p>The district will provide work for those students who miss school due to illness. The district will also ensure a continuity of instruction through offered time with staff through virtual means to help the student keep caught up with the work being missed. If a student does not have access or the means to have access to materials for virtual learning, the district will provide the necessary materials.</p>
<p>Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.</p>	<p>The district has adopted policy ACB – Every Student Belongs.</p> <p>Administration will work with the school counselor and school nurse to identify the families in groups that are disproportionately impacted by communicable disease(s). The district will reach out to those groups through different means of communications (emails, phone calls, evening events) to ensure those families have the support they need.</p>
<p>Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.</p>	<p>The district will conduct training for staff regarding best practices to serve students and families that are disproportionately impacted. The district will continue to work on communicating and connecting in creative ways with students and families, especially those that are disproportionately impacted.</p>
<p>Describe what support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.</p>	<p>The district will need to ensure the proper policies and dedicated times are in place to ensure that strategies are understood, implemented, and monitored successfully. Staff will have time to discuss any student deemed at risk to find ways to support both the student and the family.</p> <p>The district will also need board support and staff support for implementation.</p>



Section 3. Communicable Disease Outbreak Prevention and Response:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our schools. Schools will utilize different mitigation measures based on local data, and observation of what is happening in their schools (e.g., transmission within their facilities and communities.) In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.



Suggested Resources:

1. Communicable Disease Guidance for Schools which includes information regarding:
2. Symptom-Based Exclusion Guidelines (pages 8-12)
3. Transmission Routes (pages 29-32)
4. Prevention or Mitigation Measures (pages 5-6)
5. School Attendance Restrictions and Reporting (page 33)
6. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
7. [Supports for Continuity of Services](#)

Table 4.

Communicable Disease Mitigation Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Immunizations	<i>CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. Please include whether your school will offer COVID-19 vaccine clinics or notices about where to access vaccines in your community. Shots are required by law for children in attendance at public and private schools, preschools, child care facilities, and Head Start programs in Oregon. Nearly every place that provides care for a child outside the home requires shots or a medical or nonmedical exemption to stay enrolled.</i>
Face Coverings	Face coverings will be options for staff and students; however, the district will continue to provide face coverings for any persons who want to continue to wear them.
Isolation	An isolation room has been designated in the school and is adequately supervised and equipped to provide first aid and isolate a sick or injured student.
Symptom Screening	The district has trained personnel who will monitor students and staff for signs of illness.
COVID-19 Diagnostic Testing	<i>OHA offers schools a diagnostic testing program to all public and private K-12 schools in Oregon. Please indicate whether your school will offer diagnostic testing.</i>
Airflow and Circulation	All rooms within the building will have individual HVAC systems that will be used and maintained as per protocol. All rooms in the building also have windows and doors that can be open for airflow and circulation.
Cohorting	The current protocols strongly suggest keeping the cohorts as stable as possible. The district will monitor each cohort for signs of increased illness.
Physical Distancing	The current protocols strongly suggest a minimum of 3 feet of space when possible.
Hand Washing	Signage will be up for handwashing, Students will be taught proper handwashing in the classrooms at the beginning of the year and will be reinforced throughout the year.
Cleaning and Disinfection	Each room will be cleaned throughout the day and will be thoroughly cleaned each evening with school safe and approved products and materials.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Training and Public Health Education	Each room will be cleaned throughout the day and will be thoroughly cleaned each evening with school safe and approved products and materials.
PRACTICING PLAN TO BE READY	

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

Plan available for viewing at: <http://alsea.k12.or.us/schools/general-information/communicable-disease-plans/>

Date Last Updated: **8/8/23**

Date Last Practiced: **8/8/23**