

Alsea School Board Meeting
Thursday, August 17, 2023
Regular meeting 7:00 PM
Alsea School Library



Alsea School District 7J 301 South
3rd Street
Alsea, OR 97324
541.487.4305

Board members present - Risteen Follett, Deb Lindberg, Jamie Olsen, Soren Rounds, Russ Ceperich
Board members absent - None
Also present: patrons, employees, and association representatives

1. **Call to Order 1904**
2. **Flag Salute**
3. **Approval of the Agenda** - Risteen Follett proposed an addition of item 'g' New Business section of the meeting. This is to discuss moving money from the general fund to the food service fund. No other additions were requested. Agenda approved.
4. **Consent Agenda**
 - a. Approval of Minutes - July 13, 2023
 - b. New Hires
 - *Brittini Evans, Building Teacher
 - * Ricki Hendrix, Building Teacher
 - c. Resignations
 - *David Crowe, Building Teacher
 - * Eric Clendenin, Administrator
 - * Jennie Wiley, LaHO Sped Teacher
 - * Skip Lynch, Building Teacher

Russ Ceperich motioned to approve the Consent Agenda. Deb Lindberg seconded. No discussion. Motion passed unanimously.

5. **Patron Comments**

The Alsea School Board of Directors values the opinions and input of students, staff, parents, and community members. Although board meetings are held in public, they are not meetings of the public. Please keep your comments to 3 minutes or less. If you intend to speak to the board this evening, you will need to fill out one of the blue comment cards and hand it to the Board Secretary, Lora Nickle. Public comments may also be made via Zoom. If you intend to speak via Zoom, please put your name in the comments so that the board chair can call on you. Before you begin your comments, please state your name and if you are speaking for an organization, please state that organization. For more information about public comments at a board meeting, please see Alsea School District Policy BDDH.

- Karyn Elton spoke to the board about offering LBCC Driver's Ed. classes. Karyn has taught Driver's Ed. with LBCC for the past 3 years. She pointed out that the benefits of offering it as a high school class includes the accessibility for families to not have to travel the distance to get their student to class which helps in keeping the cost down. The cost of the class is recuperated by receiving insurance discounts. LBCC would pay for everything all they require would be a room, projector, internet and students. Classes could be held on Fridays with priority given to Alsea students. The government subsidizes the cost for students who take the class if under the age of 18.

6. **Reports**

a. **Superintendent Report**

* Handbooks - board policy CHCA talks about the approval of handbooks. You have in front of you an Employee Handbook, Volunteer packet/handbook, an Elementary handbook, a High School handbook and a Substitute handbook. What this does is really lay out our expectations. During our staff inservice the Employee handbook will be gone over and staff will be expected to sign saying they have read it. In areas Policies have been cited as well as noted that Policy will supersede what the handbook says. In the Volunteer packet it asks what areas they would like to volunteer for as well as lays out what they can and can not do. The criminal background form is included and will need to be completed every year.

- * Job Descriptions - Board policy GAB says that job descriptions will be developed for all positions. Last spring Chris Para provided all of those job descriptions. Krista went through all of them and included a few additional essential functions. These job descriptions will be placed in a 3 ring binder and available in the District Office as well as posted on our website. These are available for public viewing at any time.
- * Classified - Confidential Evaluation form - Certified staff use Teachboost. Classified and Confidential did not have one. Krista shared one that she has used in the past and found very helpful. These are designed to be used as a helpful tool to improve and be better in their professional growth.
- * Oregon English Language Learner (ELL) Report 2021-22 - ORS 327.016 requires that all districts present this report to our board members. This will be posted on our website next week.
- * MOU for Alsea Pups PreSchool - Krista and Paul from Strengthening Rural Families came to an agreement of what they will be responsible for paying for the 2023-24 school year. They will be paying \$300.00 per month for utilities. We will provide food and transportation. We are working to build that relationship to bridge the gap between PreSchool and Kindergarten.
- * OSHA fine - January 2022 there was a resolution by the Alsea School Board (Resolution 1-13-22) making masks optional. OSHA placed a fine of \$43k on Alsea. Alsea put into place corrective action with Resolution 22-01 reinstating the mask mandate. This year in July we received notice asking our solution in paying the fine. Krista worked with our attorneys and negotiated a reduced fine of \$15k. The posting of corrective action will be posted for 10 days in the District Office once it has been signed by the judge.

b. Bond Update -

- *Chris and Nancy Giggy thanked the board for meeting with them prior to the start of the School Board meeting to hear the updates around the Vocational Building, design and costs updates. There continues to be scheduling issues and meeting deadlines. The electrical upgrade should be mostly done by next month with continued work throughout the year. In the general overview you will see an update about the structural seismic grant. That evaluation and the grant application will be done by a company called ZCS, a professional structural firm. They will submit the grant application in November. Grants are awarded in the spring.
- * There is not too much to add to the budget update at this time. The numbers for interest have not been added. Currently there is about \$2m not committed which is intended for the Vocational Building.

c. Financial Reports

- *Don Staehely introduced himself and gave a brief overview of his experience of over 30 years. He noted that the financial reports presented tonight look different from the way they have been presented before. The first sheet was the revenues followed by the appropriations and support services. Total expenditures for this year will be around \$10m. Earlier it was mentioned the transfer of funds from the general fund to food service. This is to balance out a deficit in that area of approximately \$49k. The June payment from the state brought this balance to \$42k. Debt service, the payment of the bonds through the levies. Capital projects are dollars that are still available for capital projects with board approval to expend. The last page shows where we are in the bond expenditures and balance. He reminded the board that any interest earned on these funds must be spent on bond projects and not used for general funds.

7. New Business

- a. Approve Superintendent evaluation standards, process and calendar - Deb Lindberg motioned to approve. Jamie Olsen seconded. No discussion. Motion passed unanimously.
- b. Resolution 23-3 - Kings Valley contract - Deb Lindberg motioned to approve. Russ Ceperich seconded. Kings Valley will pay us \$53k for payroll as well as an additional \$168k for buses. We have worked with legal counsel to ensure that this is agreeable to both parties. No further discussion. Motion passed unanimously.
- c. Design based cost estimate for Vocational Building - Deb Lindberg motioned to approve. Russ Ceperich seconded. Motion passed unanimously.
- d. Soderstrom Fee Proposal - Jamie Olsen motioned to approve the Soderstrom design fee not to exceed \$130k. Russ Ceperich seconded. Motion passed unanimously.
- e. Alternate Contracting Method - Request for Qualifications - Deb Lindberg motioned to approve the Alternate Contracting Method. Jamie Olsen seconded. Motion passed unanimously.

f. Stepping Stones Group - Contract for Special Ed services - Krista let the board know that we have not had any applicants for a Special Ed Teacher. Stepping Stones Group has a person that they will contract with us at a rate of \$85 per hour. This contract can be terminated at any time. We will continue to keep the position for a Special Ed Teacher posted until it is filled. Deb Lindberg motioned to accept the contract. Jamie Olsen seconded. Deb asked for clarification that we would not be paying any extra for benefits outside of the \$85 per hour. Krista confirmed that we do not. No further discussion. Motion passed unanimously.

g. Moving money from general fund to food service fund - Resolution 23-3. Jamie Olsen motioned to transfer funds to cover the deficit. Deb Lindberg seconded. Motion passed unanimously.

8. Old Business

9. First Reading

a. JEBA-AR Early Entrance - Risteen explained to the board that this is for the board to decide the optional suggestions in brackets. Krista let the board know that what she did was put in her recommended language to fit Alsea's needs. State law states that a student must be 5 by September. A parent can request early entrance. This can be considered with testing at the parent expense to determine if it would be in the student's best interest.

10. Second Reading

11. Board Comments -

Jamie thanked everyone for the opportunity to attend the OSBA summer conference. She came away with a lot of ideas and hopes in incorporating involvement from the community. She would like to be able to hold listening sessions from the community to help them to understand what a School Board can and cannot do. There were several ideas on increasing student and community involvement. Russ Ceperich echoed Jamie's feelings of appreciation for the conference opportunity. He also thanked Krista for her show of professionalism and diligence in options for taking care of things for our district.

12. Correspondence -

13. Future Agenda Items

a. Krista wanted to add information about a policy that is being passed about School Board member reimbursement or stipend.

14. Key Dates

August 21 - 23, 2023 - Staff in-service week

August 24, 2023 - Teacher's work day

August 28, 2023 - 1st Day of School

September 14, 2023 - Regular School Board Meeting

November 9 - 11, 2023 OSBA Annual Convention


15. Adjournment - 2026



School Board Chair

10/12/23

Date



Superintendent

10/12/23

Date