

## Annual Organizational Resolution

Be it resolved that the Alsea School District Board of Directors authorized the following appointments, identifications, and designations for the **2025-2026** school year as per state statute as follows:

- |  |   |             |
|--|---|-------------|
| 1. Chief Administrative Officer          | Stacy Knudson   | ORS 332.515 |
| 2. District School Clerk                 | Stacy Knudson   | ORS 332.515 |
| 3. Deputy Clerk/Business Manager         | Donald Staehely   | ORS 332.515 |
| 4. Budget Officer                        | Stacy Knudson   | ORS 294.331 |
| 5. Custodian of Funds                    | Stacy Knudson/ Donald Staehely  | ORS 328.441 |
| 6. Depository of Funds                   | Citizens Bank and LGIP  | ORS 328.441 |
| 7. Signors on Accounts                   | Stacy Knudson/Joe Harris  |             |
| 8. Auditor Designation                   | Pauly Rogers and Co., P.C.  | ORS 297.405 |
| 9. Contract Review Board                 | Alsea School Board  | ORS 279.055 |
| 10. Federal and State Grant Officer      | Stacy Knudson   |             |
| 11. Insurance Agent of Record            | WHA Insurance   |             |
| 12. Borrowing Limit                      | \$300,000 plus \$100,000 option   |             |
| 13. Posting Assignment                   | Albany Democrat-Herald and Corvallis Gazette Times                        |             |
| 14. Substitute Licensed Teacher Pay Rate | \$248.65 per day/\$28.42 hourly (8.75 day)                                |             |
| OAR 581-005-0001                         | 1/190 base teacher pay per day after 8th consecutive day for same teacher |             |
| 15. Board Meeting Schedule               | Second Monday at 6:00 PM  |             |
| 16. Set District Calendar                | As per adopted District Calendar  |             |
| 17. Attorney of Record                   | Nancy Hungerford, The Hungerford Law Firm, LLC                            |             |
| 19. Athletic Participation Fees          | None  |             |
| 20. Food Service Rates                   | Lunch   | Breakfast   |
|  | K-5 Free  | Free        |
|  | 6-12 Free   | Free        |
|  | Adult \$5.20  | \$2.95      |
|  | Milk Rate= \$.65  |             |

  
Risteen Eollett, Board Chair

7/22/2025  
Date

  
Stacy Knudson, Superintendent

1/1, 2-1/10 2G  
Date