



ALSEA SCHOOL DISTRICT Activity Transportation Release Form

Per the Athletics & Activities Handbook: A student shall ride to and from any athletic contest or other activity in transportation arranged for and approved by the school. Permission to leave the traveling party will be granted when the parent or guardian personally contacts the school office or the coach with a specific written request to have the student ride with another **adult over the age of 21**. Notification is to be approved by a building administrator prior to the departure for the activity. This Activity Transportation Release Form will be completed by parent/guardian prior to departure for the activity if the student is being released to someone other than parent/guardian. Coach or designee will release student directly to the identified person (receiving party) authorized to pick up the student.

Name of Student(s):			
Date Request Submitted:			
School:			
Trip Activity:		Date of Trip:	
Destination of Trip:			

I authorize above named student(s) to be released to travel home from the away activity described above with:

Name of Driver:			
Driver's Relationship to Student:			
Driver's Address:			
Driver's Phone: (Home)		(Work)	
Insurance Company:			
Reason for Request:			

I have instructed the driver named above to meet at the site with the coach or advisor in charge of the trip to personally effect the transfer of responsible to receiving party named below.

<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Signature of Parent or Guardian	Approved by: <hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Signature of Administrator / Transportation Supervisor Date:
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The above named student(s) have been released to my charge at:

Location:	Time:	Date:
		<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Signature of Receiving Party

Distribution: Send One Copy to School Office; One to Coach/Advisor; and One to Parent/Guardian